The notice is placed on behalf of UNESCAP. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability, or completeness of the furnished information; and is unable to answer any inquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) using the fax number or e-mail addresses provided below.

### Title of the EOI:
Hazardous Materials Intrusive Survey (Phase 2) at the United Nations Compound in Bangkok, Thailand

<table>
<thead>
<tr>
<th>Date of this EOI:</th>
<th>1 May 2020</th>
<th>Closing Date for Receipt of EOI:</th>
<th>15 May 2020</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>EOI Number:</th>
<th>EOIUNESCAP17464</th>
</tr>
</thead>
</table>

<table>
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<tr>
<th>Address EOI response by fax or e-mail to the Attention of:</th>
<th>Chief, Procurement Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fax Number:</td>
<td>+66-2-288-1034</td>
</tr>
<tr>
<td>E-mail Address:</td>
<td><a href="mailto:cucalaescorihuela@un.org">cucalaescorihuela@un.org</a>; <a href="mailto:escap-pu@un.org">escap-pu@un.org</a></td>
</tr>
<tr>
<td>UNSPSC Code:</td>
<td>76101600, 77101504</td>
</tr>
</tbody>
</table>

## DESCRIPTION OF REQUIREMENTS


BACKGROUND:

The United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) is the regional development arm of the United Nations for the Asia-Pacific region and it is headquartered in Bangkok, Thailand.

The UNESCAP premises in Bangkok presently comprised of three reinforced concrete buildings:

a) the Secretariat Building, a 15-floor high-rise reinforced concrete building constructed in 1975 totalling more than 29,500 sqm of total constructed area including 17,000 sqm of office space;

b) the Service Building, a 4-floor reinforced concrete building built in 1975 with a total of 19,727 sqm of constructed area; and

c) the United Nations Conference Centre built more recently in the early 1990s and with 50,730 square meters.

UNESCAP requires a contractor to conduct a survey of building components, take samples and perform tests to quantify, locate and document various hazardous materials in the compound, which were previously identified by the UNESCAP Hazardous Materials Survey completed in 2016 (Phase 1). Companies wishing to consult the report of the survey conducted in 2016 are required to please send a request via email to cucalaescorihuela@un.org.

DESCRIPTION OF REQUIREMENTS:

The scope of works shall be performed by a qualified contractor (see Specific Requirements) and will include, but not be limited to, the following:

- Review the UNESCAP Hazardous Materials Survey completed in 2016
- Undertake a survey of the UNESCAP Compound to determine the location and type of hazardous materials such as asbestos containing materials, mineral fibers, paints, heavy metals, hydrocarbons and other chemicals and radioactive materials; identify locations for indoor air quality testing
- Coordinate, organize, schedule, conduct and report on the type, quantity and location of hazardous materials in each building
- Test and analyse all collected materials in accordance with industry standards and by certified testing facilities
- For inaccessible areas, the contractor is responsible to provide assessment for all suspected HZM for all non-sampled materials
- Develop a hazardous materials register based on the known and suspected hazardous materials, intended to be used to inform facilities management, contractors or other vendors during future construction works
- Prepare and submit to the UNESCAP reports and presentations for both public distribution and technical use
- Recommend methods of removal for each type of encountered hazardous material
- Recommend how to manage waste disposal for each type of encountered hazardous material considering local availability and constraints
- Recommend specific location and interval time for periodic measurement and/or inspections for each type of encountered hazardous material
The works described above shall be implemented within a period of 16 weeks. However, the technical results of testing should be submitted to UNESCAP with the following priority; Secretariat Building, Service Building, United Nations Conference Centre.

During the works, building spaces will remain in use by office occupants and visitors. Therefore, the safety of occupants in the building and on site in general shall be considered a high priority.

All works shall be in relation and delivered to THE UNITED NATIONS BUILDING RATCHDAMNOEN NOK AVENUE, BANGKOK, 10200, THAILAND

During the bidding exercise, invited companies will be encouraged to propose their own well-reasoned implementation strategy for the works.

SPECIFIC REQUIREMENTS:

Companies interested in this process shall comply with the following requirements:

• Certified Industrial Hygienist or equivalent, to perform or supervise the sampling of materials
• Certified AHERA inspector and Management Planner with valid DOH registration (or the regulatory body within the country)
• Certified Lead Inspector and risk assessor with valid DOH registration (or the regulatory body within the country)
• At least 5 years’ experience in this specific field with at least 20 completed projects in the same field
• Holds a valid “40 hours Hazwoper certificate” and a Liability insurance or equivalent
• All contractor employees that may be performing or helping in the performance of the related duties must be supervised by the company and apply any safety measures as required by UN (ESCAP/DOS)
• Contractor Credentials, certifications and details will be cross check by the United Nations Head Quarters Division of Healthcare Management and Occupational Safety and Health (DHMOSH) Unit

Full technical requirements and administrative instructions will be provided with a solicitation document to be issued at a later stage after the closing date for this EOI.

***IMPORTANT NOTE: The tender documents will be sent via email only to the email address(-es) registered in companies’ UNGM account. Therefore, companies are requested to verify the validity of the contact email address(-es) associated with their UNGM account at www.ungm.org so as to ensure delivery of the notifications and access to tendering documents.***

<table>
<thead>
<tr>
<th>SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)</th>
</tr>
</thead>
</table>

Companies that wish to participate in the upcoming tender are requested to submit their Expression of Interest (EOI) as per below instructions, and to duly register in the United Nations Global Marketplace (www.ungm.org).

Please note that UNESCAP is precluded from entering into a contract with a firm that is not fully registered with United Nations Secretariat in the United Nations Global Marketplace (www.ungm.org). Those interested in responding to this invitation but not currently fully registered as vendors with the United Nations Secretariat, are required to register before submission of the bid. Further details may be obtained by visiting https://www.ungm.org/Vendor/Registration.

Please note that only those firms considered qualified by the United Nations for this project will be invited to participate.
NOTE

Information on tendering for the UN Procurement System is available free of charge at the following address: https://www.ungm.org/Public/Notice

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on http://www.ungm.org

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) (UNESCAP) before the closing date set forth above.
NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its full legal name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at Level 1 under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at: https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNESCAP17464

To be completed by the Vendor (All fields marked with an ‘*’ are mandatory)

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:
Company Contact *:

Address *:
City *:            State:
Postal Code *:
Country *:

Phone Number *:
Fax Number *:

Email Address *:
Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature :_____________________________            Date:___________________
Name and Title :_____________________________
1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at https://www.un.org/Depts/ptd/vendors.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
   II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);

C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15.

F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (http://www.ungm.org); information on the registration process can be found at https://www.un.org/Depts/ptd/vendors. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) (UNESCAP) by the closing date set forth in this EOI. Due to the high volume of communications UNESCAP is not in a position to issue confirmation of receipt of EOIs.

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at https://www.un.org/Depts/ptd/loi.