REQUEST FOR EXPRESSION OF INTEREST (EOI)

Title of the EOI:
Maintenance préventive et curative des fours de marque RATIONAL du Palais des Nations et ses annexes.

Date of this EOI: 26 March 2020  Closing Date for Receipt of EOI: 8 April 2020

EOI Number: EOIUNOG17375

Address EOI response by fax or e-mail to the Attention of: Luciano Sergi

Fax Number: N/A

E-mail Address: luciano.sergi@un.org, procurementunog@un.org

UNSPSC Code: 48101500

DESCRIPTION OF REQUIREMENTS

L'Office des Nations Unies à Genève (UNOG) souhaite recevoir des expressions d'intérêt pour un appel d'offres qu'il émettra prochainement pour la maintenance préventive et curative des fours Rational des restaurants du Palais Nations et ses annexes. Suite à cet Appel d'offres un contrat sera établi pour une durée initiale de trois (3) ans avec possibilité d'une prolongation de deux (2) périodes supplémentaires et consécutives d'une (1) année maximum chacune (3+1+1).

Une maintenance préventive auront lieu une (1) fois par an et fera l'objet d'une révision complète de l'ensemble du parc des fours de la marque Rational listés qui comprendra :
- Essai, contrôles :
- Remplacement des pièces défectueuses ;
- Elimination des pannes ; et
- Frais et déplacement et main d'œuvre.

L'entreprise devra être muni d'une attestation officielle de partenariat de service pour l'année 2020 délivrée par les sociétés RATIONAL et les services devront être effectué par des personnes qui aura suivi une formation technique spécifique sur la maintenance et la réparation de ces fours.
**SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

The United Nations Office at Geneva (UNOG) wishes to receive expressions of interest for an Invitation to Bid which it will issue shortly for the preventive and curative maintenance of the Rational ovens of the Palais Nations restaurants and its annexes. A contract will be established for an initial period of three (3) years with the possibility of an extension of two (2) additional and consecutive periods of one (1) year maximum each (3 + 1 + 1).

Preventive maintenance will take place once (1) per year and will be subject to a complete overhaul of the entire fleet of Rational brand ovens listed which will include:

- Test, controls:
- Replacement of defective parts;
- Elimination of breakdowns; and
- Costs and travel and labor.

The company must be provided with an official service partnership certificate for the year 2020 issued by the "RATIONAL" companies and the services must be carried out by people who have followed specific technical training in the maintenance and repair of these ovens.

---

**NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: [https://www.ungm.org/Public/Notice](https://www.ungm.org/Public/Notice)

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on [http://www.ungm.org](http://www.ungm.org)

---

**Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to UNOG (UNOG) before the closing date set forth above.**
NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE:** You can express your interest to this REOI by filling out this form manually or electronically (recommended) at: https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNOG17375

To be completed by the Vendor (**All fields marked with an ‘*’ are mandatory**)

### COMPANY INFORMATION

<table>
<thead>
<tr>
<th>UNGM Vendor ID Number*</th>
<th>Legal Company Name (Not trade name or DBA name) *</th>
<th>Company Contact *</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Address *</th>
</tr>
</thead>
<tbody>
<tr>
<td>City *</td>
</tr>
<tr>
<td>Postal Code *:</td>
</tr>
<tr>
<td>Country *:</td>
</tr>
</tbody>
</table>

| Phone Number *: |
| Fax Number *:   |

| Email Address *: |
| Company Website: |

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : ___________________________ Date: ________________

Name and Title : ___________________________
1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at [https://www.un.org/Depts/ptd/vendors](https://www.un.org/Depts/ptd/vendors).

**Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
   
   
   II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);

C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15.

F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors**: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration**: Vendors not yet registered should apply for registration on the United Nations Global Marketplace ([http://www.ungm.org](http://www.ungm.org)); information on the registration process can be found at [https://www.un.org/Depts/ptd/vendors](https://www.un.org/Depts/ptd/vendors). Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE**: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNOG (UNOG) by the closing date set forth in this EOI. *Due to the high volume of communications UNOG is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at [https://www.un.org/Depts/ptd/doi](https://www.un.org/Depts/ptd/doi).