


# **Thirtieth Meeting of States Parties to the United Nations Convention on the Law of the Sea**

## **Instructions on the circulation of written statements by Delegations**

**IMPORTANT:** To facilitate an efficient conduct of the deliberations according to the timetable and modalities set out by the President of the thirtieth Meeting of States Parties delegations should submit statements concerning active agenda items in accordance only during the time-periods identified for the exchanges of written statements: see letter of 27 November 2020 by the President at

[https://www.un.org/Depts/los/meeting\\_states\\_parties/documents/20201027NvLetEF.pdf](https://www.un.org/Depts/los/meeting_states_parties/documents/20201027NvLetEF.pdf)

Within those time-periods:

1. Delegations are kindly requested to send their statements (in both PDF and Microsoft Word formats, whenever possible) to the Division for Ocean Affairs and the Law of the Sea ([doalos@un.org](mailto:doalos@un.org)).
2. DOALOS will post the statement(s) on the designated SharePoint website, in the folder(s) for the relevant agenda item(s):  [30MSP - Statements](#)
3. If an acknowledgment of receipt has not been received from the Division, the Delegation should presume that its statement was not received and should kindly resubmit the statement and enquire.
4. The following information should be included in both (i) the email subject line and (ii) the statement's header or title:
  - name of the Meeting
  - agenda item
  - name of the Delegation
5. For ease of record-keeping, it is strongly recommended that Delegations submit separate statements for each agenda item under which they intervene.
6. The statement should be named as follows: DateStateName\_AgendaItem (e.g. 20201030StateName\_Item14.pdf or 20201030StateName\_Item14.doc)