



United Nations Assistance Mission for Iraq

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNAMI. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Assistance Mission for Iraq. You are therefore requested to direct all queries regarding this EOI to United Nations Assistance Mission for Iraq using the fax number or e-mail address provided below.

Title of the EOI:

PROVISION OF ELECTRICAL EQUIPMENT TO UNAMI/UNITAD IN BAGHDAD (GREEN ZONE), IRAQ

Date of this EOI: 21 April 2022**Closing Date for Receipt of EOI:** 5 May 2022**EOI Number:** EOIUNAMI19721**Beneficiary Country/Territory:** Iraq**Commodity/Service category:** Interior Furnishings**Address EOI response by fax or e-mail to the Attention of:** Chief Procurement Officer**Fax Number:** +965-2 4721899**E-mail Address:** unami-eoi@un.org; hordista@un.org; gurungu@un.org; yabroudia@un.org**UNSPSC Code:** 52141501, 52141500, 52141600, 52151800, 52150000, 52161505, 40101602, 40101600, 40101720, 40101700**DESCRIPTION OF REQUIREMENTS**

1.0 United Nations Assistance Mission for Iraq (UNAMI) intends to solicit bids for the provision of supply and delivery of Electrical Materials, Accessories & Equipment as listed in below Paragraph 1.4 to the UN Compound in Baghdad (Green Zone), Iraq for an initial period of three (3) years with an option for additional 2-year extension, one year at a time for a total cumulative contract duration of five (5) years (3+1+1), subject to satisfactory performance by the prospective Contractor and continued validity of the UNAMI/UNITAD service requirement and extension of the UNAMI/UNITAD's mandate .

1.2 The Prospective Contractor/s will be required to supply and deliver the items as per UNAMI/UNITAD Supply Release Order (SRO)/Purchase Order (PO) that will be issued at different times during the term of the Contract on delivery terms DAP-UNAMI/UNITAD Compound, Baghdad (Green Zone), (Incoterms 2010).

1.3 All Electrical equipment items and quantities should be supplied and delivered in compliance with the detailed technical specifications, units of measure and quantities specified on "As and when required basis".

1.4 The electrical equipment includes Regrigerators, Washing Machines, Clothes Dryer, Induction Cookers,



Cookware Sets, Industrial air coolers, and Television Sets subject to the following:

- i) **Quality Assurance:** The successful bidder/s shall warrant that all offered items are of merchantable quality and fit for their purpose, and provide certification that ALL items offered meet the below detailed internationally recognized standards, or other equivalent standards.
- ii) **Warranties.** The successful bidder/s shall guarantee minimum one (1) year manufacturer warranty from date of delivery to UNAMI/UNITAD for all line items as indicated under technical specifications.
- iii) **Security clearances:** The successful bidder/s should have capability to independently organize security access clearances for its personnel, truck, tools, equipment and supplies to UNAMI/UNITAD compound in Baghdad (Green Zone).
- iv) **Split award:** Bidders must submit complete offers for all line items including supporting technical documents. Partial offers and/or offered items without supporting documents will be rejected. UNAMI/UNITAD reserves the right to split the award in any manner that it deems to be in the best interest of the UN. Consideration will be given to, among other factors, the unit prices offered by different contractors, delivery times, warranty provisions and after sales support offered to name a few factors that will be considered. Therefore, acceptance of split award is mandatory and failure to confirm split award acceptance shall result in bid disqualification.

1.5 **Local business presence in Iraq:** The successful bidder/s should have reliable business presence and/or local partner/authorized distributor in Iraq to ensure successful attendance meetings, delivery of samples, delivery of all ordered items/quantities.

- a. The successful bidder/s should provide the name and contact details of authorized local distributor or partner/sub-contractor in Iraq responsible for delivery of the items in case of contract award.
- b. The successful bidder/s should provide a statement affirming that bidder or Bidder's Local Partner/Subcontractor, are able to secure security access clearances and escort for its personnel, trucks and supplies to UNAMI/UNITAD compound inside Baghdad (Green Zone).

2.0 For this purpose, UNAMI will undertake a competitive bidding exercise shortly, accordingly would issue a tender solicitation to those companies who would express their interest and provide initial relevant information as to their ability to fulfill UNAMI's/UNITAD's requirement. In addition, the interested Companies will be requested to complete a UNGM Registration at Basic Level or above.

3. The complete details of the requirement will be issued to the potential bidders after this request for EOI is closed. UNAMI reserves the right to change or cancel the requirement of this EOI at any time during the EOI and/or solicitation process. Submitting a response to this EOI does not therefore automatically guarantee that your company will be considered for issuance of the solicitation documents. Only vendors who in the UN's sole discretion, are deemed eligible and qualified, upon completion of an objective evaluation of the EOI submissions may receive the final tender solicitation documents.

4. Please note that this request for EOI is not an invitation for submission of a tender/bid. Its sole purpose is to establish a roster of vendors for upcoming tender. In addition, any company interested in participating in this EOI and subsequent tender, will be required to complete the UNGM Registration at Basic Level or above.

5.0 Please note on the following:

- UNAMI/ UNITAD reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and mere expressing an interest would not automatically warrant for RFQ/ITB/RFP document.



• UNAMI/ UNITAD reserves the right to reject EOIs received after the above deadline.

NOTE : SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

6.0 PRE-QUALIFICATION CRITERIA:

- i. Duly completed and signed Pre-Qualification questionnaire and the Vendor Response Form
- ii. UNGM registered at basic level or above and agrees to comply Level 1 upgrade prior to award if required

Note: Proof of Documents must be submitted as part of technical requirements ONLY upon receipt of the tender document (RFP).

5.0 Pre-Qualification Questionnaire

5.1. Company's Authorized Representative(s) (Name/Title):

5.2.....

5.3.....

5.4.....

5.5 Number of employees:

5.6 Year Established :

5.7 Experience in the field of similar required Services (No. of Years):

5.8 Does your company comply with All EOI Pre Qualification Criteria ? Yes [] No []

5.9 Time (Calendar Days) required to initiate the services in case of selection: _____

5.10 Reference to existing & previous comparable/similar Service Contracts to other International Organizations, private or state institutions:

5.11 Contract-1

a) Description: _____

b) Location: _____ Year Executed: _____

c) Contract Price (USD) _____

d) Client Organization: _____

e) Client Contact : Name and Telephone _____

f) Email: _____

5.13 Contract -2

a) Description: _____ Year Executed: _____

b) Location: _____

c) Contract Price (USD) _____

d) Client Organization: _____

e) Client Contact : Name and Telephone _____

f) Email: _____

5.14 Contract -3

a) Description: _____ Year Executed: _____

b) Location: _____

c) Contract Price (USD) _____

d) Client Organization: _____

e) Client Contact : Name and Telephone _____

f) Email: _____



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNAMI19721>

In case you have difficulties submitting your interest electronically, please contact unami-eoi@un.org; hordista@un.org; gurungu@un.org; yabroudia@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Assistance Mission for Iraq (UNAMI) by the closing date set forth in this EOI. *Due to the high volume of communications UNAMI is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

