



United Nations Procurement Division / Regional Procurement Office (UNPD/RPO)
UGANDA

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of RPO. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Procurement Division / Regional Procurement Office (UNPD/RPO) using the fax number or e-mail address provided below.

Title of the EOI:

Provision of Maintenance services of buildings at RSCE Entebbe, Uganda

Date of this EOI: 14 March 2019

Closing Date for Receipt of EOI: 17 April 2019

EOI Number: EOIRPO16163

Address EOI response by fax or e-mail to the Attention of: Chief, Global Procurement Support Section

Fax Number: N/A

E-mail Address: dos-pd-gpss@un.org, nansubuga@un.org

UNSPSC Code: 72100000

DESCRIPTION OF REQUIREMENTS

The United Nations Procurement Division/Global Procurement Support Section (UNPD/GPSS), hereby invites qualified and Competent Companies to submit their expressions of interest to establish a contract for Maintenance services of Buildings at RSCE for a period of three (3) years with an option to extend for two (2) additional one year periods (3+1+1) at the sole descretion of the UN.

The buildings host the functions of offices, conference rooms, training rooms, meeting rooms, technology center with server rooms and Washrooms.

Each Building (1, 2, 3, 4) is developed on two floors (ground and first floor) with a total surface area of approximately 1050 sqm.

The structures are mainly composed of reinforced concrete elements apart from the final special roofing structure realized with steel components.

The side walls are realized with concrete masonry units (CMU).

All-inclusive pricing

The Contractor shall be responsible for providing all the necessary personnel, supervision, tools, plant and equipment, materials, consumables, supplies, transportation, personnel travel, administration, insurance and all other costs required to fulfil all its contractual obligations.

In order to be eligible for the requirement, the Contractor must have at least three of the following activities as its Core Business:

- Construction/Restoration of civil components
- Plumbing and Sewage Services
- Electrical Services;
- Fire Suppression and Protection Services
- Heating, Ventilation and Air Conditioning Services

The core activities include but are not limited to:

1. Site preparation, mobilization, fencing, signage, temporary utilities, protection and demobilization and any other activities related to the Safety Plan implementation, all in accordance with pertinent Ugandan Laws and regulations.
2. Site cleaning, removal, loading and transport of all undesirable materials to an approved site at any distance, including all the related fees and any other activity necessary to carry out the works as per best engineering practice, in accordance with pertinent Ugandan Laws and regulations.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

3. Provision and execution of internal painting, acrylic emulsion paint (best brand in the market) minimum two coats after necessary surface preparation, including cleaning of the old surface scraping of deposits / marks, removal of cracked plaster / nails, filling the gap with approved quality putty and application of one coat of primer (best brand in the market).
4. Provision and execution of external walls with approved quality water proofed paint (primary brands in the market), two coats, including cleaning the old surface, scraping of deposits / marks, removal of cracked plaster / nails, filling the gap with approved quality putty and application of one coat of primer (best brands in the market).
5. Provision and execution of internal and external plaster. Premixed plaster, 2 cm thickness of best brand in the market (Mapei, Sika or similar), including the finishing of 2 mm by suitable pre resistant to sulfates, on new / old surface including scraping the old plaster, making the surface clean, removing all loose particles, prepare smooth surface with proper line, length and plumb, filling all cracks using approved best quality crack filler. Plastering has to be carried out at all heights.
6. Provision and execution of external bricks facades similar to ones installed on external facades of RTCC-1 prior removal of the cracked existing ones including proper cementitious adhesive of best brand in the market.
7. Provision and execution of interlocking concrete pavement for sidewalks and open areas prior removal of the existing ones with proper slope for rain water drainage towards the existing underground rain water channel, with joints that create openings in the pavement surface when assembled into a pattern.
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9. Painting with proper paint (primary brands in the market) on metal surfaces after necessary preparation and application of primer, two coats.
10. Provision and execution of new internal flooring, high quality, first brands in the market, non slip porcelain tiling laid and jointed with approved adhesive 350x350 or 400x400mm or dimensions as per installed tiles, with proper skirting boards. Works includes removal of the existing tiles, surface preparation, levelling the existing subgrade if required with proper mortar, self-levelling if necessary, of primary brand in

the market (Mapei, Sika or similar).

11. Repairing works for concrete surfaces

12. Provision and installation of 60x60cm high quality Gypsum/Acoustic board false ceiling complete with all installation accessories to include but not limited to runners, wall angles, hangers, clips, etc.

13. Provision and installation of 60x60cm high quality Gypsum/Acoustic board false ceiling (only panel)
Material: mineral fibre panels;

14. Provision and installation of Venetian blinds approved quality, complete with all installation fixtures/accessories, including removal of old existing blinds / curtains.

15. Replacement of waterproofing system at RSCE 1, 2, 3, 4, RTCC-1, and Technology Center. Removal of the existing membranes and provision and installation of Double layer bituminous Waterproofing Membrane on rooftop.

16. Provision and installation of sound proof panels/tiles.

17. Provision and installation of wooden doors with frames similar to those existing in RSCE Buildings, complete with all fixtures, including dismantling of the old doors with frame and fixing new with required concreting, plastering and painting work to match the surrounding.

18. Provision and installation of wooden door frames.

19. Provision and installation of door locks for RSCE doors.

20. Supply and fixing of cylinder of above door lock.

21. Supply and fixing of Panic door lock complete arrangement.

22. Supply and fixing of Panic Door Lock only.

23. Supply and fixing of Cylinder of Panic Door Lock.

24. Replacement of Door / Window Glass, security glass minimum 5mm thick, with shatter resistant film_SRF 8MIL, including fixing with approved and proper gaskets and accessories.

25. Removal of the all silicone sealants previously applied to all expansion joints, aluminium or metallic rain gutters, PVC pipes, ceramic tiles, and provision and installation of an acetic-crosslinking silicone sealant type MAPEI Mapesil AC, or similar, to be used with a bonding enhancer type MAPEI Primer FD, or similar in order to seal expansion joints of $\pm 25\%$ expansion of the initial size, to form a perfectly elastic gasket between different construction materials.

26. Replacement of roof tiles matching the existing ones. Size and design as approved by the UN Point of Contact. Include all other necessary accessories and materials to complete installation as per good engineering practice, including removal of old tiles and surface preparation.

27. Providing labours and workforce at site supported with all necessary hand tools for the required job. Eight working hours per day.

28. Provision of spare parts catalogue.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Procurement Division / Regional Procurement Office (UNPD/RPO) (RPO) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Chief, Global Procurement Support Section

EOI Number: EOIRPO16163

Email: dos-pd-gpss@un.org, nansubuga@un.org

FAX: N/A

FROM:

SUBJECT: Provision of Maintenance services of buildings at RSCE Entebbe, Uganda

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIRPO16163>

To be completed by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Procurement Division / Regional Procurement Office (UNPD/RPO) (RPO) by the closing date set forth in this EOI. *Due to the high volume of communications RPO is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

