

## REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of MONUSCO. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Organization Stabilization Mission in the Democratic Republic of Congo using the fax number or e-mail address provided below.

**Title of the EOI:**

Provision of Purified Water Bottling Consumables to MONUSCO DAP Entebbe Uganda

**Date of this EOI:** 16 August 2019

**Closing Date for Receipt of EOI:** 28 August 2019

**EOI Number:** EOIMONUSCO16638

**Address EOI response by fax or e-mail to the Attention of:** Oic Procurement Section

**Fax Number:** N/A

**E-mail Address:** monusco-procurement@un.org, musambya@un.org

**UNSPSC Code:** 24120000, 24122000

### DESCRIPTION OF REQUIREMENTS

## REQUEST FOR EXPRESSION OF INTEREST

1. The United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) has a requirement to establish a contract for the Provision of Purified Water Bottling Consumables to MONUSCO DAP Entebbe Uganda, as stated herein

- PET Bottle Capsules ( 1.5 Liter size)
- Bottle screw- Caps with wedge-seal
- Preprinted Glued labels
- Shrink Wrapping rolls (Thermosetted polyethylene).

2. MONUSCO will undertake a competitive bidding exercise shortly and accordingly intends to issue an Invitation to Bid (ITB) to those companies who would express their interest and provide initial relevant information demonstrating their ability to fulfill MONUSCO requirements. In addition, the interested companies will be requested to complete UN Vendor registration preferably for level 1 on the vendor database accessible on ungm.org.

3. The EOI should specify brief relevant information about the company including the company's profile, capacity/capability and experience. Vendors will be shortlisted based on their ability to provide the relevant documents showing that they are authorized to undertake business . Interested vendors must provide the following documents with their response:

- Copy of the registration certificate / license(s) of the company

4. Please note that this request for EOI is not an invitation for submission of a proposal.

5. MONUSCO reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and submission of an EOI would not automatically warrant receipt of the (ITB) documents. MONUSCO reserves the right to reject EOIs received after the deadline indicated below.

6. The expressions of interest may be submitted by email to [monusco-procurement@un.org](mailto:monusco-procurement@un.org) and [musambya@un.org](mailto:musambya@un.org) or else by hand-delivery or courier, clearly marked with the inscription "EOI - Provision of Purified Water Bottling Consumables to MONUSCO DAP Entebbe Uganda not later than 28 August 2019, 15:00 hours Kinshasa time (GMT +1).

OiC Procurement Section  
MONUSCO  
Utex Africa Compound, Kinshasa.  
Avenue Collonel Mondjiba, Commune de Ngaliema, DRC  
[monusco-procurement@un.org](mailto:monusco-procurement@un.org) , [musambya@un.org](mailto:musambya@un.org)

### **SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

1. La Mission des Nations Unies pour la stabilisation en République démocratique du Congo (MONUSCO) est tenue d'établir un contrat pour la fourniture de consommables d'embouteillage d'eau purifiée à la MONUSCO DAP Entebbe Uganda, comme indiqué ci-après

- Bouteille avec Capsules PET ( 1,5 litre)
- Bouteille avec Capsules à vis et coin-joint
- Étiquettes auto-collant pré-imprimées
- Rouleaux d'emballage sous film rétractable (polyéthylène thermodurci).

2. La MONUSCO lancera sous peu un appel d'offres concurrentiel et a donc l'intention de lancer un appel d'offres (ITB) aux entreprises qui manifesteraient leur intérêt et fourniraient les premiers renseignements pertinents démontrant leur capacité de satisfaire aux exigences de la MONUSCO. En outre, les entreprises intéressées seront priées de remplir le formulaire d'inscription des fournisseurs de l'ONU, de préférence pour le niveau 1, dans la base de données des fournisseurs accessible sur ungm.org.

3. La manifestation d'intérêt devrait préciser brièvement les informations pertinentes concernant

l'entreprise, y compris son profil, ses capacités et son expérience. Les fournisseurs seront présélectionnés en fonction de leur capacité à fournir les documents pertinents démontrant qu'ils sont autorisés à exercer leurs activités. Les fournisseurs intéressés doivent fournir les documents suivants avec leur réponse :

- Copie du certificat d'enregistrement / licence(s) de la société

4. Veuillez noter que cette demande de manifestation d'intérêt ne constitue pas une invitation à soumettre une proposition.

5. La MONUSCO se réserve le droit de sélectionner les personnes invitées à soumissionner en se fondant sur des antécédents substantiels et éprouvés de rendement dans le domaine d'activités visé, et la présentation d'une DI ne justifierait pas automatiquement la réception des documents (DTI). La MONUSCO se réserve le droit de rejeter les DI reçues après la date limite indiquée ci-dessous.

6. Les manifestations d'intérêt peuvent être soumises par courrier électronique à [monusco-procurement@un.org](mailto:monusco-procurement@un.org) et [musambya@un.org](mailto:musambya@un.org) ou bien par remise en main propre ou par service de messagerie, avec l'inscription "EOI - Provision of Purified Water Bottling Consumables to MONUSCO DAP Entebbe Uganda" clairement indiquée au plus tard le 28 Août 2019, 15h00 heure de Kinshasa (GMT +1).

#### NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Organization Stabilization Mission in the Democratic Republic of Congo (MONUSCO) before the closing date set forth above.***

# VENDOR RESPONSE FORM

**TO:** Oic Procurement Section **EOI Number:** EOIMONUSCO16638  
**Email:** monusco-procurement@un.org, musambya@un.org  
**FAX:** N/A  
**FROM:**

**SUBJECT:** Provision of Purified Water Bottling Consumables to MONUSCO DAP Entebbe Uganda

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIMONUSCO16638>

*To be completed by the Vendor (All fields marked with an '\*' are mandatory)*

## COMPANY INFORMATION

**UNGM Vendor ID Number\*:**

**Legal Company Name** (Not trade name or DBA name) \*:

**Company Contact \*:**

**Address \*:**

**City \*:**

**State:**

**Postal Code \* :**

**Country \*:**

**Phone Number \*:**

**Fax Number \*:**

**Email Address \*:**

**Company Website:**

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title : \_\_\_\_\_

## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Organization Stabilization Mission in the Democratic Republic of Congo (MONUSCO) by the closing date set forth in this EOI. *Due to the high volume of communications MONUSCO is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

