



United Nations Assistance Mission for Iraq (UNAMI)

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNAMI. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Assistance Mission for Iraq (UNAMI). You are therefore requested to direct all queries regarding this EOI to United Nations Assistance Mission for Iraq (UNAMI) using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Unarmed Security Guarding Services for UNAMI Premises in Kheitan, Kuwait for an initial period of 3 Years with an option for an extension for additional 2 years, one year at time.

Date of this EOI: 28 May 2021

Closing Date for Receipt of EOI: 11 June 2021

EOI Number: EOIUNAMI18549

Beneficiary Country/Territory: Kuwait

Commodity/Service category: Security Services

Address EOI response by fax or e-mail to the Attention of: Chief Procurement Officer

Fax Number:

E-mail Address: kurian@un.org; lyimo@un.org; yabroudia@un.org; unami-eoi@un.org

UNSPSC Code: 92121504

DESCRIPTION OF REQUIREMENTS

1.0 United Nations Assistance Mission for Iraq (UNAMI) intends to solicit bids for Unarmed Security Services at UNAMI Premises in Kheitan, Kuwait for the initial period of 3 years with an option of extension additional two years, one year at a time under the same terms and conditions subject to satisfactory performance, availability of funds and continuation of UNAMI mandate.

1.0.1 The purpose of this contract is to secure for the United Nations Assistance Mission for Iraq (UNAMI) an open ended contract for intends to secure the services of a professional contractor to provide, manage and operate security services at the UNAMI facility in Kheitan, Kuwait.

1.0.2 The successful proposer shall provide security services and protection to the personnel, assets and premises of the UNAMI, at its Kheitan, Kuwait facility. This shall include but not limited to the following:

Timing: the commencement date is anticipated to be around 30 January 2022. The prospective Contractor must mobilize within 30 days from the kick-off meeting.



- Access Control
- Vehicle Searches
- Detailed Screening of Persons and Property
- CCTV
- Patrolling
- Prevention of unauthorized removal of UN property
- Unauthorized persons
- Fire Drills
- First Aid
- Crime Scene Protection
- Maintenance of Records

1.0.3 The UNAMI intends to award a contract for the initial period of 3 years with an option of extension additional two years, one year at a time under the same terms and conditions subject to satisfactory performance, availability of funds and continuation of UNAMI mandate. This contract will be awarded to the proposer that clearly demonstrates through a written proposal a high degree of experience, ability, competency and best-practice in security services.

1.0.4 For this purpose, UNAMI will undertake a competitive bidding exercise shortly, accordingly would issue a Request for Proposal (RFP) to those companies who would express their interest and provide initial relevant information as to their ability to fulfill UNAMI's requirement. In addition, the interested Companies will be requested to complete a UNAMI Vendor Registration in www.ungm.org (New Vendors Only).

2.0 The solicitation will be based on a detailed Statement of Works, UN General Conditions of Contracts and other related documents which will be provided by UNAMI to all companies who respond to this EOI and qualify for the tender.

3.0 Please note on the following:

- This EOI is not an invitation to submit a bid/proposal.
- UNAMI reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and mere expressing an interest would not automatically warrant for RFP document.
- UNAMI reserves the right to reject EOIs received after the above deadline.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

4.0 MANDATORY PRE-QUALIFICATION CRITERIA:

- The Security company shall have experience (for at least one contract) in providing security services to UN Agencies and/or International organizations/companies during the past 5 years and capable to provide services in compliance with local legislation including full adherence to Kuwait Labour Laws. Copy of Kuwait chamber of commerce registration documents should be available upon request.
- Capability to provide 10% of Contract price as a Performance Bond.
- Business presence in the Country
- Duly completed UNGM Vendor Registration Formalities.
- Signature and Title of Company representative.

NOTE



Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNAMI18549>

In case you have difficulties submitting your interest electronically, please contact kurian@un.org; lyimo@un.org; yabroudia@un.org; unami-eoi@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Assistance Mission for Iraq (UNAMI) (UNAMI) by the closing date set forth in this EOI. *Due to the high volume of communications UNAMI is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

