



## REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNPD. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of UNPD. You are therefore requested to direct all queries regarding this EOI to UNPD using the fax number or e-mail address provided below.

**Title of the EOI:**

Provision of Multimodal Freight Forwarding Services for Movement of Contingent Owned Equipment in Support of UN Operations Worldwide

**Date of this EOI:** 4 April 2022

**Closing Date for Receipt of EOI:** 31 December 2022

**EOI Number:** EOIUNPD19647

**Beneficiary Country/Territory:** Global

**Commodity/Service category:** Freight Forwarding ("FF") & Third-Party Logistics ("3PL")

**Address EOI response by fax or e-mail to the Attention of:** Antonio Ortega Serrano

**Fax Number:**

**E-mail Address:** ortegaa@un.org

**UNSPSC Code:** 78141500, 78101800, 78101700

### DESCRIPTION OF REQUIREMENTS

This Request for Expression of Interest (EOI) is issued for the provision of Multimodal (Sea/Surface) Freight Forwarding Services procured through the United Nations Procurement Division (UNPD) for the movement of the Contingent Owned Equipment (COE) in support of UN operations worldwide.

Responding companies will be evaluated against the established pre-qualification criteria for transporters of COE. Successful vendors will be added to UNPD's roster of COE freight forwarders and invited to participate in solicitations for COE cargo movement.

The vendors are expected to meet the below mandatory criteria. IN ORDER TO BE ADDED TO THE UNPD'S ROSTER OF COE FREIGHT FORWARDERS, VENDORS MUST RESPOND TO THIS EOI WITH DOCUMENTARY EVIDENCE SHOWING THAT THEY MEET THE BELOW MANDATORY CRITERIA:

1. Demonstrated experience in transporting COE or other cargo of a military nature i.e. arms, ammunition, armored personnel vehicles, teargas, explosives (Class 1 Dangerous cargo [DG]), etc.;
2. Demonstrated experience in liaising with national governments, including Departments of Defense,



Ministries of Internal Affairs, Ministries of Finance, etc.;

3. Detailed knowledge of documentation requirements, legislation, local customs and rules for the transportation of goods of a military nature in different countries where UN cargo transits through and is delivered to/from;

4. Demonstrated experience in expediting cargo through ports to avoid delays, port storage and demurrage charges;

5. Demonstrated successful experience in the last five years in transporting cargo for the United Nations Family of Organizations. If vendors did not work previously with United Nations Family of Organizations, demonstrated successful experience in the last five years transporting cargo for other multinational organizations and Non-Governmental Organizations (NGOs) in the regions around and within DR Congo, Central African Republic, Mali, South Sudan, Sudan, Cameroon, Kenya, Namibia, South Africa, Uganda, Rwanda, Zambia, Malawi, Senegal, Ivory Coast, Tanzania, Mozambique, Ghana, Nigeria, Somalia and Lebanon;

6. Experience and detailed knowledge of local rules, customs and requirements of the local transport associations in countries UN cargo transit through e.g. BARC in Central African Republic, BGFT in Cameroon, etc.;

7. Knowledge of the best routes for shipping military hardware from Nepal, India, Bangladeshi, Pakistan, Senegal, Sri Lanka, Ghana, Nigeria, Ivory Coast, Liberia, Egypt, Morocco, Norway, Sweden, Senegal, Ethiopia, Zambia, Malawi, and South Africa, among other troop contributing countries to the UN;

8. Experience in Ship Charter and detailed knowledge of different types of vessels suitable for shipping different configurations of UN cargo (vehicles and earth moving equipment, breakbulk and containers) and understanding concept of Direct Shipment and LIFO;

9. Experience in operating in hostile environments and areas in which the UN operates;

10. Worldwide network of offices and agents, especially in regions where UN peacekeeping operations are located;

11. Ability to send representatives to the UN Peacekeeping Mission areas to resolve problems with performance, sub-contractors, documentation, accidents, etc.;

12. Use of reputable and experienced local sub-contractors for the inland leg for countries mentioned in mandatory criterion 5, above;

13. Unconditional acceptance of United Nations General Terms of Conditions of Contract (UNGCC);

14. Unconditional Acceptance of UN payment terms i.e. 30 days payment. Vendors must confirm ability to pay for costs while cargo is in transit i.e. port and storage fees, Terminal Handling Fees, customs clearance, demurrage, truck detention etc., without demanding immediate reimbursement or reliance on UN progress payments;

15. Unconditional acceptance of UN liquidated damages clause;

16. Ability to provide Performance Bonds when requested (10% of contract value). Please note that contract values range between \$200,000 to \$5,000,000;



17. Qualification for UNGM Registration Level 1 with possibility for upgrade to Level 2. For details on UNGM registration, please see: [help.ungm.org](http://help.ungm.org);

18. Electronic Data Interchange (EDI) Capability for Supply Chain Event Management;

19. Agreement to use the UN SAP Transport Management Carrier Collaboration Portal (CCP).

**IMPORTANT:**

The UNPD is in the process of creating a new list of COE transporters. We require that all interested vendors respond to this EOI by 31 December 2022, including those companies that are on the said list. Therefore:

1) If your company is already on the list of UN freight forwarders for COE freight requirements, please respond to this EOI.

2) Companies that are not receiving COE tenders but are interested in COE freight requirements, please respond to this EOI.

3) Companies that have responded to UNPD's previous EOIs for COE freight requirements, please respond to this EOI.

4) Before responding to this EOI, your company **MUST** have an accepted status with the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) with "UN Secretariat" at the Level 1, or above.

5) All freight service providers responding to this EOI **MUST** ensure that they have selected the following UNSPSC Code under their UNGM account: 78101700 (Marine Cargo Services), 78101800 (Road Cargo Transport), 78141500 (Freight Forwarding).

6) Interested companies should complete the attached form and send the requested supporting documentation by 31 December 2022 to [forwarding@un.org](mailto:forwarding@un.org). However, early submissions are very encouraged as successful vendors will be invited to participate in solicitations for COE cargo movement as soon as they demonstrate compliance with the above 19 mandatory criteria

7) Should you have any questions on the above please address them to [ortegaa@un.org](mailto:ortegaa@un.org)



**SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

**NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.***



# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You should express your interest to this EOI electronically at:**  
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNPD19647>

**In case you have difficulties submitting your interest electronically, please contact [ortegaa@un.org](mailto:ortegaa@un.org) directly for instructions.**



## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNPD (UNPD) by the closing date set forth in this EOI. *Due to the high volume of communications UNPD is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

