

Dear All,

In our efforts to disseminate UN vacancy announcements to reach as many qualified professional women as possible, please find enclosed the latest list of vacancies at the senior levels. I would be grateful if you could distribute this to your network so that we can reach as many women candidates as possible. (Please see attached file).

For requirements, eligibility and application deadlines, please visit the United Nations website at UN Human Resources 'Galaxy' e-Staffing System at:

<http://jobs.un.org/Galaxy/Release3/vacancy/vacancy.aspx?lang=1200>

The system provides instructions on application procedures. Please follow them. Kindly be aware that online applications are strongly encouraged to enable the UN to place your resume into a permanent database. It is most important that you observe the deadlines for applications. The website provides also information on vacant post in the UN common system.

In addition, to find more information on vacancies in the UN common system, please visit the following websites for instructions on how to apply:

- <http://www.un.org/womenwatch/osagi/fpfocalpointwomen>
- www.undp.org
- <http://www.unicef.org/>
- <http://www.unfpa.org/>
- <http://www.who.org/>
- <http://www.fao.org/>
- www.un.org/womenwatch
- <http://www.wfp.org/>
- <http://www.ilo.org/>

For external applicants who do not have access to Internet facilities, you can either complete a UN Personal History Form (P.11) available at UN offices and/or forward a detailed summary that should contain:

- date of birth
- nationality
- educational qualifications
- a summary of professional skills and/or expertise
- a summary of relevant work experience
- publications written, and
- languages spoken

The summary should be forwarded to the Staffing Support Section, Office of the Human Resources Management, Room S-2475, United Nations, New York, 10017. Fax no. 212-963 3134, email address: staffing@un.org. Please indicate the vacancy announcement number on the envelope or the fax, and on the application. Should you require additional information, kindly contact OHRM directly.

With regard to peacekeeping mission assignments, the Department for Peacekeeping Operations is committed to increasing the number of women working in peacekeeping missions, particularly at the senior and managerial levels. Striving to redress the current imbalance, the Department is looking at expanding its recruitment sources and at developing its gender network. All vacancies are advertised on the Galaxy system. It would be much appreciated if you could disseminate this information within your organization.

Thank you.

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