REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNON. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Office at Nairobi. You are therefore requested to direct all queries regarding this EOI to United Nations Office at Nairobi using the fax number or e-mail address provided below.

<table>
<thead>
<tr>
<th><strong>Title of the EOI:</strong></th>
<th>Construction, Operationalization, Support operation &amp; maintenance and Transfer (BOT) of 45 Tonnes Per Day (TPD) capacity Municipal Solid Waste Material Recovery Facility (MRF) in Berbera port town, in Somaliland (Eastern Africa).</th>
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<tbody>
<tr>
<td><strong>Date of this EOI:</strong></td>
<td>5 July 2022</td>
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<td><strong>Closing Date for Receipt of EOI:</strong></td>
<td>25 July 2022</td>
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<td><strong>EOI Number:</strong></td>
<td>EOIUNON19972</td>
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<td><strong>Beneficiary Country/Territory:</strong></td>
<td>Somalia</td>
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<td><strong>Commodity/Service category:</strong></td>
<td>Solid Waste Management</td>
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<tr>
<td><strong>Address EOI response by fax or e-mail to the Attention of:</strong></td>
<td><a href="mailto:irene.kagwe-karega@un.org">irene.kagwe-karega@un.org</a>, copy to <a href="mailto:grace.kinyara@un.org">grace.kinyara@un.org</a>, copy to <a href="mailto:gladys.murangi@un.org">gladys.murangi@un.org</a></td>
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<td><strong>Fax Number:</strong></td>
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<td><strong>E-mail Address:</strong></td>
<td><a href="mailto:irene.kagwe-karega@un.org">irene.kagwe-karega@un.org</a>; <a href="mailto:grace.kinyara@un.org">grace.kinyara@un.org</a>; <a href="mailto:gladys.murangi@un.org">gladys.murangi@un.org</a></td>
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<td><strong>UNSPSC Code:</strong></td>
<td>24102400</td>
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DESCRIPTION OF REQUIREMENTS
The United Nations Office at Nairobi (hereinafter referred to as UNON), on behalf of The United Nations
Human Settlements Programme (UN-Habitat), Nairobi, is issuing this Request for Expression of Interest
(herein referred to as REOI) to seek interest from qualified companies with required expertise and
experience, from all countries, for pre-qualification as a potential contractor for the Construction,
Operationalization, Support operation & maintenance and Transfer (BOT) of 45 Tonnes Per Day (TPD)
capacity Municipal Solid Waste Material Recovery Facility (MRF) in Berbera port town, Somaliland (Eastern
Africa). The Project is expected to commence in September 2022 or as soon as the solicitation process is
finalized.

Vendors expressing interest should note that this REOI serves as a pre-qualification of the companies that
will be invited to participate in the tender process. Only Vendors that meet the minimum pre-qualification
criteria set out in this REOI will be invited to participate in the ensuing competitive bidding process.

(1) Background and Project Objective:
UN-Habitat, with funding of the European Union, and in partnership with the Berbera Municipal Authority are
collaborating to improve waste management and harness the circular economy in Berbera City under the
Berbera Urban Development Project (BUDP). The Project focuses on sustainable and economically gainful
waste management and employment creation. This will include minimized waste generation, innovative and
appropriate use of existing resources, reuse of materials, and awareness raising on the concepts of well-
managed growth.

Overall, the project seeks to contribute to inclusive and sustainable urban development and economic
growth in Berbera through improved waste management infrastructure and services. The BUDP also aims at
bridging the gap between the urban poor and the local government, by strengthening inclusive governance,
enabling the provision of improved services, and creating related employment in Berbera.

