



United Nations Procurement Division

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Procurement Division . You are therefore requested to direct all queries regarding this EOI to United Nations Procurement Division using the fax number or e-mail address provided below.

Title of the EOI:

Asbestos abatement and installation of new non-ACM insulation in Mechanical/Electrical Room, 3B-Dag Hammarskjold Library (DHL) building

Date of this EOI: 9 May 2022

Closing Date for Receipt of EOI: 30 May 2022

EOI Number: EOIUNPD19803

Beneficiary Country/Territory: United States of America

Commodity/Service category: Facility Management

Address EOI response by fax or e-mail to the Attention of: Entela Bodinaku

Fax Number: N/A

E-mail Address: entela.bodinaku@un.org

UNSPSC Code: 76100000

DESCRIPTION OF REQUIREMENTS

United Nations Procurement Division intends to publish a solicitation to appoint a suitably-qualified/licensed company for asbestos abatement and the installation of new non-ACM insulation to pipes, tanks, elbows, HVAC equipment, ducts, tee-flanges and the like, inside the Steam Room (Mechanical and Electrical) on the 3rd basement level of the Dag Hammarskjold Library building at UNHQ New York City.

Works under this contract shall include, but not be limited to:

- a. Encapsulation and removal of existing insulation containing asbestos and subsequent cleaning of all affected areas.
- b. Installation of new non-ACM insulation to pipes, ducts, HVAC equipment, elbows, tee-flanges and the like.

GENERAL REQUIREMENTS

The Contractor will be required to provide appropriate documentation if invited to the later tender process



including, but not limited to the following:

- a. A valid New York State Department of Labor Asbestos Handler License issued for the company.
- b. Membership of the Abatement Contractors' Respiratory Protection Program as required by OSHA regulations 29 CFR 1926.58(h)3.
- c. Evidence that the Abatement Contractor has successfully performed and completed at least three asbestos abatement contracts within the past five years and the Contractor shall be able to use persons who are suitably experienced.
- d. Evidence that the Contractor or Subcontractor for insulation has successfully performed and completed at least three pipe insulation projects within the past five years.
- e. Evidence that workers and supervisors are certified by NYSDOL and NYCDEP as asbestos handlers and supervisors, along with copies of their respirator fit test and medical forms.
- f. Evidence that the Contractor's abatement supervisor is able to submit project records for two comparable abatement projects from the past five years.
- g. Contractor/Subcontractor are able to attend pre-bidding site visit prior to the proposal submission date in order to assess site conditions and clarify any issues they may have pertaining to the project requirements.
- h. Contractor shall complete this project (asbestos removal and installation of non-ACM insulation) within a maximum of five weeks due to the need to completely shut down an entire system of the building.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Responding to this request

1. Potential bidders interested in providing the above services are invited to submit an EOI, by completing the accompanying Vendor Response Form either online or manually.
2. Please note that this is not an invitation for submission of proposals. Its purpose is to identify companies that would be interested to participate in the solicitation when issued and if invited to the solicitation by UNPD.
3. Vendor Response Forms must be completed in full. The UN reserves the right to reject Expressions of Interest documents that are incomplete, or are received after the stated deadline.
4. Interested firms must be registered as a vendor with the UN. (If not registered, companies may still respond to the EOI but are strongly recommended to commence the registration process at the United Nations Global Marketplace website (www.ungm.org) identifying 'UN Secretariat' as a selected agency and seeking registration at minimum, Basic Level. The eventual awardee will be expected to meet Level 1 registration status - for Estimated Contract Award \geq US\$ 40,000 and \leq US\$ 500,000.
5. The UN reserves the right to issue the final solicitation documents only to those prospective Vendors that respond to the EOI, and are deemed qualified upon completion of an objective evaluation of their EOI submission.
6. UNPD reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Thus, submitting a reply to this EOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.
7. The solicitation and any subsequent commitment to contract will be issued in accordance with UN rules and regulations.



NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNPD19803>

In case you have difficulties submitting your interest electronically, please contact entela.bodinaku@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Procurement Division (UNPD) by the closing date set forth in this EOI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

