

**-*DPI/NGO Annual Orientation Programme
25-26 February 2004**

**NGO Section
Department of Public
Information (DPI)**

Wednesday, 25 February 2004, Morning session

Dag Hammarskjöld Library Auditorium

9:30 a.m. - 10:00 a.m. **Welcome and Introduction**

Moderator: **Paul Hoeffel**, Chief
NGO Section, DPI

Shashi Tharoor, Under-Secretary-General
Department of Public Information

10:00 a.m. - 12:00 p.m. **Cooperation between the Department of Public Information and NGOs**

10:00 a.m. **Association with the Department of Public Information (DPI)**
Paul Hoeffel, Chief
NGO Section, DPI (www.un.org/dpi/ngosection)

10:20 a.m. **Joan Levy**, Chair
NGO/DPI Executive Committee (www.ngodpiexecom.org)

Joan Kirby, Chair
57th Annual DPI/NGO Conference

10:40 a.m. - 11:00 a.m. Break

11:00 a.m. **Raymond Sommereyns**, Director
Outreach Division, DPI

11:15 a.m. **NGOs and United Nations Information Centres**
Jadranka Mihalic, Chief, Programme Support Section,
Information Centres Service, Strategic Communications Division, DPI
(www.un.org/aroundworld/unics/)

11:30 a.m. **Public Services Section**
Carolyn Schuler-Uluc, Chief
Public Services Section, Civil Society Service, Outreach Division, DPI

12:15 p.m. – 2:00 p.m. **Lunch Time**

12:15 p.m. – 1:45 p.m. **Networking and Informal Dialogue (Bring your own lunch)**
(11th Floor, Harding Room, Church Center, corner of 44th Street and 1st Avenue)
Representatives from NGOs, members of the NGO/DPI Executive
Committee and others will be available to discuss ongoing projects

2:00 p.m. to 3:30 p.m. **Cooperation between the United Nations and NGOs**

- 2:00 p.m. **Stephanie Bunker**, Public Information Officer
Office for the Coordination of Humanitarian Affairs (OCHA)
(http://www.reliefweb.int/ocha_ol/index.html)
- 2:15 p.m. **Craig Mokhiber**, Deputy Director
Office of the High Commissioner for Human Rights
(<http://www.un.org/rights/index.html>)
- 2:30 p.m. **Rajeswary Iruthayanathan**, Chief, Publications Section, Communications Office
Officer of the Administrator (UNDP) (www.undp.org)
- 2:45 p.m. **NGOs and the Economic and Social Council (ECOSOC)**
Michele Fedoroff , Deputy Chief, NGO Section
Department of Economic and Social Affairs (DESA)
(www.un.org/esa/coordination/ngo)
- 3:00 p.m. **Renata Bloem**, President
Conference of NGOs in Consultative Relationship with the UN (CONGO)
(www.ngocongo.org)
- 3:30 p.m. - 3:45 p.m. Break
- 3:45 p.m. - 4:45 p.m. **Access to UN Information Materials**
Special Projects Unit (www.un.org)
- 3:45 p.m. **Lilia Vazquez**, Chief
Special Projects Unit, Internet Service, DPI
- 4:00 p.m. **United Nations Publications** (www.un.org/Pubs)
Christopher Woodthorpe, Chief
Sales and Marketing Section, DPI
- 4:15 p.m. **News Services at the United Nations** (www.un.org/News)
Alexander Taukatch, Chief,
News Services Section
- 4:30 p.m. **Audio-Visual Services at the United Nations** (www.un.org/av)
Caroline Petit, Promotion and Distribution Manager
Multimedia Resources Unit, News and Media Division, DPI

10:00 a.m. - 12:00 p.m. **Cooperation within the United Nations**

- 10:00 a.m. **Jerry Maldonado**, Programme Officer
United Nations Non-Governmental Liaison Service (NGLS)
(<http://www.unsystem.org/ngls>)
- 10:15 a.m. **Michael McCann**, Chief
Security and Safety Service, Office of Central Support Services
- Joanne McCreary-Wall**, Captain
Security and Safety Service, Office of Central Support Services
- 10:30 a.m. **Gordon Tapper**, Chief
Special Services Section, Office of Central Support Services
- 10:45 a.m. **William Yotive**, Project Manager
Global teaching and Learning Project (CyberSchoolBus)Unit
Civil Society Service
(<http://www.cyberschoolbus.un.org>)
- 11:00 a.m. **Gary DeRosa**, Political Affairs Officer
Department for Disarmament Affairs (DDA) (<http://www.un.org/Depts/dda>)
- 11:15 a.m. **Jean-Marc Coicaud**, Acting Head
United Nations University
(<http://www.un.org/reform/panel.htm>)
- 11:30 a.m. **Maxwell Haywood**, Social Affairs Officer
Department of Economic and Social Affairs
(<http://www.un.org/esa/socdev/dspd.htm>)
- 11:45 a.m. **Joop Theunissen**, Chief, Programme on Youth, Division for Social Policy and
Development, Department of Economic and Social Affairs
(<http://www.un.org/esa/socdev/dspd.htm>)
- 12:00 p.m. – 2:00 p.m. **Lunch Time**
- 12:15 p.m. – 2:00 p.m. Guided Tour of United Nations Headquarters (<http://www.un.org/tours/>)
Those participants who would like to attend the Guided Tour of United Nations Headquarters will need to register for it during the morning registration, giving their name and index number on the UN grounds pass. They should meet **in front of the Library Auditorium** after the end of the morning session and will proceed to the guided tour where they will be divided into several groups.

2:00 p.m. - 3:30 p.m. **Using the Dag Hammarskjöld Library (DHL)** (www.un.org/Depts/dhl)

Welcome

Phyllis Dickstein, Head Librarian
Dag Hammarskjöld Library, DPI

Electronic Access to United Nations Information

Alexandra McLeod, Reference Librarian
Dag Hammarskjöld Library, DPI

Guided Tour of the Library

Coordinator: **Maureen Andersen**, Chief
User Services Section, Dag Hammarskjöld Library, DPI

The participants will **meet in the Library Auditorium** for the DHL Library presentation at 2:00 p.m. The participants will then be divided into two groups for two separate, simultaneous tours of the Library at 2:45 p.m. to 3:30 p.m. One group will start in the Periodicals Room, and the second group will start on the Second Floor.

3:30 p.m. Break

3:45 p.m. - 5:00 p.m. **DPI/NGO Resource Centre: Informal Introduction with Refreshments**
Venue: **DPI/NGO Resource Centre** (Room L-1B-31)

Welcome

Paul Hoeffel, Chief
NGO Section, DPI (www.un.org/dpi/ngosection)

NGO Section staff and NGO/DPI Executive Committee members will be available to answer questions