United Nations Nations Unies

MONUSCO
Congo, The Democratic Republic of the

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of MONUSCO. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to MONUSCO using the fax number or e-mail address provided below.

Title of the EOI:
Expression of Interest for the Supply of Various Electric Energy Meters in Entebbe, Uganda

Date of this EOI: 28 December 2020	**Closing Date for Receipt of EOI:** 22 January 2021

EOI Number: EOIMONUSCO18027

Address EOI response by fax or e-mail to the Attention of:	Felix Nartey, Chief Procurement Officer Monusco

Fax Number:

E-mail Address: monusco-procurement@un.org, selamawit.kebede@un.org

UNSPSC Code: 81102400, 83101800, 39000000, 39121040, 39121300, 39121700, 39122100

DESCRIPTION OF REQUIREMENTS

REQUEST FOR EXPRESSION OF INTEREST

1.The United Nations Organization Stabilization Mission in the Democratic Republic of Congo (MONUSCO) intendes to enter to a system contract to establish 1 year contract period with an option of extension for additional 1 more year and seeks Expression of Interest (EOI) from duly registered companies for the supply of various Electric Energy Meters in Entebbe, Uganda.

2. The purpose of this Expression of Interest (EOI) is to asses potential suppliers who can provide MONUSCO with the ability, skill and knowledge in respect to the supply of various emectric meters as specfied above.
MONUSCO will undertake a competitive bidding exercise shortly and intends to issue an Invitation to Bid (ITB) to those companies who would express their interest and to provide initial relevant information demonstrating their abilitity to fulfill MONUSCO requirements. In addition, the interested companies will be requested to complete UN Vendor registration for level 1 on the vendor database accessible on ungm.org (new vendor only). A detail Scope of Requirment (SOR) will be provided to companies short listed for receipt of the (ITB) documents.
3. The EOI should specify brief relevant information about the company including the company's profile, capacity/capability and experience.
- provide with a customer reference list
- provide us with a list of similar projects or orders already completed
Vendors will be shortlisted based on their ability to provide the relevant documents showing that they are authorized to undertake business in DR Congo and Uganda. Interested vendors must also provide copy of the registration certeficate/license(s) of the company with their response.

4. The requested information will only be used by MONUSCO for internal planning purposes, be kept strictly confidential and only authorized personnel will have access to it.
Please note that this request for EOI is not an invitation for submission of bid.
5. MONUSCO reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of peformance in the subject field of activities and submission of an EOI would not automatically warrant receipt of the (ITB) documents. MONUSCO reserves the right to reject EOI's received after the deadline indicated below.
6. The Expression of interest should be submitted through email to monusco-procurement@un.org and copy selamawit.kebede@un.org with a clearly written subject "EOI" - Expression of Interest for the Supply of Various Electric Energy Meters in Entebbe, Uganda not later than 22 January 2021, 15:00 hours Kinshasa time (GMT+1).

As the objective of this EOI is to gather information on the availability of the potential suppliers, services and ability to deliver the requested items in the specfic location in a timely manner, your willingness and ability to reply will be of mutual benefit

Subsequent to this EOI and the submissions received, MONUSCO may request for clarfication through email / Fax or site visit for further information to have a better understanding of the documents submitted by your organization.
- Please confirm whether your organization is willing to respond to any clarfication request including the site visit if it is needed , that may be raised by MONUSCO.
- Also please provide correct contact information for any clarfication request

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Detail specfication will be given in the ITB

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: https://www.ungm.org/Public/Notice

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on http://www.ungm.org

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to MONUSCO (MONUSCO) before the closing date set forth above.

VENDOR RESPONSE FORM

TO:	Felix Nartey, Chief Procurement Officer Monusco	**EOI Number:**	EOIMONUSCO18027
Email:	monusco-procurement@un.org, selamawit.kebede@un.org		
FAX:			
FROM:			

SUBJECT: Expression of Interest for the Supply of Various Electric Energy Meters in Entebbe, Uganda

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:
https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIMONUSCO18027

*To be completed by the Vendor (**All fields marked with an '*' are mandatory**)*

COMPANY INFORMATION

UNGM Vendor ID Number*:	
Legal Company Name (Not trade name or DBA name) ***:**	
Company Contact *:	
Address *:	
City *:	**State:**
Postal Code * :	
Country *:	
Phone Number *:	
Fax Number *:	
Email Address *:	
Company Website:	

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature :_____ Date:_____

Name and Title :_____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (**www.ungm.org**) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at **https://www.un.org/Depts/ptd/vendors**.

Prerequisites for Eligibility
In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:

   I. the Compendium of United Nations Security Council Sanctions Lists (**https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list**), or

   II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);

C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15.

F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (**http://www.ungm.org**); information on the registration process can be found at **https://www.un.org/Depts/ptd/vendors**. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to MONUSCO (MONUSCO) by the closing date set forth in this EOI. *Due to the high volume of communications MONUSCO is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at **https://www.un.org/Depts/ptd/eoi**.