(2) Main activities and expected outputs:
The Project will establish a Material Recovery Facility (MRF) on the principles of circular economy. The
facility will receive approximately 45 tonnes per day (TPD) of Mixed Municipal Solid Waste. The operator
shall segregate mixed Biodegradable and Non-Biodegradable Municipal waste received at the facility into
compostable, recyclable, and combustible wastes, sort different categories of reusable, recyclable and
combustible wastes and put the segregated components in the value chain and generate revenue. The
facility aims to conserve national and natural resources and provide employment opportunities to local
unemployed women & youth.

The contractor will undertake activities described in the following scope of work in close supervision of the
UN Habitat, Human Settlements Programs Nairobi.

(3) Scope of Work

a. Construct/Set up a Semi-Automated Material Recovery Facility (MRF) of 45 TPD capacity for mixed
   municipal solid waste on Build, Operate and transfer (BOT) basis.

The contractor shall initiate the construction of the facility at her/his cost. The contractor shall be reimbursed
the agreed capital cost on pre-determined milestone basis.

b. Operationalize the facility with her/his own resources, manpower and material and operate &
   maintain the facility at her/his own cost for a period of six (6) months from the date of the Operationalization
   of the Material Recovery Facility (MRF). The contractor shall be paid operations and maintenance (O&M
cost), i.e., working capital, salaries, wages, electricity, water, etc. as may be agreed monthly from the date of operation of the facility until handing over the operational facility to the Berbera Municipal Authority (BMA) unless the contract is terminated earlier for any reason.

c. Provide optimum employment opportunity to local unemployed women and youth to work on the facility and impart the necessary hands-on training.

d. Provide suitable personal protective equipment (PPE) to workers engaged at the Material Recovery Facility.

e. Establish backward and forward linkages in consultation with Berbera Municipal Authority and local business establishments for sale of segregated/recovered material at the facility to recycling industries, Waste to Energy plants / optimum utilization of segregated Recyclables, Compostable, and Combustible Material at the MRF.

f. Impart hands-on training to the staff designated by Berbera Development Authority for a period of three (3) months to enable them to take over and manage the operation and maintenance of the MRF during the period of six (6) months of Operationalization of the facility.

g. Hand over the MRF to Berbera Municipal Authority in a working Condition on completion of six (6) months of operation and maintenance with an Operational guide for the staff that will run & maintain the facility there after.

(4) Expected Outputs

- Material recover facility built
- Statutory approvals obtained
- Operationalized Material recovery facility
- At least 20 Jobs created
- Training provided to workers employed at Material recovery facility and to designated BMA staff for taking over the O&M of the facility at the end of the contract.
- PPEs, tools provided
- Marketing/ Commercial Links established between recyclers and Material Recovery Facility.
- Handed over the facility in a working condition to BMA at the end of the contract period.

(5) Pre-qualification Evaluation Criteria

UNON will evaluate applicants/responses to this REOI in accordance with the four (4) evaluation criteria provided below.

Applicants should note that all evaluation criteria are mandatory and will be evaluated on a PASS / FAIL basis. Applicants who score a FAIL in any one or more criteria will be disqualified and will not be invited to participate in the tender. Vendors must therefore provide the documents and information requested as these will be used to evaluate their experience, qualification and capability.

UNON reserves the right to establish the veracity of any information or document provided by the applicant.

The pre-qualification criteria are as follows:

(i) Legal Registration
The applicant must have been in existence as a legally registered business entity for the last five (5) years
from the EOI closing date.

To prove/support this, the applicant must submit a copy of their company registration certification or certificate of incorporation showing that they have been legally registered as a business entity for the last five (5) years from the EOI closing date.

In case of a Joint Venture application, the JV Entity (if JV is already constituted) OR the Lead Partner of the JV must have been in existence as a Legal Entity for the last five (5) years from the REOI closing date.

To prove / support this, the JV application must submit the JV Legal registration certificate (if the JV is already constituted) OR the Registration Certificate / Certificate of incorporation of the JV Lead Partner

(ii) Operational License
The applicant must have been licensed to operate in waste management for the last three (3) years from the EOI closing date.

