

## **2006 UNGASS REVIEW MEETING CIVIL SOCIETY TASK FORCE**

### **Terms of Reference**

The United Nations General Assembly President's Office has requested UNAIDS Secretariat to convene a 'Task Force' of civil society representatives to help ensure effective and active participation of civil society organizations in the UNGASS Review Meeting to be held from 31 May to 2 June.

The Task Force will report to the General Assembly President's Office and seek to provide a key link into the UN for some of the key civil society grouping and coalitions being set up to support the Review. Task Force representatives will be asked to work with the UN on developing key aspects of the Review. The role of representatives will be unpaid but expenses and travel will be met by UNAIDS.

#### **I Mission of the UNGASS Review Civil Society Task Force:**

The Civil Society Task Force will help support United Nations organizations in key decisions relating to attendance and participation of civil society organizations in the UNGASS Review Meeting to be held in New York from 31 May to 2 June 2006.

#### **II Composition of the UNGASS Civil Society Task Force:**

A Task Force of 12 individuals from civil society will be made up of the following:

- Two representatives of networks of people living with HIV
- Two representatives of the UNGASS Civil Society Steering Committee/Coalition
- Two UNAIDS PCB NGO delegates
- A Civil Society representative from the UNAIDS Universal Access Global Steering Committee
- A representative of the labour sector
- A representative of the private/business sector
- A representative from a women's organization
- A representative from a youth organization
- A representative from a faith-based organization

Individuals will be selected following consultation and advice from PCB NGOs, the UNGASS Civil Society Steering Committee and the Civil Society representatives of the Universal Access Steering Committee. This group will look to ensure that collectively the Task Force representatives:

- represent all key geographical regions
- are able to speak on behalf of an organization or constituency
- represent stakeholders in all aspects of the response including care, treatment, prevention and stigma eradication

- include at least four people openly living with HIV
- are gender sensitive with a well 'gender balanced' group

Task Force members will be selected on the understanding they can commit to volunteer the appropriate time and effort from March to June 2006.

The General Assembly President's Office has asked UNAIDS to chair the Task Force. Representatives from NGLS, DPI and the PGA Office would also be invited to attend.

### III Activities for the UNGASS Civil Society Task Force include:

#### Modus Operandi

- Regular conference calls to be chaired by UNAIDS
- Communication via an email listserve
- Three Task Force Meetings in New York in March, April and May

#### Task Force to lead on:

- Shaping the design for the Civil Society Hearings session on the first day of the Review including format, topics, messages and key speakers
- Advising on the civil society participation of the roundtables
- Working with broader civil society groupings identifying key civil society speakers for all formal the sessions including the Plenary session
- Communicating key issues to broader civil society to keep them informed of pertinent developments
- Preparation and briefing for the civil society participants and speakers

#### Task Force to advise on:

- Input on the themes for the roundtables
- Input on the panels and aspects of the High Level event on 1 June
- Input on recommendations to the chairs of the round tables taking into account the previous year's experiences
- Input into the development of key messages for the Review Meeting to be used by UNAIDS at key media and communications opportunities
- Advising on logistical issues and needs for civil society attending the Review
- Post Review Debriefing

### IV Secretarial support to the UNGASS Civil Society Task Force:

UNAIDS Civil Society Partnerships Unit will support the Task Force.

Representatives of the United Nations General Assembly President's Office, NGLS, DPI and the UNAIDS New York Office will also be invited to attend each Task Force Meeting.

UNAIDS Cosponsor Focal Points may be invited to attend as requested by Task Force members.

V Task Force Timeline:

Agree Terms of Reference	20 February
Agree on Task Force Membership	24 February
Initial Conference Call	6 March
Meeting in New York	9-10 March
Meeting in New York	19-20 April
Meeting in New York	24-25 May
Pre-Review Briefings for speakers at hearings and roundtables	29-30 May
Post Review Debrief in New York	5 June