

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed on behalf of UNECA. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to UNECA using the fax number or e-mail address provided below.

Title of the EOI:

LTA Construction

Date of this EOI: 15 March 2019**Closing Date for Receipt of EOI:** 4 April 2019**EOI Number:** EOIUNECA16152**Address EOI response by fax or e-mail to the Attention of:** Daniel Mamo**Fax Number:****E-mail Address:** mamod@un.org, assaad@un.org**UNSPSC Code:** 95000000, 95120000**DESCRIPTION OF REQUIREMENTS**

The United Nations Economic Commission for Africa (UNECA) in Addis Ababa, Ethiopia seeks a qualified contractor with valid licenses to express their interest to be engaged on a long term agreement (LTA) for providing construction services for a portfolio of construction projects in UNECA Campus for the next 5 years.

This EOI supersedes EOI No. EOIUNECA15830 that was published on 6 December 2018

1. The UNECA is seeking expression of interest (EOI) from qualified companies with a required expertise and experience, from all countries, to be engaged on a long-term agreement for providing MULTI-DISCIPLINE construction services for a portfolio projects in UNECA Campus for 5 years.
- 2.. UNECA seeks to conduct a bidding exercise to engage a qualified construction company to enable construction works undertaken by the successful bidder on the UNECA compound. The construction works would be for multiple, but separate projects over an extended timeline for up to 5 years.
3. The individual projects will be awarded during the contract term of the LTA contract to implement as individual lump sum contracts using a schedule of rates once each project is fully designed and documented. The projects range in value between \$250,000 up to \$5,000,000. The total value of proposed project portfolio over the contract period will be up to \$10,000,000 (Ten million USD).
4. The projects to form part of this contract are not yet finalised or fully funded. However, the projects may include the following projects in development and other similar projects may be added or some below may

not actually be implemented. Other projects when ready will be awarded at the same rates and conditions during the term of the Contract:

- a) Niger building flexible workplace (level 2) - Internal office fit out of 1,500m²
- b) Additional fit outs within the Niger Building - Internal office fit outs of Level 3 and Level 4 approximately 3,000m².
- c) Niger base building upgrades – built in 1975 as office building which has had limited upgrades and requires total building service replacements including mechanical HVAC, hydraulic, and firefighting systems.
- d) North Carpark completion - Extension of an existing concrete car parking structure to accommodate a further 180 car spaces across two additional levels.
- e) Language School upgrades - Office / learning fit out of approx. 250m²
- f) Delegate Registration Building + Gate 2 upgrades - Renovation of the primary visitor and delegate security entry and screening building to facilitate accessibility and safety upgrades approximately 500m².
- g) Gate 3 safety and accessibility works - Modifications to principle vehicle entry point to improve roadway, accessibility and safety upgrades.
- h) New permanent fuel station - New minimum 100,000L fuel storage and dispensing facility within the compound
- i) Limpopo Building Lower Level 2 upgrade - Interior fit out and upgrade of existing 1,000m² of archive space to enable new workplace and recreation accommodation.
- J) Other projects could include crisis management center, Conference center broadcast technology upgrades, Campus center interior design and /or clinic renovations, Zambezi building office and building upgrades, roofing, site improvements and general facility/Utility projects

5. The United Nations intends to appoint a single main contractor following a later Request for Proposal (RFP) stage and subsequent technical and commercial evaluation focusing on the following main elements:

- a) Technical proposal with categories including;
 - i. Technical ability;
 - ii. Project Understanding;
 - iii. Resources;
 - iv. Site management;
 - v. Project management;
 - vi. Ability to work in Ethiopia
- b) Commercial Evaluation includes:
 - i. Supervision rates for different levels of personnel;
 - ii. Margin;
 - iii. Schedule of rates;
 - iv. Escalation;
 - v. Site establishment and ongoing site costs;

All construction activities will be required to comply with relevant prevailing Ethiopian Building, fire safety, and occupational health and safety codes, relevant international standards and the requirements of the United Nations.

