

UNMIK
Kosovo**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

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Title of the EOI:

Supply and Delivery of Transport Spare Parts (Tires and Batteries) to UNMIK MHQ

Date of this EOI: 24 April 2019**Closing Date for Receipt of EOI:** 8 May 2019**EOI Number:** EOIUNMIK16282**Address EOI response by fax or e-mail to the Attention of:** Irfan Rushiti (Mr.)**Fax Number:** +381 38 504 604 Ext 4080**E-mail Address:** rushiti@un.org; gashim@un.org; unmik-procurement@un.org**UNSPSC Code:** 25000000**DESCRIPTION OF REQUIREMENTS**

The United Nations Interim Administration Mission in Kosovo (UNMIK) has a requirement for the Supply and Delivery of Transport Spare Parts (Tires and Batteries) to UNMIK MHQ, on an "as and when required basis".

UNMIK Transport Section needs to keep small quantities of tires and batteries materials in stock, therefore we need to establish the contract for the Supply and Delivery of Transport Spare Parts (Tires and Batteries) with a regional supplier, who can, at a short notice, deliver to UNMIK in accordance with its requirements.

These materials include, but not limited as per the attached Annex A.

The Contract will be for an initial period of one (1) year, with an option of extension for additional three (1+1+1) year periods. The Contractor shall be in possession of all relevant permits, amongst them but not limited to the "Business Registration Certificate and License" for such services in Kosovo.

The Contractor shall provide all required services, facilities and personnel, pursuant to the execution of the Contract. All costs incurred in connection to executing the Contract, shall solely be borne by the Contractor.

This Request for Expression of Interest (REOI) does not constitute a solicitation. UNMIK reserves the right to change or cancel the requirements at any time during EOI and/or solicitation process. Submission of a reply to this REOI does not automatically guarantee that such a firm will be considered for receipt of the

solicitation documents. Only vendors, deemed qualified upon completion of an objective evaluation of their submission of EOI, will receive the final tender solicitation document.

If your Company is interested to participate in the solicitation process for the above requirement, please visit the following UN web pages and reply accordingly.

<http://www.un.org/depts/ptd/eoi.htm>, or
<https://www.ungm.org/Notices/Notices.aspx>, or
<https://unmik.unmissions.org/bids-1>, or
<https://www.facebook.com/UNMIK/>

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Please note that Annex A is attached to this document to describe the nature of goods required by UNMIK, and it is a part of this REOI.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to UNMIK (UNMIK) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Irfan Rushiti (Mr.) **EOI Number:** EOIUNMIK16282
Email: rushiti@un.org; gashim@un.org; unmik-procurement@un.org
FAX: +381 38 504 604 Ext 4080
FROM:

SUBJECT: Supply and Delivery of Transport Spare Parts (Tires and Batteries) to UNMIK MHQ

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNMIK16282>

To be completed by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNMIK (UNMIK) by the closing date set forth in this EOI. *Due to the high volume of communications UNMIK is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

Vehicle Tires

No.	Tyre Description	Model	Unit of Measure	Estimated Yearly Quantity
1	225/70 R17 (M+S) MUD AND SNOW	Prado	EA	60
2	LT235/85 R16 (M+S) + Inner tube	Toyota Landcruiser HZJ78L	EA	8
3	14.00-24	PGS Fork lift	EA	6
4	12.00 R20 (M+S)+ Inner tube	Scania Recovery	EA	6
5	13R 22.5 (M+S)	Renault	EA	6
6	235/75 R 7.5	Trailer	EA	10
7	12R 22.5 (M+S)	Hyundai Crane	EA	10
8	8.25 R 16 (M+S)+ Inner tube	Hyundai 5 Ton	EA	6
9	12.00 R 20 (M+S)+ Inner tube	Mercedes	EA	10
10	285 65 R 17 W+S	Toyota Landcruiser VIP	EA	16
11	275 70 R17 M+S	Toyota Landcruiser	EA	4
12	7.50R16 (M+S)+ Inner tube	Hyundai Bus	EA	6
13	295 80 R22.5 (M+S)	Scania Bus	EA	6
14	22.5 50R 17 (M+S)	Volvo	EA	8
15	205 R 16C (M+S)	Toyota Hilux	EA	8
16	255 70 R15 (M+S)	Toyota Hilux	EA	8
17	195 70 R15c (M+S)	Toyota Hiace	EA	8
18	205 55 R 16 (M+S)	Toyota Auris	EA	40
19	10.00/12.00-20 (F-20) 220+- 10MM	Trucks	EA	10
20	12.00-20 V3.06.8	Trucks	EA	10
Remarks: tyre manufacture production date, not older than one (1) year				

Vehicle Batteries

No.	Battery Description	Model	Unit of Measure	Estimated Yearly Quantity
1	BATTERY, 12V 95 or 100AH		EA	30
2	BATTERY, 12V 180AH		EA	14
Remarks: two - year (2) warranty for vehicle batteries				