



United Nations Office at Nairobi
Kenya

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of UNON. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Office at Nairobi using the fax number or e-mail address provided below.

Title of the EOI:

Construction of the Early Works component of the A-J Project

Date of this EOI: 18 March 2020

Closing Date for Receipt of EOI: 17 April 2020

EOI Number: EOIUNON17365

Address EOI response by fax or e-mail to the Attention of: Unon-Procurement-Rfx@Un.Org

Fax Number: n/a

E-mail Address: unon-procurement-rfx@un.org

UNSPSC Code: 72000000

DESCRIPTION OF REQUIREMENTS

UNON is seeking a skilled and qualified Contractor to implement the construction of the Early Works component of the Replacement of Buildings/ Office Blocks A – J project at the UNON Complex, Gigiri, Nairobi Kenya. The Early Works component involves the repurposing and remodelling of an existing Building and the construction of new logistics buildings, to avail a total of about 6,000m2 Gross Internal Floor Area to be used as Offices and Service facilities. The Contractor shall consist of highly qualified resources, in terms of managers, engineers and technicians, as well as tools and machinery, to provide UNON with a high-quality building and equipment installations in both the new buildings and the repurposed infrastructure part of the project, in compliance with the highest quality standards, the current local and international regulations and UNON requirements. The Contractor shall demonstrate to have the required financial funds to mobilize the resources necessary to complete the works on time, at the expected level of quality. The contractor shall also demonstrate to have previous experiences in constructing similar projects.

Due to the multidisciplinary nature of the requirement, a consortium of contractors or single general contractors are encouraged to express interest. A consortium shall provide proof of agreement by the parties to participate in the anticipated upcoming tender.

It should be noted that the scope of this EOI is considered a project on its own and does not include any other services related to implementation of other component of the A-J Project in UNON Gigiri complex.

In summary, the works shall consist of the following:

- 1) Refurbishment of the existing 3,000m2 hardwall building, made up of office, production and warehouse

space, and repurposing into a mixed-use building hosting modern, flexible office space, workshops for internal publishing services, and new technical rooms. This will include the necessary modifications to the existing structure and the fit-out of all the new partitions and internal new structures.

- Building and set-up of an associated Data Centre, including the Electro-Mechanical and the complete ICT installation comprising the following:
 - Installation of the structured cabling plant (fiber, UTP, RF, etc.) for the Data Centre and the existing and new buildings that will be connected to it;
 - Installation of the equipment of the Data Centre (racks, switches, etc.);
 - Relocation of radio communication installations.
- Set-up of the new Control Room, including the installation of all the specialised equipment (CCTV, Fire Alarm, Public Address system, installation, etc.);
- Installation of the new HVAC equipment to support the office space, washrooms and technical areas in the building.
- Installation of the required carpentry, joinery and finishing as per the architectural design.

2) Demolition of the existing buildings, temporary infrastructures and platforms to vacate the area designated for the new construction, including the evacuation of all the debris.

3) Construction of the new logistics buildings for a total area of about 3,000m², including the whole structure, as per the design that will be retained.

- Partitioning, equipment and finishing works for fit-out of the flexible office space, warehouse areas, cloakrooms and technical areas in the new building.
- Installation and commissioning of all the electrical, HVAC and ICT equipment as required.

4) Execution of the external civil works to adapt the existing infrastructure to the new layouts and requirements.

5) Provision of as-built drawing set in electronic (AutoCAD/Revit compatible) format.

Additional details, specifications and terms of reference shall be provided in the tender document to be issued subsequent to this EOI.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

PRE- QUALIFICATION REQUIREMENTS

Only those vendors meeting the following pre-qualification criteria will be invited to participate in the anticipated tender exercise:

a. The vendor shall provide Certificate of Incorporation (or equivalent Certificate) showing proof of ten (10) years of construction experience as an established Main (Primary) General Building Contractor.

b. In case of sub-contracting, the vendor shall submit a written statement confirming that:

1. Signed agreements from domestic sub-contractors will be provided during the solicitation process in the following categories as a minimum: i) building and civil works, ii) mechanical & electrical installation works, iii) interior fit-out and finishing works, iv) specialist information technology and physical security.

2. The Certificate of Incorporation (or equivalent Certificate) for each sub-contractor will be provided during the solicitation process showing proof of five years of experience as an established specialist installer in their relevant field expertise.

c. The General Contractor and at least the mechanical & electrical sub-contractor (if applicable), as a minimum, shall provide proof of a minimum of three relevant and comparable projects completed over the past seven (7) years that showcases their respective quality controls, historical financial capabilities, health and safety record and ability to work to tight timelines.

The following information to document the above shall be submitted:

- Name of project.
- The value of the contract awarded.
- Practical Completion Certificate signed by the Client.
- The start and completion dates of the project.

- Name and contact details of client including physical address, point of contact, telephone contact and e-mail address.
 - A brief description of the project works outlining how the scope is comparable to UNON's project.
- d. Last 3 years Financial/ Income statements.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Office at Nairobi (UNON) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Unon-Procurement-Rfx@Un.Org

EOI Number: EOIUNON17365

Email: unon-procurement-rfx@un.org

FAX: n/a

FROM:

SUBJECT: Construction of the Early Works component of the A-J Project

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNON17365>

To be completed by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Office at Nairobi (UNON) by the closing date set forth in this EOI. *Due to the high volume of communications UNON is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.