The technical evaluation of the LTA Contractor RFP will be based on vendors technical proposal with

categories including:

- a) Demonstrated and documented Technical ability:
- b) Project Understanding;
- c) Resources;
- d) Site management;
- e) Demonstrated and documented ability in Project management and to implement one or more than one project in parallel ;

The commercial evaluation of the LTA Contractor RFP will be based on:

- a) Supervision rates for different levels of personnel;
- b) Overheads and profit margins;
- c) Schedule of rates;
- d) Escalation;
- e) Site establishment and congoing site costs;

6. Vendors who expressed their interest will be invited to participate in the tender by "Request for Proposal" (RFP) at a later stage. The detailed requirements will be specified under the RFP document at that time.

7. The Request for Proposal documentation (RFP) will include full instructions for the submission of proposals, architectural and engineering drawings, statement of works (SOW), bills of quantities, specifications and all necessary technical and other documents to fully demonstrate the scope of the project and the construction services to be provided.

8. Companies interested in providing the above construction services are invited to submit an EOI along with the following information/documents:

(a) Company details including company name and structure, address, contact person, telephone/fax numbers and contact e-mail address (must be entered on the Vendor Response Form provided).

(b) Company registration number and UNGM registration number if already registered as a vendor with the UN. (if not already registered, companies may still respond to the EOI but are strongly recommended to commence the registration process at the United Nations Global Marketplace website(www.ungm.org) identifying 'UN Secretariat' as a selected agency and seeking registration to Level 2- Estimated Contract Award \$500,000 and above).

(c) A general statement on the main business activity of your company including capabilities and any specializations

9. Please note that this is not an invitation for submission of proposals. Its purpose is to identify companies that would be interested to participate in the solicitation when issued and if invited to the solicitation by the UN Procurement Department.

10. Evaluation of companies, capabilities and suitability to carry out the construction services will take place following the later submission of Technical and Financial proposals in response to RFP. At this late RFP stage companies are likely (at a minimum) to be expected to demonstrate: -

- At least 10 years experience as a construction main contractor including experience working with multi-national / Global and public sector organisations within Africa.

- Project appointments within the past five years in excess of US\$5million in value

- Experience in the importation of construction goods & materials into or within the countries in Africa.

- Adequate insurance cover

- Adequate company process for quality assurance / quality control, occupational health & safety

and environmental protection.

UNECA reserves the right to change or cancel the requirements at any time during the EOI/ or solicitation process. Thus, submitting a reply to this EOI does not automatically guarantee that your company will be considered for receipt of the solicitation when issued. The RFP and any subsequent commitment to contract will be issued in accordance with UN rules and regulations.

UNECA is precluded from entering into contract with a vendor that is not registered with United Nations Global Market Place(UNGM). Thus, only those vendors who are registered or provisionally registered or have started their registration process in UNGM will be eligible to receive the solicitation document RFP.

Those interested in responding to this EOI but not currently registered as vendors with UNGM, are encouraged to register before submission date for closing of the EOI in the United Nations Global Market Place (UNGM). Further details may be obtained by visiting <https://www.ungm.org/Vendor/Registration> . In order to be eligible for UN Registration, please make sure to declare in writing the Prerequisite for Eligibility criteria itemized from A-F as contained in EOI instruction attached.

Those interested vendors who fulfill the above requirements are required to submit the Completed Vendor Response Form plus all required supplemental documentation through the e-mail address: mamod@un.org (copy to assaad@un.org) on or before the closing date of 4 April 2019.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Expression of Interest (EOI) may be submitted by mail, by facsimile, email or hand -delivered and must be clearly marked 'Expression of Interest-LTA Contractor in UNECA and sent to the following address to be received no later than 16:00 hours (Ethiopian local time: GMT+3) on 4 April 2019.

United Nations Economic Commission for Africa

Mr. Ali Assaad, Chief. Procurement Unit

Addis Ababa

Ethiopia

P.O.Box 3001, Addis Ababa

E-mail: assaad@un.org

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to UNECA (UNECA) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Daniel Mamo
Email: mamod@un.org, assaad@un.org
FAX:
FROM:

EOI Number: EOIUNECA16152

SUBJECT: LTA Construction

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIUNECA16152>

To be completed by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNECA (UNECA) by the closing date set forth in this EOI. *Due to the high volume of communications UNECA is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.