

2006 PGA's TASK FORCE on Hearings for the High Level Dialogue on International Migration and Development

Terms of Reference

The President of the General Assembly is convening a 'Task Force' of civil society and private sector representatives as well as UN focal points to help ensure effective preparations of and active participation of stakeholders in the informal interactive hearings to be held on 12 July 2006, in the lead up to the High-level Dialogue on migration and development scheduled for 14-15 September 2006.

I Mission of the Task Force:

The Task Force will help support the General Assembly President and his Office in key decisions relating to the attendance and participation of civil society and private sector organizations in the GA informal interactive hearings on migration and development, as well as contribute to format, topics for discussion and list of speakers for this event.

II Composition of PGA's Task Force:

A Task Force of individuals from NGOs, civil society, the private sector and U.N. departments will be comprised of the following:

- A representative of NGO Network from sending countries
- A representative of NGO Network from receiving countries
- A representative of a migrants' network
- A representative of a youth organization
- A representative of the trade union movement
- A representative of a faith-based organization dealing with migration
- A representative of the private/business sector
- A representative of a women's organization
- A representative of academia

Individuals will be invited following consultation and advice from a UN inter-departmental group consisting of officials from the Office of the President of the General Assembly (OPGA), DGACM, DESA Population Division, NGLS, DESA-NGO Section, UNFPA, UNDP and the Global Compact. This group will look to ensure that collectively the Task Force representatives:

- represent all key geographical regions;
- are able to speak on behalf of a large constituency or network;
- have worked on issues relating to international migration and development;
- are gender sensitive and gender balanced.

Task Force members will be selected on the understanding they can commit to volunteer the appropriate time and effort from April to July 2006.

The General Assembly President's Office will be chairing the Task Force. Representatives from DESA Population Division, DGACM, UNDP-CSO Division, NGLS, Global Compact, DPI, DESA NGO section, DESA-Division for the Advancement of Women, DESA-Division on Financing for Development, DESA-Youth Unit and UNFPA would also be invited to attend.

III Activities for the Task Force include:

Modus Operandi

- Weekly or bi-weekly meetings/conference calls to be chaired by OPGA or a designated chair
- Communication via email

Task Force to advise the President on:

- Shaping the design for the informal interactive hearings, including format, topics for discussion and list of speakers
- Working with broader civil society and private sector groupings to identify key speakers for the hearings
- Communicating key issues to broader civil society and private sector groupings to keep them informed of pertinent developments
- Preparation and briefing for the civil society participants and speakers
- Recommend civil society and private sector representatives for press conference
- Selection of civil society and private sector speakers for high-level dialogue

Task Force to advise on:

- Advising on logistical issues and needs for civil society attending the hearings
- Post-hearings debriefing

IV Task Force Timeline:

Tasks	Dates
Agree Terms of Reference (send invitation)	19 April
Disseminate general information on hearings	20-30 April
Initial Conference Call of the Task Force: - Design selection process of participants	21 April
2 nd Task Force Meeting/Call: - Design selection process of participants - Discuss agenda/format for hearings	28 April

Deadline for submission of nomination form by NGOs, CSOs and private sector organizations interested to participate in the hearings	1 May
3 rd Task Force Meeting/Call: - Prepare for selection of participants and speakers - Discuss agenda/format for hearings	5 May
Initial List of Participants for Hearings Submitted	8 May
4 th Task Force Meeting: - Follow-up on invitation of selected participants - Set up short list of replacements (participants) - Discuss agenda/format for hearings - Discuss list of speakers for hearings	12 May
5 th Task Force Meeting: - Follow-up on invitation of selected participants - Follow-up on replacements - Finalize agenda/format for hearings - Discuss list of speakers for hearings	19 May
6 th Task Force Meeting: - Follow-up on replacements - Finalize list of speakers - Discuss preparatory briefing for hearings - Communicate to applicants who is invited to participate	31 May
7 th Task Force Meeting: - Finalize format of preparatory briefing - Follow-up on list of speakers - Follow-up on list of participants	2 June
Briefing for participants and speakers at the briefing	11 July
GA Informal Interactive Hearings	12 July
8 th Task Force Meeting: Postmortem on hearings Selection of CSO/PS speaker for September High-Level Meeting	Week of 17 July