



ECLAC
Chile

REQUEST FOR EXPRESSION OF INTEREST (EOI)

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Title of the EOI:

Service of architecture and engineering for the development of the ECLAC's North Office Building Renovation Project in Santiago, Chile

Date of this EOI: 3 March 2019

Closing Date for Receipt of EOI: 3 April 2019

EOI Number: EOIUNECLAC16114

Address EOI response by fax or e-mail to the Attention of: Militza Buitrago, Chief Procurement Unit

Fax Number:

E-mail Address: marcela.morales@un.org; militza.buitrago@un.org

UNSPSC Code: 72102906, 81101517, 81101523

DESCRIPTION OF REQUIREMENTS

The Economic Commission for Latin America and the Caribbean of the United Nations (ECLAC) is looking for architecture and engineering firms, with at least 5 years of experience in the field, with technical and financial capacity to participate in the process of tender for "Service of architecture and engineering for the development of the ECLAC's North Office Building Renovation Project".

Architectural and engineering services are required for the development of the project "ECLAC's North Office Building Renovation" (approximately 2662m² in a single floor) owned by the United Nations (UN) and utilized by the Economic Commission for Latin America (ECLAC), located in Santiago de Chile, 3477 DAG HAMMARSKJOLD Ave, Vitacura.

The project should be developed based on an energy efficient construction strategy, allowing the best use of resources both in its design, construction and operative stages based on the total dismantling of the building components, maintaining the main structural elements and having as main objective the evolution of the current structure into a Sustainable, Net Zero and Modular office building.

The general development of the project, through an integrated BIM model, will be carried out under the leadership of ECLAC's General Services Section through its Project Management Team for the North Building. Additionally an architectural and engineering firm will be required, under the modality of associated architects that will provide and coordinate the following disciplines; Architecture; Structural Engineering; Energy efficiency analysis; Electrical and low voltage engineering; Illumination; Mechanical engineering; HVAC engineering; Safety and Security; Facade engineering; Automation; Disassembly and dismantling project; Landscaping; Request for Permits

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

a. Companies are required to have at least 5 years experience in the field.

b. Providers are encouraged to complete the Vendor Registration Level 1 (Contracts estimated between USD 40,000 and USD 500,000) in the UNGM site at <http://www.ungm.org>

NOTE: All information and documentation to be provided must be submitted as attached PDF file.

Responding to this Request:

Interested firms must complete in full the following Vendor Response Form. The UN reserves the right to reject Expressions of Interest documents that are incomplete, or are received after the stated deadline.

NOTE : Your response must be submitted not later than May 22, 2018 - 18:00 hrs Eastern Time (US) on the stated deadline date, via (a) email as a PDF attachment to UNECLAC (marcela.morales@un.org, c.c.: militza.buitrago@un.org)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to ECLAC (UNECLAC) before the closing date set forth above.

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to ECLAC (UNECLAC) by the closing date set forth in this EOI. *Due to the high volume of communications UNECLAC is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.