

United Nations  Nations Unies

United Nations
Procurement Division
1 United Nations Plaza, 15th Floor
New York, NY 10017, USA

PD/LTS/13-272
Date: 19 July 2013

**Subject: Transition in solicitation methodology for long-term air charter requirements
Feedback from industry**

Dear Sir/Madam,

As you may be aware, the United Nations has undertaken efforts for the transition in solicitation methodology for the provision of long-term air charter requirements.

In this perspective, the UN requested the assistance of the International Civil Aviation Organization (ICAO) in 2012. ICAO recently presented the results of its study to the UN senior management and delivered a series of key recommendations, along with a set of draft documents to be used as a basis for future RFP solicitations.

Prior to implementing this project, and fully recognizing the importance of a collaborative approach with our community of current and potential vendors, the UN wishes to collect constructive feedback in order to incorporate critical industry insights into the upcoming transition.

Therefore, the following four (4) documents are being brought to your attention, for your review and comments:

- 1) Summary of ICAO's main recommendations regarding future RFPs
- 2) Proposed Statement of Work (SOW) template
- 3) Proposed ACMI Pricing Scheme
- 4) Proposed list of technical evaluation criteria

Note: These documents are available on PD's website at <http://www.un.org/depts/ptd/>

You are kindly invited to provide your inputs on the dedicated form enclosed herewith, to be submitted by close of business on **16 August 2013** by email to the attention of Mr. Baptiste Danjou, at the following address: aircharter@un.org referencing "Feedback from Industry" in the subject line.

A vendor conference will subsequently be organized to present the consolidated outcome of this exercise and to outline the project's next steps.

Thank you for your cooperation.

Sincerely,


Dmitri Dovgopoly
Director, Procurement Division

