

United Nations Assistance Mission in Afghanistan  
Afghanistan**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed on behalf of UNAMA. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Assistance Mission in Afghanistan using the fax number or e-mail address provided below.

**Title of the EOI:**

Provision of Solar Hybrid Battery Backup System Installation at UNAMA Premises in Afghanistan (EOI/25/2019)

**Date of this EOI:** 26 September 2019**Closing Date for Receipt of EOI:** 10 October 2019**EOI Number:** EOIUNAMA16777**Address EOI response by fax or e-mail to the Attention of:**

Mr. Bard Stamnes, Chief Procurement Officer, United Nations Assistance Mission In Afghanistan

**Fax Number:****E-mail Address:** [decastrom@un.org](mailto:decastrom@un.org); [unama-procurement@un.org](mailto:unama-procurement@un.org)**UNSPSC Code:** 73152103, 72100000**DESCRIPTION OF REQUIREMENTS**

1. The United Nations Assistance Mission in Afghanistan (UNAMA) invites interested companies to express their interest and provide the requested supporting documents to demonstrate their eligibility to participate in the upcoming bidding exercise for the provision of Solar Hybrid Battery Backup System Installation at UNAMA Premises in Afghanistan (EOI/25/2019).

2. UNAMA required the services of specialized companies to install, test and commissioning of a 50 KW solar plant in UNOCA compound, Battery Backup system including battery inverter, multi cluster box, battery rack and all other accessories required for existing Solar Hybrid plant which already installed and are in operation at UNAMA Premises Kabul and regions. UNAMA will provide the storage batteries, PV panels and inverters and interconnection cables, whereas contractor is responsible to provide and install auxiliary items if required as mentioned in the Bill of quantity. While the nature of activities in this project are primarily of electrical works; limited civil and mechanical related activities may also be involved. The project is to be implemented by qualified technicians in accordance with the relevant Bill of Quantity, Specification and instruction of UNAMA's engineer/site-supervisor in charge. All activities and practices in the implementation of this project shall comply in every respect with valid electrical standards and regulations unless otherwise specified in the specifications.

3. This notice is issued only to allow companies/organizations to express their interest. It does not constitute a solicitation, UNAMA reserves the rights to change or cancel the requirement at anytime during EOI and/or solicitation process. Thus, submitting a reply to this REOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued. The tender and any subsequent commitment to contract will be issued in accordance with UN financial rules and regulations.

4. Note that the companies that have previously submitted EOI for similar requirements with UNAMA must re-submit full documentation as detailed above.

5. Please note that this is not an invitation for submission of bid or proposals. Its purpose is to identify companies that would be interested and meets the EOI criteria in order to be invited to participate in the solicitation when issued.

6. UNAMA will examine the outcome of this request for EOI and will consider those companies that have expressed their interest and provided the required information as to their ability to fulfill the UNAMA's requirements.

7. More details for the requirement will be provided in the solicitation documents to the invited vendors.

8. Please deliver your Expression of Interest and all requested information with supporting documents either by hand delivery to UNAMA's Chief Procurement Officer, Mr. Bard Stamnes, c/o UNOCA Complex, UNAMA Administration Building, Jalalabad Road, Kabul, Afghanistan or by electronic mail to [decastrom@un.org](mailto:decastrom@un.org) and copy to [unama-procurement@un.org](mailto:unama-procurement@un.org).

#### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

In order to be considered for invitation to a competitive bidding exercise, interested companies/organizations must provide documentary evidence as follows:

1. Registration with United Nations Global Marketplace (UNGM), [www.ungm.org](http://www.ungm.org), at Basic level, the bidder must be registered at Basic level in UNGM at the time of contract award.
2. At least one (1) year of continuous relevant work experience in the field of engagement.
3. Reference letter from an entity/ies to whom provision of this type of services have been provided.

Closing date for receipt of response is 10 October 2019.

#### NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Assistance Mission in Afghanistan (UNAMA) before the closing date set forth above.***

# VENDOR RESPONSE FORM

**TO:** Mr. Bard Stamnes, Chief Procurement Officer,  
United Nations Assistance Mission In Afghanistan

**Email:** decastron@un.org; unama-procurement@un.org

**FAX:**

**FROM:**

**EOI Number:** EOIUNAMA16777

**SUBJECT:** Provision of Solar Hybrid Battery Backup System Installation at UNAMA Premises in Afghanistan (EOI/25/2019)

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNAMA16777>

To be completed by the Vendor (All fields marked with an '\*' are mandatory)

## COMPANY INFORMATION

**UNGM Vendor ID Number\*:**

**Legal Company Name** (Not trade name or DBA name) \*:

**Company Contact \*:**

**Address \*:**

**City \*:**

**State:**

**Postal Code \* :**

**Country \*:**

**Phone Number \*:**

**Fax Number \*:**

**Email Address \*:**

**Company Website:**

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title : \_\_\_\_\_

## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Assistance Mission in Afghanistan (UNAMA) by the closing date set forth in this EOI. *Due to the high volume of communications UNAMA is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.