

## **CSD-13 PARTNERSHIPS FAIR (12 - 19 April 2005)**

### **General Information and Information Desk Request Form**

#### **Introduction**

The Partnerships Fair at the 13<sup>th</sup> session of the Commission on Sustainable Development (CSD-13) is being organized to provide a venue to discuss practical issues related to partnership implementation as well as to create an opportunity for partnerships to network and share lessons learned.

The CSD-13 Partnerships Fair will take place at UN Headquarters in New York from 12 -19 April 2005. There will be two main types of activities:

- ❖ “Partnerships in Practice”: Interactive discussions on practical issues related to partnerships, based on the ‘real’ experiences of CSD registered partnerships.
- ❖ Partnerships Information desks: Representatives from CSD registered partnerships will have the opportunity to display and distribute information and directly interact with CSD-13 participants

#### **Who should attend?**

All participants in the CSD-13, including representatives of Governments, UN system organizations, other intergovernmental organizations and accredited major groups<sup>1</sup>, are welcome to attend the CSD-13 Partnerships Fair.

All partnerships registered with the CSD Secretariat may submit a request for Partnerships information desk. Partnerships related to the thematic areas of water, sanitation and human settlements are particularly encouraged to participate.

In order to gain access to UN premises during CSD-13, partners must ensure that they are accredited to the Commission on Sustainable Development (through a major group, Government or intergovernmental organization). See this page of the CSD website: [http://www.un.org/esa/sustdev/csd/csd13/major\\_groups.htm](http://www.un.org/esa/sustdev/csd/csd13/major_groups.htm) for more information on the accreditation of major groups.

#### **“Partnerships in Practice”**

A number of sessions will be organised by the Secretariat related to establishing and operating effective partnerships. These sessions will provide an opportunity for partnership practitioners to highlight challenges and share lessons learned.

#### **Partnership Fair information desks**

A small number of information desks will be available upon request to those involved in CSD registered partnerships. Partnership representatives will have the opportunity to display and distribute information about their initiative to delegates attending the CSD-13 and be available to discuss their work with delegates.

If you would like to request an information desk, please complete the form below and submit it to the Partnerships Team of the CSD Secretariat by **28 MARCH 2005**.

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<sup>1</sup> The Major Groups identified in Agenda 21 are: children & youth, women, farmers, local authorities, the science & technology community, indigenous people, workers, NGOs and business & industry.

### **Launching a new partnership**

If you would like to launch a new partnership initiative, please complete the CSD Partnership Registration form. (See this page of the Partnerships website for more information: [http://www.un.org/esa/sustdev/partnerships/partnerships\\_registration.htm](http://www.un.org/esa/sustdev/partnerships/partnerships_registration.htm))

### **Display and distribution of informational materials**

Informational materials and posters can be displayed at information desks (see above). The CSD Secretariat will NOT accept shipments of any informational materials; participants are requested to bring their materials into the UN building in person.

### **Publicising Activities at the CSD-13 Partnerships Fair**

Once the schedule for the CSD-13 Partnerships Fair has been finalised, it will be made available on the Partnerships website (<http://www.un.org/esa/sustdev/partnerships/>)

### **Submitting requests for the CSD-13 Partnerships Fair**

If you would like to request an information desk as part of the CSD-13 Partnerships Fair, please complete the request form attached and send it to the Partnerships Team of the CSD Secretariat together with any supporting material (e.g. new partnership registration form) - contact information listed below. The deadline for submission of requests is 28 MARCH 2005 but early submission of requests is encouraged.

Following receipt of your request, the Partnerships Team will contact you as soon as possible to confirm the date and time of your information desk, subject to the availability of time slots.

**Please complete the request form below and submit it by 28 MARCH 2005**

**by e-mail to: [beyondwssd@un.org](mailto:beyondwssd@un.org)  
or by fax to: [+ 1 \(212\) 963 4260](tel:+12129634260)**

**CSD-13 PARTNERSHIPS FAIR (12 - 19 April 2005)**  
**PARTNERSHIPS INFORMATION DESK REQUEST FORM**  
**(to be submitted by 28 MARCH 2005)**

**Contact Information:**

Name of partnership: \_\_\_\_\_

Requesting organisation: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (include country & area code) \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signed by : \_\_\_\_\_

*Please print full name and title  
below the signature line*

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**REQUEST FOR INFORMATION DESK**

Main theme of the partnership:

- Water
- Sanitation
- Human settlements
- Other (please describe) \_\_\_\_\_

Preferred dates and times: (Please indicate more than one option to help with the scheduling process.)  
Time slots are expected to be limited, up to one day, depending on demand.

Priority	Date	Morning	Afternoon
First			
Second			
Third			

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