



United Nations Assistance Mission for Iraq (UNAMI)

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed by UNAMI. The accuracy, reliability and completeness of the contents of furnished information is the responsibility of United Nations Assistance Mission for Iraq (UNAMI). You are therefore requested to direct all queries regarding this EOI to United Nations Assistance Mission for Iraq (UNAMI) using the fax number or e-mail address provided below.

Title of the EOI:

Provision of New Fire Extinguishers, General Maintenance, Testing, Servicing, Refilling and installation of Spare Parts for Fire Extinguishers currently in use at the UNAMI Compound at Green Zone, Baghdad, Erbil, Kirkuk and Mosul, Iraq and UNITAD Compound at Green Zone, Baghdad and UNITAD'S Offices in Erbil and Duhok

Date of this EOI: 14 April 2021**Closing Date for Receipt of EOI:** 27 April 2021**EOI Number:** EOIUNAMI18400**Beneficiary Country/Territory:** Iraq**Commodity/Service category:** Facility Management**Address EOI response by fax or e-mail to the Attention of:** Chief Procurement Officer**Fax Number:****E-mail Address:** unami-eoi@un.org, abttan@un.org, yabroudia@un.org**UNSPSC Code:** 46191600,46191601

DESCRIPTION OF REQUIREMENTS

1.0 The United Nations Assistance Mission for Iraq (UNAMI) intends to solicit bids Provision of New Fire Extinguishers, General Maintenance, Testing, Servicing, Refilling and installation of Spare Parts for Fire Extinguishers currently in use at the UNAMI Compound at Green Zone, Baghdad, Erbil, Kirkuk and Mosul, Iraq and UNITAD Compound at Green Zone, Baghdad and UNITAD'S Offices in Erbil and Duhok for an initial period of three (3) years with an option to extend the contract under the same terms and conditions for an additional two (2) years, one year at a time subject to satisfactory performance by the prospective Contractor, continued validity of the UNAMI/UNITAD service requirement and extension of the UNAMI/UNITAD's mandate.

1.1 Bidders must mandatorily complete the bidder' technical specification sheet, confirming the compatibility and conformance of their offered items with the UNAMI/UNITAD required technical specifications and providing supporting catalogue/brochure/data card and photo for each offered item.

1.2 Quality assurance: The successful bidder/s shall warrant that all offered items are of merchantable quality, fit for their purpose.

1.3 Warrantees: The successful bidder/s shall guarantee minimum one (1) year manufacturer warranty from the date of delivery.

1.4 The prospective contractor shall be responsible to provide outside UNAMI/UNITAD premises general maintenance, testing, servicing, refilling and spare parts of the fire extinguishers including delivery, transportation, manpower, security access clearances for Baghdad (Green Zone), Erbil, Kirkuk, Mosul Compound and Duhok for unloading the items at the UNAMI/UNITAD premises and removing debris, if any.

2.0 The service provider shall provide all necessary equipment, tools, materials, labor, personnel, transportation, supervision, proper Green Zone entry/exit permissions, paperwork and other items necessary to perform the required service in timely manner as per this SOW.2.1 Capability to execute projects in Baghdad at Green Zone, obtain security clearance and organize escort for personnel, equipment, tools and materials to and from Green Zone without UNAMI assistance.

3.0 The solicitation will be based on Scope of work (SOW), Bill of Quantities, Technical Specifications, UN General Conditions of Contracts and other related documents which will be provided by UNAMI to all companies who respond to this EOI and qualified for this tender.

4.0 For this purpose, UNAMI will undertake a competitive bidding exercise shortly, accordingly would issue tender documents to those companies who would express their interest and provide initial relevant information as to their ability to fulfill UNAMI's requirement.

5.0 In addition, the interested companies are requested to complete their registration at Level 1 on the United Nations Global Marketplace (www.ungm.org).

6.0 Please note on the following:

- a) This EOI is not an invitation for submission of a bid/proposal.
- b) UNAMI reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and mere expressing an interest would not automatically warrant for tender document.
- c) UNAMI reserves the right to reject EOIs received after the above deadline..



SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

7.0 MANDATORY PRE-QUALIFICATION CRITERIA: The interested companies should meet the below Mandatory requirements (7.1 - 7.8), companies who fail to confirm compliance with the Mandatory requirements may not be considered for the upcoming tender.

7.1 Company Commercial Registration (including for its sub-Contractors, if any)

7.2 The successful bidder/s should have reliable business presence and/or local partner/authorized distributor in Iraq to ensure successful attendance meetings, delivery of samples, delivery of all SRO items/quantities/services.

7.3 UNAMI/UNITAD reserves the right to split the award by location, if in the UN's best interest. Therefore, split award acceptance by bidders is mandatory. UNAMI will only make payment for services rendered based on the number of fire extinguishers serviced. Quantities of fire extinguishers provided in this SOW are only provided as estimates to enable vendors determine their Unit Costs to be used in provision of services. UNAMI will not make fixed lumpsum monthly payments under the proposed contract.

7.4 Experience in managing and executing projects of similar scope and complexity, provide supporting documents of such experience and describe at least 3 relevant projects.

7.5 Ability to provide a Quality control Plan that describes how the quality of the service will be monitored and maintained throughout the life cycle of the contract. Include guidelines, QA/QC procedures and applicable references. Provide details on how quality management will be applied.

7.6 Duly completed United Nations Global Marketplace (UNGM) vendor registration formalities at Level 1.

7.7 Submission of the vendor response form is mandatory.

7.8 Duly completed and signed EOI Pre-Qualification Questionnaire and signed Vendor Response Form. Note: Proof documents must be submitted as part of technical requirements upon receipt of the tender document.

8.0 PRE-QUALIFICATION QUESTIONNAIRE:

8.1 Company's Authorized Representative(s) (Name/Title):

8.2 Number of employees: _____

8.3 Year Established: _____

8.4 Experience in the field of required work (No. of Years): _____

8.5 Does your company comply with all EOI Mandatory Pre-Qualification Criteria? Yes [] No []

8.6 Time (Calendar Days) required to initiate the services in case of selection: _____

8.7 Reference to existing & previous similar works with other International Organizations, private or state institutions:

8.7.1 Description: _____

Location: _____ Year Executed: _____

Contract Price (USD): _____

Client Organization: _____

Client Contact (Name): _____

Telephone: _____

Email: _____

8.7.2 Description: _____



Location: _____ Year Executed: _____
 Contract Price (USD): _____
 Client Organization: _____
 Client Contact (Name): _____
 Telephone: _____
 Email: _____
 8.7.3 Description: _____
 Location: _____ Year Executed: _____
 Contract Price (USD): _____
 Client Organization: _____
 Client Contact (Name): _____
 Telephone: _____
 Email: _____

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should submit the Vendor Response Form of this EOI electronically (through the link available on the next page) before the closing date set forth above.



VENDOR RESPONSE

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the **UN Secretariat**.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You should express your interest to this EOI electronically at:
<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNAMI18400>

In case you have difficulties submitting your interest electronically, please contact unami-eoi@un.org, abttan@un.org, yabroudia@un.org directly for instructions.



EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Assistance Mission for Iraq (UNAMI) (UNAMI) by the closing date set forth in this EOI. *Due to the high volume of communications UNAMI is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

