



United Nations Mission to Support the Hudaydah Agreement (UNMHA)

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNMHA. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Mission to Support the Hudaydah Agreement (UNMHA). You are therefore requested to direct all queries regarding this EOI to United Nations Mission to Support the Hudaydah Agreement (UNMHA) using the fax number or e-mail address provided below.

Title of the EOI:

Consultancy Services for the Review and Evaluation of Medical Services in UNMHA, Yemen

Date of this EOI: 19 September 2022**Closing Date for Receipt of EOI:** 3 October 2022**EOI Number:** EOIUNMHA20278**Beneficiary Country/Territory:** Yemen**Commodity/Service category:** Professional Services**Address EOI response by fax or e-mail to the Attention of:** Chief Procurement Officer**Fax Number:** N/A**E-mail Address:** osesgyprocurement@un.org; manatallah.almbaidin1@un.org; velosov@un.org**UNSPSC Code:** 80000000**DESCRIPTION OF REQUIREMENTS**

The United Nations Missions to Support the Hudaydah Agreement (UNMHA) is looking for a qualified consultant for the review and evaluation of the medical services in Yemen to ensure the efficient and effective use of resources and services which will be submitted in the next budget report.

It is envisaged that the evaluation will include the following elements:

- a. (1) week desk review of relevant documentation and budgetary information, preferably in Amman.
- b. (2–3) week field visit to Sana'a and Hudaydah to review UN medical facilities in these two duties stations and meet with relevant stakeholders from UNMHA and the UN Country Team (UNCT).
- c. (2) weeks to prepare a report to UNMHA Senior Management with recommendations as per the below Terms of Reference.
- d. The report needs to be completed in time for the UNMHA 2024 budget submission (i.e., by February 2023).

Terms of Reference:



Clinic/SOP Review:

1. Conduct assessments/reviews of existing clinics/local facilities and make recommendations:
 - a. Assess existing UN Clinic medical facilities in Aden, Sana'a, and Hudaydah and their ability to provide Level 1 medical services in accordance with the Medical Support Manual 2015 (MSM);
 - b. Assess UNCT medical support options in Mocha where there is no UN clinic
 - c. Assess existing UNMHA medical facilities in Hudaydah and their ability to provide Level 1 medical services in accordance with the MSM;
 - d. Review UNMHA's emergency preparedness plans and capability to respond to critical incidents (UNMHA Mass Casualty Response Plan, SOP for Medevac, etc.);
 - e. Review existing local facilities in Hudaydah and their capacity to assist during medical emergencies and trauma cases, as well as mass casualty incidents;
 - f. Make recommendations as to:
 - Whether we should continue with two medical clinics in Hudaydah or they should be merged into a single clinic for more efficient cost sharing and if so, how/with what staffing;
 - Staffing functions and numbers required to maintain a clinic(s) and based on previous patient visit statistics and existing/proposed UNMHA staffing levels for 2023;
 - Which SOP should be used for MEDEVAC?

Health Risk Assessment (HRA):

2. Perform an HRA for UN staff in Yemen and recommend an appropriate level of care (UNOE or otherwise) and deliver a Health Support Plan with different options including the option to hire a CMO for the mission. Revision of the current MOU with the UNDP administered clinics vis-à-vis a possible restructuring of their medical services.

Pharmaceuticals:

3. Advise as to:
 - a. The risks facing UNMHA concerning the current utilization of pharmaceuticals procured by the UNMHA contractor and the UN Clinic, which have not been procured in accordance with WHO Quality Assurance WHO Quality Assurance Policy <https://www.who.int/publications/i/item/9789240023789> and the WHO Model Quality Assurance System for Procurement Agencies: <https://apps.who.int/iris/handle/10665/69721>;
 - b. The duty of care owed to staff and the general release form that they are asking them to sign, stating that they accept all risks associated with the provision of medical care. Is this acceptable when UNMHA is currently unaware of the quality of the pharmaceuticals being administered to staff and who are expecting as a minimum that UNMHA has conducted due diligence?
 - c. Action that UNMHA will take to ensure that only Quality Assured pharmaceuticals will be dispensed to staff in the future, including the consideration of the use of UN systems contracts for drugs and consumables.

Blood:

4. Advise as to what is required to render the proposed Damage Control Surgery (DCS) at the UNMHA Clinic fully operational. (In the absence of a WHO-approved blood bank, with a supply of blood that is adequate, reliable, and screened for infections prior to use including HIV, hepatitis B, hepatitis C, syphilis, and in accordance with WHO quality system requirements). Advise on possible access to global blood contracts through Medical Support Services.

Mortuary:

5. Advise as to the establishment of a temporary mortuary facility in the UNMHA Compound, Hudaydah, and in the absence of a WHO-approved mortuary. Local facilities would have to be used until the deceased can be transported to Sana'a as appropriate and in the case of international personnel, transported out of Yemen.



Other Issues:

6. Advise on the following issues:

- a. What are the costs and benefits of outsourcing medical support versus bringing it in-house? (costs, administrative burden, availability of personnel, risk management, etc.)
- b. What efficiencies could be gained through closer coordination with the UN Country Team in Yemen?
- c. Could we potentially move the helicopter to Aden airport, and support the Mission's CASEVAC/MEDEVAC needs from there?
- d. What are the risks facing the Mission in order to support UN-standard medical functions in Yemen with continued denial of visas for medical officers?
- e. What support can be provided remotely by DHMOSH?

Report:

7. The review and evaluation should be planned to include a desk review element and a visit to field operations in Yemen (Sana'a and Hudaydah) notwithstanding any potential visa issuance delays, as well as a briefing with the Chief of Mission Support and Senior Administrative Officer of UNMHA in Amman or Yemen. The consultant will be requested to submit a written report to the Mission on completion of the review and evaluation.

8. UNMHA will use its best endeavors to expedite the visa issuance process, noting that a report is required to be submitted on budget proposal in February 2023.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

This EOI does not constitute a solicitation. UNMHA reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Thus, submitting a reply to an EOI does not automatically guarantee that such company will be considered for receipt of the solicitation when issued. Only those prospective companies that are deemed qualified upon completion of an objective evaluation of their submission will receive the final Solicitation Documents. The UNMHA reserves the right to reject expressions of interest which are partially or incorrectly completed or received after the deadline.

INTERESTED VENDORS SHOULD NOTE THAT THE MINIMUM LEVEL FOR REGISTRATION FOR THIS TENDER IN UNGM (www.ungm.org) IS BASIC LEVEL, COMPANIES WHICH ARE NOT FULLY REGISTERED IN UNGM MAY NOT BE CONSIDERED FOR THE UPCOMING TENDER.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNMHA20278>

In case you have difficulties submitting your interest electronically, please contact
osesgyprocurement@un.org; manatallah.almbaidin1@un.org; velosov@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Mission to Support the Hudaydah Agreement (UNMHA) (UNMHA) by the closing date set forth in this EOI. *Due to the high volume of communications UNMHA is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

