



United Nations Assistance Mission for Iraq

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNAMI. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Assistance Mission for Iraq. You are therefore requested to direct all queries regarding this EOI to United Nations Assistance Mission for Iraq using the fax number or e-mail address provided below.

Title of the EOI:

For The Provision of Barber and Beauty Saloon Services and Management of a Barber and Beauty Saloon Shop to the United Nations Assistance Mission for Iraq (UNAMI) at the D2 Compound, International Zone, Baghdad, Iraq

Date of this EOI: 18 May 2021**Closing Date for Receipt of EOI:** 27 May 2021**EOI Number:** EOIUNAMI18519**Beneficiary Country/Territory:** Iraq**Commodity/Service category:** Facility Management**Address EOI response by fax or e-mail to the Attention of:** Chief Procurement Officer**Fax Number:** +965 2472 1899**E-mail Address:** al-araji@un.org; unami-eoi@un.org; yabroudia@un.org**UNSPSC Code:** 90101603**DESCRIPTION OF REQUIREMENTS**

United Nations Assistance Mission for Iraq (UNAMI) has a requirement for the provision of barber and beauty saloon services and management of its "BARBER AND BEAUTY SALOON SHOP", a facility that is made available to its personnel stationed in D2 compound on a "pay as you go" basis, at no cost to UNAMI:

1.1 UNAMI intends to secure the provision of barber and beauty saloon services and management of a "BARBER AND BEAUTY SALOON SHOP" facility. UNAMI intends to award a contract for an initial term of three (3) years, with two (2) optional extension periods of one (1) year each for a maximum cumulative contract period of five (5) years if UNAMI at its discretion exercises the optional contract extension options. It should be noted that UNAMI does not guarantee any contract term and the contract can be terminated at any time by giving notice as will be indicated in the contract to be signed.

1.2 The selected Contractor will provide a complete barber and beauty saloon services as well as the management of the Barber and Beauty Saloon Shop (the facility). The Contractor shall charge for its services directly to the customers that are receiving the services. Customers are required to pay for services directly to the Contractor immediately after they are rendered.



1.3 UNAMI will provide the facility ex gratia in "as is" condition to be used as Barber and Beauty Saloon Shop (space of approx. 8 m2). This premise is located at UNAMI D2 compound, International Zone, Baghdad, Iraq. The Contractor will be responsible to pay for all utilities at cost.

1.4 UNAMI will provide general security as part of the overall protection service rendered to all UN premises but will not provide any special internal security for the protection of the " BARBER AND BEAUTY SALOON SHOP" area of operation. The Contractor will abide by all UNAMI security rules and regulations.

1.5 UNAMI will supply water and electricity to the UNAMI provided facility used by the Contractor to deliver services. The cost of water and electricity used by the Contractor will be paid directly to UNAMI by the Contractor. Utilities will be charged using the following tariffs: Electricity - 1 kW/h = \$0.15 and water – 1m3 = \$ 3.0. UNAMI will supply and install the required meters to monitor usage by the Contractor .

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

7.0 MANDOTARY PRE-QUALIFICATION CRITERIA: The interested companies should meet the below requirements (7.1 - 7.8), companies who fail to confirm compliance with the requirements may not be considered for the upcoming tender.

7.1 Ability to access International Zone.

7.2 Minimum 1 years of experience in retail service

7.3 Capability to meet requested quality of goods and services

7.4 Compliance with the UNAMI required technical specifications (SOR)

7.5 Capability to organize security access to Baghdad (Green Zone) without UNAMI assistance.

7.6 The bidders shall visit the facility and thoroughly familiarize themselves with the location, operating conditions and specific requirements. Vendors who did not attend the Mandatory Site Visit either physically or virtually will automatically be disqualified. Additionally, the site visit may be in the form of a pre-recorded virtual site visit.

7.7 According to UNAMI's environmental policy, single-use plastic substances are prohibited within the UNAMI managed compounds. Solid waste must be segregated from the source. Therefore, the Contractor is obliged to segregate the waste generated during the service delivery and place it in color coded bins provided by UNAMI.

7.8 The Contractor will provide qualified English-speaking staff during the working hours.

Note 1: Duly completed and signed EOI Pre-Qualification Questionnaire and signed Vendor Response Form (attached).

Note 2: Proof documents must be submitted as part of technical requirements upon receipt of the tender document.

8.0 Pre-Qualification Questionnaire

1. Company's Authorized Representative(s) (Name/Title):

1.1.....
 1.2.....
 1.3.....

2. Number of employees:

3. Year Established :

4. Experience in the field of retail and restaurant services (Number of Years):

5. Does your company comply with above Requirements ? Yes [] No []

6. Reference to current and previous comparable services provided in austere conditions to international organizations, private or state institutions:



9.1 Services

Description: _____

Services Scale: _____

Services

Location: _____

Contract Price (USD) _____

Client Organization: _____

Client Contact : Name and Telephone _____

Email: _____

9.2 Services

Description: _____

Services Scale: _____

Services

Location: _____

Contract Price (USD) _____

Client Organization: _____

Client Contact : Name and Telephone _____

Email: _____

9.3 Services

Description: _____

Services Scale: _____

Services

Location: _____

Contract Price (USD) _____

Client Organization: _____

Client Contact : Name and Telephone _____

Email: _____ Note: Proof

Documents may be requested as part of technical requirements upon receipt of the Request for proposal.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNAMI18519>

In case you have difficulties submitting your interest electronically, please contact al-araji@un.org; unami-eoi@un.org; yabroudia@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Assistance Mission for Iraq (UNAMI) by the closing date set forth in this EOI. *Due to the high volume of communications UNAMI is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

