



MINUSCA
Central African Republic

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of MINUSCA. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to MINUSCA using the fax number or e-mail address provided below.

Title of the EOI:

One Time Supply and Delivery of Reference Books, DAP MINUSCA Bangui, Central African Republic

Date of this EOI: 16 January 2019

Closing Date for Receipt of EOI: 12 February 2019

EOI Number: EOIMINUSCA15947

Address EOI response by fax or e-mail to the Attention of: Elliot Kamot, Cc: Lorraine Yakwa

Fax Number:

E-mail Address: rokosse@un.org,yakwa2@un.org

UNSPSC Code: 55101524,55101500

DESCRIPTION OF REQUIREMENTS

(Total Number of Books: 1176, Quantities per Unit will be provided at Tender Stage.)

To Kill a Mockingbird by Harper Lee
 Pride and Prejudice by Jane Austen
 Anne Frank: The Diary of a Young Girl by Anne Frank
 1984 by George Orwell
 Harry Potter and the Sorcerer's Stone by J.K. Rowling
 The Lord of the Rings by J.R.R. Tolkien
 The Great Gatsby by F. Scott Fitzgerald
 Charlotte's Web by E.B. White
 Little Women by Louisa May Alcott
 The Hobbit by J.R.R. Tolkien
 Fahrenheit 451: A Novel by Ray Bradbury
 Jane Eyre by Charlotte Bronte
 Gone With the Wind by Margaret Mitchell
 Animal Farm by George Orwell
 The Catcher in the Rye by J.D. Salinger
 The Adventures of Huckleberry Finn by Mark Twain
 The Help by Kathryn Stockett
 The Grapes of Wrath by John Steinbeck
 The Lion, the Witch and the Wardrobe by C.S. Lewis
 The Hunger Games by Suzanne Collins
 The Book Thief by Markus Zusak

Lord of the Flies by William Golding
The Kite Runner by Khaled Hosseini
Night by Elie Wiesel
Hamlet by William Shakespeare
A Tale of Two Cities by Charles Dickens
A Wrinkle in Time by Madeline L'Engle
The Hitchhiker's Guide to the Galaxy by Douglas Adams
A Christmas Carol by Charles Dickens
Of Mice and Men by John Steinbeck
The Secret Garden by Frances Hodgson Burnett
Romeo and Juliet by William Shakespeare
The Handmaid's Tale by Margaret Atwood
Brave New World by Aldous Huxley
The Little Prince by Antoine Saint-Exupery
Where the Sidewalk Ends by Shel Silverstein
Wuthering Heights by Emily Bronte 38. The Giver by Lois Lowry
Anne of Green Gables by L.M. Montgomery
Macbeth by William Shakespeare
The Adventures of Tom Sawyer by Mark Twain
Harry Potter and the Deathly Hallows by J.K. Rowling
Frankenstein by Mary Shelley
The Girl with the Dragon Tattoo by Stieg Larsson
The Count of Monte Cristo by Alexandre Dumas pere
The Fault in Our Stars by John Green
The Color Purple by Alice Walker
East of Eden by John Steinbeck
A Tree Grows in Brooklyn by Betty Smith
Crucial Conversations: Tools for Talking When Stakes Are High by Kerry Patterson
Influencer: The Power to Change Anything by Kerry Patterson
The Five Dysfunctions of a Team: A Leadership Fable by Patrick Lencioni
First, Break All the Rules: What the World's Greatest Managers Do Differently by Marcus Buckingham
Steve Jobs: The Unauthorized Autobiography by J.T. Owens
The Leadership Challenge by James M. Kouzes
Social Media for the Executive by Brian E. Boyd Sr.
Emotional Intelligence 2.0: With Access Code by Travis Bradberry
Leadership and Self-Deception: Getting Out of the Box by The Arbinger Institute
The Why of Work: How Great Leaders Build Abundant Organizations That Win by Dave Ulrich
Managing Your Manager: How to Get Ahead with Any Type of Boss by Dufour Gonzague
99 Inspiring Stories for Presentations: Instantly Improve Your Business Storytelling, Public Speaking and
Conversation Skills by Barry Powell
Good Omens: The Nice and Accurate Prophecies of Agnes Nutter, Witch by Terry Pratchett
Me Talk Pretty One Day by David Sedaris
Where the Sidewalk Ends by Shel Silverstein
Les Misérables by Victor Hugo
Les Fleurs du Mal by Charles Baudelaire
Les Liaisons dangereuses by Pierre-Ambroise Choderlos de Laclos
Père Goriot by Honoré de Balzac
Germinal (Les Rougon-Macquart, #13) by Émile Zola
Cyrano de Bergerac by Edmond Rostand
Do No Harm: How Aid Can Support Peace - Or War (Paperback) by Mary B. Anderson
Electing to Fight: Why Emerging Democracies Go to War (Paperback) by Edward D. Mansfield
Order, Conflict, and Violence (Paperback) by Stathis N. Kalyvas
The Trouble with the Congo: Local Violence and the Failure of International Peacebuilding (Paperback) by
Severine Autesserre
Does Peacekeeping Work? Shaping Belligerents' Choices After Civil War (Paperback)
by Virginia Page Fortna
Killing Civilians: Method, Madness, and Morality in War (Hardcover) by Hugo Slim
Defending Ideals: War, Democracy, and Political Struggles (Hardcover) by Drucilla Cornell
Warlord Politics and African States (Paperback) by William Reno

