

**Division for Social Policy & Development,
UNDESA in Collaboration with UNESCAP and the participation of ECLAC
sub regional office for the Caribbean**

**Consultative Meeting on
Implementation of the
Madrid Plan of Action on Ageing at the National Level**

**Bangkok, Thailand, Tuesday, 28 November to Friday, 1 December 2006
Draft Agenda**

**Tuesday : Revisiting the Madrid International Plan of Action's
(MIPAA's) provisions: A SWOT Analysis**

8.30 – 9.30	Opening Ceremony <ul style="list-style-type: none">- ESCAP- DESA
9.30 – 10.00	Coffee Break
10.00 – 11.00	Personal Introductions (DESA) Participant Expectations Objectives Approach Programme Ground rules
11.00 – 12.00	Where are we at? A panel discussion to review the progress since Vienna 2003: Senegal, Kyrgyzstan (DESA/Huber)
12.00 – 1.00	Lunch
1.00 – 2.00	Where we are at: a panel discussion to discuss the situation of new project countries: Trinidad and Tobago, Grenada (ECLAC)

2.00 – 3.00	Where we are at: a panel discussion to discuss the situation of new project countries: Cameroon, Kazakhstan (ESCAP)
3.00 – 3.30	Coffee break
3.30 – 3.45	Summary and wrap up of panel discussion (DESA/Huber)
3.45. – 4.30	Where we would like to go: presentation of the DA project, objectives and methodology: Q & A. Debate on the wider institutional framework and national environment. (DESA/Rosemary)
	Summary of Main points and Wrap up.

Wednesday : Planning for Programme Expansion

8.30 – 8.45	Summary of key elements of day 1
8.45 – 10.00	(Introduction to working groups – DESA/Rosemary) 1 Working group: Furthering implementation of MIPAA: Facets & outcomes of needs assessment 2 Working groups: objectives, target users, content & methodology of capacity building programmes
10.00 – 10.30	Coffee Break
10.30 – 12.00	Groups pursue their working session.
12.00 – 1.00	Lunch
1.00 – 2.30	Presentation of Working groups on needs assessment & capacity building. Discussion Groups integrate comments and complete work on needs assessment & capacity building
2.30 – 3.00	Reviewing Implementation: linking this project with Review

& appraisal: content & schedule – ESCAP (Osama)

3.00 – 3.30 Coffee break

3.30– 4.30 (Introduction to working group and toolkit – DESA)
Working Groups: Reviewing the Toolkit for national implementation of MIPAA.

Thursday Implementation 2006: Capacity Building & Networking for Effective

8.30 – 8.45 Summary of key elements of day 2

8.45 – 9.15 Presentation of working groups
Discussion

9.15 – 11.00 **Working groups:** Devising mechanisms for implementation.

Task Force & project management and web-based network: devising format and content. Devise Terms of Reference; task allocation, reporting mechanisms, etc. and requirements for web-based network (group 1)

Project Pilot countries: Devise indicators for project outcome, effect & impact assessment (group 2)

Coffee Break to be taken within working group period

11.00 – 12.00 Working groups presentations & discussion

Groups integrate comments and complete assignment.

12.00 – 1.00 Lunch

01.00 - 2.30 **Working groups:**

Devising a realistic implementation schedule (Group 1)
Identifying local expertise in terms of training trainers &

devising selection criteria for trainees at all levels.

Preparing for an advocacy day: the dos and don'ts – who do you need to influence and how? (group 2)

2.30 – 3.00 Coffee break

3.00 – 4.00 Presentation, discussion & amendments to drafts.

4.00 – 4.30 Summary of the day

Friday : Consolidation & Evaluation

8.30 – 9.00 Summary of key elements of day 3

9.00 – 10.15 **Working groups:**
1. Consolidation of capacity building framework; action plan/schedule of implementation
2. Comments on guidelines for implementation of MIPAA

10.15 – 11.45 Coffee Break

11.45 – 12.30 Follow up plan & evaluation of meeting
Closing
ESCAP
DESA