



United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic  
Central African Republic

## REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of MINUSCA. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic using the fax number or e-mail address provided below.

**Title of the EOI:**

English Version:

Provision of Long Term Inland Transportation Services within Central African Republic (CAR).

Version en français:

Fourniture a Long Terme de Services de Transport Routier a l'intérieur de la Republique Centrafricaine (RCA)

**Date of this EOI:** 7 August 2018**Closing Date for Receipt of EOI:** 21 September 2018**EOI Number:** EOIMINUSCA15489**Address EOI response by fax or e-mail to the Attention of:** Chief Procurement Officer**Fax Number:** Not functional**E-mail Address:** semboli@un.org, massa@un.org, attiehe@un.org, djeguede@un.org**UNSPSC Code:** 78141500

### DESCRIPTION OF REQUIREMENTS

English version:

1. The United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA) hereby invites qualified vendors to submit their Expression of Interest (EOI) to participate in an upcoming solicitation for the "Provision of Long Term Inland Transportation Services within Central African Republic".
2. MINUSCA seeks to engage professional/qualified, accredited transporter possessing all legal and necessary licences and certifications required to provide inland transportation services to/from different locations within Central African Republic, in accordance with commercial best practices.
3. The contract(s) which will be awarded is required for an initial period of one (01) year with an option to renew for two (02) additional one (01) year periods (i.e. 1+1+1 years), at the sole discretion of MINUSCA, subject to the extension of MINUSCA mandate, availability of funds and satisfactory performance of the contractor.
4. Qualified companies interested in providing the above services are invited to express their interest and submit at least the following information:
  - 4.1. Detailed company profile;
  - 4.2. Company's address, contact person, active telephone numbers as well as functional e-mail contacts;
  - 4.3. Company's UNGM registration number ([www.ungm.org](http://www.ungm.org)).
5. Please note that this is not an invitation for submission of proposals. The purpose of the EOI is to inform potential vendors about upcoming business opportunities in order to identify interested and qualified vendors.
6. A detailed Statement Of Requirements (SOR) containing the scope of work will be provided within the tender document which will be sent out to all qualified companies/vendors shortlisted for receipt of the related solicitation documents.
7. MINUSCA reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities. Submission of an EOI does not automatically warrant receipt of the solicitation documents.
8. The expressions of interest may be submitted by email, hand-delivery or courier to the addresses provided above.
9. MINUSCA reserves the right to reject EOIs received after the deadline indicated above.

Version en français:

1. La Mission multidimensionnelle Integree des Nations Unies pour la Stabilisation en Republique Centrafricaine (MINUSCA) invite les vendeurs qualifies a soumettre leurs Expressions d'Interet (EI) en vue de participer a un prochain appel d'offre pour la "Fourniture a Long Terme de Services de Transport Routier a l'intérieur de la Republique Centrafricaine (RCA)".
2. La MINUSCA prévoit recruter un (des) transporteur(s) agree(s) / qualifie(s), possedant toutes les licences et certifications legales et necessaires requises pour fournir des services de transport routier entre differentes localites a l'interieur de la Republique Centrafricaine, conformement aux meilleurs pratiques commerciales.
3. Le ou les contract(s) qui seront signes sont prevus pour une periode initiale d'un (01) an avec une option de renouvellement pour deux (02) periodes supplementaires d'un (01) an (c'est a dire 1+1+1 ans), a la seule discretion de la MINUSCA, sous reserve du prolongement de son mandat, de la disponibilite de fonds et de la performance satisfaisante du contractant.
4. Les entreprises qualifiees et interessees a fournir les services mentionnes ci-dessus sont invitees a exprimer leur interet et fournir au moins les informations suivantes:

- 4.1. Profil detaille de l'entreprise;
- 4.2. Adresse de la societe, point focal, numeros de telephone ainsi que les adresses emails;
- 4.3. Numero d'enregistrement de la societe sur UNGM ([www.ungm.org](http://www.ungm.org)).

5. Veuillez noter qu'il ne s'agit pas d'une invitation a soumettre des offres. Le but de cette demande d'Expression d'Interet (EI) est d'informer les potentiels vendeurs sur des futures opportunités commerciales afin d'identifier les fournisseurs interesses et qualifiés.

6. Les Termes De Reference detailliant les differentes taches et services requis seront fournis a tous les vendeurs qualifiés qui seront invites a participer a l'appel d'offre.

7. La MINUSCA se réserve le droit de sélectionner les fournisseurs qui seront invités pour l'appel d'offres sur la base de leurs experiences et competences dans le domaine d'activité. La soumission d'une expression d'intérêt ne garantit pas automatiquement la réception de l'invitation a soumissionner.

5. Les Expressions d'Interets (EI) peuvent etre soumises par e-mail, en main propre ou par courrier aux adresses indiquees ci-dessus.

6. La MINUSCA se reserve le droit de rejeter toute Expression d'Interet recue apres la date de cloture mentionnee ci-haut.

#### SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

#### NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in the planned solicitation process should complete/submit the Vendor Response Form of this EOI either electronically (through the link available on the next page) or send it via fax or e-mail to United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA) before the closing date set forth above.***

# VENDOR RESPONSE FORM

**TO:** Chief Procurement Officer **EOI Number:** EOIMINUSCA15489  
**Email:** semboli@un.org, massa@un.org, attiehe@un.org, djeguede@un.org  
**FAX:** Not functional  
**FROM:**

English Version:  
Provision of Long Term Inland Transportation Services within Central African Republic (CAR).

**SUBJECT:** Version en français:  
Fourniture a Long Terme de Services de Transport Routier a l'intérieur de la Republique Centrafricaine (RCA)

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- As you express interest in the planned solicitation by submitting this response form, please verify that your company is registered under its **full legal** name on the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)) and that your application has been submitted to the UN Secretariat.
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

**PLEASE NOTE: You can express your interest to this REOI by filling out this form manually or electronically (recommended) at:**

<https://www.un.org/Depts/ptd/node/add/interest-expressed?EOI=EOIMINUSCA15489>

*To be completed by the Vendor (All fields marked with an '\*' are mandatory)*

## COMPANY INFORMATION

**UNGM Vendor ID Number\*:**

**Legal Company Name** (Not trade name or DBA name) \*:

**Company Contact \*:**

**Address \*:**

**City \*:**

**State:**

**Postal Code \* :**

**Country \*:**

**Phone Number \*:**

**Fax Number \*:**

**Email Address \*:**

**Company Website:**

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title : \_\_\_\_\_

## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

**For Registered Vendors:** Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Multidimensional Integrated Stabilization Mission in the Central African Republic (MINUSCA) by the closing date set forth in this EOI. *Due to the high volume of communications MINUSCA is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page available at <https://www.un.org/Depts/ptd/eoi>.