Violence in Developing Countries: War, Memory, Progress (Paperback) by Christopher Cramer
 Understanding Civil War: Evidence and Analysis - Africa (Paperback) by Nicholas Sambanis
 The One Minute Manager by Kenneth Blanchard and Spencer Johnson
 The Age of Unreason by Charles Handy
 Don't Bring It to Work by Sylvia Lafair
 Why Zebras Don't Get Ulcers: The Acclaimed Guide to Stress, Stress-Related Diseases, and Coping by Robert Sapolsky, Ph.D.
 From Stress to Stillness: Tools for Inner Peace by Gina Lake
 A Mindfulness-Based Stress Reduction Workbook by Bob Stahl Ph.D.
 Full Catastrophe Living: Using the Wisdom of Your Body and Mind to Face Stress, Pain, and Illness by Jon Kabat-Zinn
 Don't Sweat the Small Stuff and It's All Small Stuff: Simple Ways To Keep The Little Things From Taking Over
 Your Life by Richard Carlson Ph.D.
 The Mayo Clinic Guide to Stress-Free Living by Amit Sood MD and Mayo Clinic
 Manage Your Time to Reduce Your Stress: A Handbook for the Overworked, Overscheduled, and Overwhelmed by Rita Emmett
 Undoing Perpetual Stress: The Missing Connection between Depression, Anxiety and 21st Century Illness by Richard O'Connor, Ph.D.
 The 10 Best-Ever Anxiety Management Techniques by Margaret Wehrenberg, Ph.D.
 Stress Management for Dummies by Alan Elkin Ph.D.
 Is Stress Your Silent Killer?: How to deal with stress and achieve permanent stress relief by Janet Matthews
 The Upside of Stress: Why Stress Is Good for You, and How to Get Good at It by Kelly McGonigal
 The 6 Reasons You'll Get the Job: What Employers Look for--Whether They Know It or Not (Paperback) by Debra Angel MacDougall Sylvia Lafair Charles Handy Kenneth Blanchard and Spencer Johnson
 Finding Your Way in a Wild New World: Reclaim Your True Nature to Create the Life You Want (Hardcover) by Martha N. Beck
 Corporate Confidential: 50 Secrets Your Company Doesn't Want You to Know---and What to Do About Them (Paperback) by Cynthia Shapiro
 Sink or Swim! New Job. New Boss. 12 Weeks to Get It Right. (Paperback) by Milo Sindell Kenneth Blanchard and Spencer Johnson

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to MINUSCA (MINUSCA) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Elliot Kamot, Cc: Lorraine Yakwa
Email: rokosse@un.org,yakwa2@un.org
FAX:
FROM:

EOI Number: EOIMINUSCA15947

SUBJECT: One Time Supply and Delivery of Reference Books, DAP MINUSCA Bangui, Central African Republic

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace (www.ungm.org) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIMINUSCA15947>

*To be completed by the Vendor (All fields marked with an '**' are mandatory)*

COMPANY INFORMATION

UNGM Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State:

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to MINUSCA (MINUSCA) by the closing date set forth in this EOI. *Due to the high volume of communications MINUSCA is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.