REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of RPO. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to UNITED NATIONS PROCUREMENT DIVISION / GLOBAL PROCUREMENT SUPPORT SECTION using the fax number or e-mail address provided below.

Title of the EOI:

Date of this EOI: 10 February 2020
Closing Date for Receipt of EOI: 24 February 2020

EOI Number: EOIRPO17227

Address EOI response by fax or e-mail to the Attention of: Chief, Global Procurement Support Section

Fax Number: +256-20054-3256 or +256-32332-3256

E-mail Address: dos-pd-gpss@un.org, aguma@un.org

UNSPSC Code: 24000000

DESCRIPTION OF REQUIREMENTS
1. The UN Procurement Division, Global Procurement Support Section (UNPD/GPSS) intends to undertake a solicitation on behalf of the United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) and seeks Expressions of Interest (EOI) from qualified, duly registered and licensed companies for establishment of a Contract, for the supply and delivery of Packing Material and Consumables in support of MONUSCO on a long-term basis under a Systems Contract.

2. The requirement will mainly encompass the supply and delivery of Packing Material and Consumables in support of MONUSCO to be delivered to FCA locations as determined by the Contractor and/or by DAP to specified locations in Africa such as Uganda and the Democratic Republic of the Congo. The items will include Tarpaulins, Ropes, Ratchet Straps/Cargo Straps, Container Seals, Power Stretch machine film, Big Bubble wraps, Manual Strapping tool / for PP-PET Straps, Polypropylene Strapping Roll, Static Polypropylene Strapping Dispenser(with lacing rod holder is preferable), Adhesive Scotch Tapes, Fiberboard/Cardboard/Carton Boxes, Fiberboard/Cardboard/Carton, etc. in support of UN Field Missions operating in the Region.

3. The proposed term of Contract(s) shall be for an initial two (2) years period with an option to extend for an additional three one (1) year successive periods (2+1+1+1), at the sole discretion of the UN, to extend under the same terms and conditions and at the same prices as agreed by the UN and the successful vendor(s) subject to UN budgets and mandates as determined by the General Assembly and the Security Council of the United Nations and the satisfactory performance of the vendor(s).

4. The UN reserves the right to split the contract award amongst multiple suppliers and any resulting Contract(s) shall be non-exclusive.

5. Companies interested in being considered for shortlisting for receipt of the UNPD/GPSS solicitation document are requested to submit a clearly written Expression of Interest therein specifying the company's profile, as per Vendor Response Form attached hereunder providing:

5.1 Address, contact person, active telephone numbers as well as functional e-mail contacts;
5.2 Company's registration ID number (if already registered with UN) and UNGM registration number (www.ungm.org).
5.3 Company must be registered in UNGM at least at Level 1 in order to be considered to participate in this UN solicitation.
5.4 Confirm the company's capability to provide these goods to the United Nations; and
5.5 Indicate commitment that if the solicitation is issued, your company is ready to offer its services by the set bid close date and a copy of this included as part of the Technical Evaluation submission.

6. Note that companies that have previously submitted EOI for similar goods with UN must re-submit full documentation as detailed above.

7. Please note, this is NOT an invitation for submission of bids. Its purpose is to identify companies that would be interested to participate in the solicitation when issued.

8. A detailed Scope of Requirement (SOR) with technical requirement, estimates required as well as expected delivery dates will be provided within the UN's tender document which will be sent out to all qualified companies/vendors shortlisted for receipt of official UNPD/GPSS solicitation.

9. The UNPD/GPSS will examine the outcome of this request for EOI and will consider qualified firms including that have expressed their interest providing the required information as to their ability to fulfill UNPD/GPSS 's requirement. No further details can be made available prior to the issuance of the tender as this stage is only to identify interested and qualifying vendors for this requirement.

10. The UNPD/GPSS reserves the right to change or cancel the requirements at any time during the EOI and/or solicitation process. Thus, submitting a reply to this EOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued or award thereafter. The tender and any subsequent commitment to contract will be issued in accordance with UN rules and regulations.

11. Interested vendors must complete and submit page 4 (i.e. Vendor Response Form) of this EOI.
document indicating the EOI Number in the subject. At this stage, please do not submit any additional information and no questions will be answered. The expressions of interest (EOI) may be submitted by mail or by using the emails provided clearly marked with the inscription "Expression of Interest – Supply and Delivery of Packing Material and Consumables in support of MONUSCO":

UNPD/Global Procurement Support Section  
P.O. Box 710  
UN Entebbe Support Base  
Old Entebbe Airport Road  
Entebbe, Uganda  
Attn: dos-pd-gpss@un.org

12. EOI not addressing the above criteria to the satisfaction of UNPD/GPSS shall not be considered for the solicitation to bid, if and when issued. UNPD/GPSS reserves the right in selecting the invitees for the solicitation.

13. The Expressions of Interest (EOI) may be submitted only by e-mail no later than Close of Business 24 February 2020 to email addresses aguma@un.org with a copy to dos-pd-gpss@un.org.

14. If you have questions related to UN vendor registration, please follow the instructions below or contact dos-pd-gpss@un.org with a copy to register@un.org and aguma@un.org.

15. This request for expressions of interest (EOI) is issued subject to the conditions contained in the EOI introductory page on this website. UNPD/GPSS reserves the right in selecting the invitees for the solicitation.

16. The Contractor shall operate in accordance with the UN General Conditions of Contract, UN Rules and Regulations, applicable laws of the host government and applicable international law.

Thank you for your interest.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)


NOTE

Information on tendering for the UN Procurement System is available free of charge at the following address: https://www.ungm.org/Public/Notice
Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on http://www.ungm.org

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to UNITED NATIONS PROCUREMENT DIVISION / GLOBAL PROCUREMENT SUPPORT SECTION (RPO) before the closing date set forth above.
## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).

- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.

- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

---

**PLEASE NOTE:** You can express your interest to this REOI by filling out this form manually or electronically (recommended) at: https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIRPO17227

To be completed by the Vendor (*All fields marked with an ‘*’ are mandatory*)

### COMPANY INFORMATION

<table>
<thead>
<tr>
<th>UNGM Vendor ID Number*:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Company Name (Not trade name or DBA name) *:</td>
</tr>
<tr>
<td>Company Contact *:</td>
</tr>
<tr>
<td>Address *:</td>
</tr>
<tr>
<td>City *:</td>
</tr>
<tr>
<td>Postal Code *:</td>
</tr>
<tr>
<td>Country *:</td>
</tr>
<tr>
<td>Phone Number *:</td>
</tr>
<tr>
<td>Fax Number *:</td>
</tr>
<tr>
<td>Email Address *:</td>
</tr>
<tr>
<td>Company Website:</td>
</tr>
</tbody>
</table>

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : ___________________________ Date: ___________________

Name and Title : ___________________________
EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at https://www.un.org/Depts/ptd/vendors.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
   II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);

C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15.

F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (http://www.ungm.org); information on the registration process can be found at https://www.un.org/Depts/ptd/vendors. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNITED NATIONS PROCUREMENT DIVISION / GLOBAL PROCUREMENT SUPPORT SECTION (RPO) by the closing date set forth in this EOI. Due to the high volume of communications RPO is not in a position to issue confirmation of receipt of EOIs.

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at https://www.un.org/Depts/ptd/eoi.