To support this, the applicant must provide a copy of their operating license showing that they are licensed to operate in Waste Management for the last three (3) years from the EOI closing date.

In case of a Joint Venture, the JV Entity or the JV Lead Partner must fulfil this criterion.

(iii) Technical Capability/Past Experience

The applicant must have hands-on past experience in the Construction, Operation, maintenance of at least one (1) Municipal Solid Waste Material Recovery Facility (MRF) of Minimum 25 TPD capacity, for a minimum period of one (1) year, in the last five (5) years from the EOI closing date.

To prove this, the applicant must provide a certificate from the authority of the respective city showing the experience of the applicant in design, construction, operation & maintenance of MRF. In case the city authority was not the applicant’s employer, and the applicant set up the facility in a city, then the applicant should submit a letter from the city authority confirming that the applicant set an MRF that is operational in the city.

In case of a Joint Venture, the JV Entity or the JV Lead Partner must fulfil this criterion.

(iv) Financial Capacity:

The applicant must have an average annual financial turnover of not less than USD 500,000 (Five Hundred Thousand US Dollars only) in the last three (3) Financial years from the EOI closing date (i.e a minimum of US $ 500,000 for EVERY financial year).

To support this, the applicant must provide all the following three (3) documents:

(i) The company’s Audited company financial statements (balance sheet and income statement) for the last three (3) financial years i.e 2018, 2019 and 2020.
(ii) Auditors report for the last three (3) financial years i.e 2018, 2019 and 2020.
(iii) A certificate from Chartered Accountant/Certified public accountant or equivalent regarding financial turnover of the applicant for the last three (3) years.

In case of a JV application, the JV Entity or the JV Lead Partner must fulfil this criterion.

(6) NOTES:
(i) Interested companies/vendors must provide information and documentation requested in this EOI to demonstrate that they are qualified to perform the services outlined in the scope of work, and that they meet the minimum eligibility criteria.

(ii) After submitting their application, applicants must submit the requested information and documents for pre-qualification to the following email address: irene.kagwe-karega with a copy to grace.kinyara@un.org and a copy to gladys.murangi@un.org. before the EOI closing date.

(iii) Applicants who do not PASS in the prequalification will not be invited to participate in the ensuing bidding exercise.

(iv) REOI applications received after the above deadline will not be considered.

(v) Applicants who will be invited to participate in the ensuing bidding process will be further evaluated in accordance to the criteria that will be outlined for the bidding process.

(vi) This EOI does not entail any commitment on the part of the UN, either financial or otherwise. The UN reserves the right to accept or reject any or all applications without incurring any obligation.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Vendors MUST be registered in the United Nations Global Market Place (UNGM) by the REOI closing date. Kindly refer to REOI Instruction on registering as a vendor with UNGM.

Following the bidding process, the successful bidder will be required to register in UNGM at Level 2 before contract award.

In case of any requests for clarifications regarding this REOI, applicants should write to irene.kagwe-karega@un.org with a copy to grace.kinyara@un.org, and gladys.murangi@un.org as soon as possible but not later than 48 hours before REOI closing time.

NOTE

Information on tendering for the UN Procurement System is available free of charge at the following address: https://www.ungm.org/Public/Notice

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on http://www.ungm.org

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.
NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE:** You should express your interest to this EOI electronically at: https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNON19972

In case you have difficulties submitting your interest electronically, please contact irene.kagwe-karega@un.org; grace.kinyara@un.org; gladys.murangi@un.org directly for instructions.
1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at https://www.un.org/Depts/ptd/vendors.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
   
   
   II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);

C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).

F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (http://www.ungm.org); information on the registration process can be found at https://www.un.org/Depts/ptd/vendors. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Office at Nairobi (UNON) by the closing date set forth in this EOI. Due to the high volume of communications UNON is not in a position to issue confirmation of receipt of EOIs.

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at https://www.un.org/Depts/ptd/eoi.