United Nations Nations Unies

United Nations Mission in South Sudan
Sudan

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of UNMISS. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Mission in South Sudan using the fax number or e-mail address provided below.

Title of the EOI:
Supply and Delivery of Audio Visual Equipment to UNMISS in Juba, Republic of South Sudan

Date of this EOI: 17 January 2020

Closing Date for Receipt of EOI: 7 February 2020

EOI Number: EOIUNMISS17120

Address EOI response by fax or e-mail to the Attention of: Chief Procurement Officer

Fax Number:

E-mail Address: boy@un.org; ngonyo@un.org

UNSPSC Code: 45110000, 45121504, 52161535, 52161505, 52161500

DESCRIPTION OF REQUIREMENTS

1. The United Nations Mission in the Republic of South Sudan (UNMISS) has a requirement for the Supply and Delivery of Audio Visual Equipment to UNMISS in Juba, Republic of South Sudan (i.e. PA System, Television, Digital Camera, Digital video, Digital Voice Recorder and Projectors) to UNMISS in Juba, Republic of South Sudan and hereby solicits Expression of Interest (EOI) from qualified and interested vendors.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

2. Interested companies are invited to submit their EOIs for consideration by email (preferred), courier or by hand delivery as indicated below. The EOI must include, at a minimum, the following documentation/information:

(a) United Nations Global Market Place (UNGM) Registration: Company should be registered in UN Global Marketplace (UNGM) using the link https://www.ungm.org or should start their registration process immediately if not registered. Companies are strongly advised to register or upgrade to Level 1.
(b) Company's contact details: UNGM Identification Number, company name, address, telephone and e-mail must be provided in the EOI Form. Failure to provide this information in the EOI Form may result in a rejection of an EOI.
(c) Vendors must be registered in UNGM under the services (UNSPSC No. 45110000, 45121504, 52161535, 52161505 and 52161500); in order to participate in the solicitation for this requirement.

Important Notice:

3. This REOI does not constitute a solicitation. UNMISS reserves the right to change or cancel the requirement at any time during the EOI or solicitation process. Thus, submitting a response to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued.

4. UNMISS also reserves the right to send the Solicitation Documents to companies who were identified through additional market research or other means to source the UN requirements

5. The UNGM Identification Number obtained at the start of the registration process, must be provided to the Procurement officer at the time of submitting the EOI in the completed EOI Form.

6. The "EOI Form" is available in "Business Opportunities" Section of www.ungm.org website. Vendors are strongly encouraged to submit their EOIs through the E-mail addresses provided below.

7. The REOI, clearly marked "Request for Expression of Interest for supply and delivery of Audio Visual Equipment to UNMISS in Juba, Republic of South Sudan", must be received by UNMISS not later than COB 07 February 2020, via e-mail address boy@un.org with a copy to ngonyo@un.org or if by hand, to the attention of the Chief Procurement Officer, United Nations Mission in South Sudan (UNMISS) Near Juba International Airport, Room No.: 3D/01, Juba, South Sudan, Tel: +211912067114.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: https://www.ungm.org/Public/Notice

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on http://www.ungm.org

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Mission in South Sudan (UNMISS) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Chief Procurement Officer **EOI Number:** EOIUNMISS17120

Email: boy@un.org; ngonyo@un.org

FAX:

FROM:

SUBJECT: Supply and Delivery of Audio Visual Equipment to UNMISS in Juba, Republic of South Sudan

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:
https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNMISS17120

*To be completed by the Vendor (**All fields marked with an '*' are mandatory**)*

COMPANY INFORMATION

UNGM Vendor ID Number*:	
Legal Company Name (Not trade name or DBA name) ***:**	
Company Contact *:	
Address *:	
City *:	**State:**
Postal Code * :	
Country *:	
Phone Number *:	
Fax Number *:	
Email Address *:	
Company Website:	

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature :_____ Date:_____

Name and Title :_____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (**www.ungm.org**) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at **https://www.un.org/Depts/ptd/vendors**.

Prerequisites for Eligibility
In order to be eligible for UN registration, you must declare that:

A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:

   I. the Compendium of United Nations Security Council Sanctions Lists (**https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list**), or

   II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.

B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);

C. Your company (as well as any parent, subsidiary of affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;

D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;

E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15.

F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (**http://www.ungm.org**); information on the registration process can be found at **https://www.un.org/Depts/ptd/vendors**. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Mission in South Sudan (UNMISS) by the closing date set forth in this EOI. *Due to the high volume of communications UNMISS is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at **https://www.un.org/Depts/ptd/eoi**.