

**EXPERT GROUP MEETING ON INTERNATIONAL MIGRATION AND DEVELOPMENT
IN LATIN AMERICA AND THE CARIBBEAN**
Mexico City, 30 November - 2 December 2005

Information for Participants

The Consejo Nacional de Población of Mexico (CONAPO) will be hosting the *United Nations Expert Group Meeting on International Migration and Development in Latin America and the Caribbean*. As you know, the Meeting will be held in Mexico City from 30 November to 2 December, 2005. CONAPO is in charge of the local organization of the Meeting and we will be glad to welcome you to Mexico City and make your stay enjoyable.

The Meeting will take place at the Gran Meliá México Reforma Hotel, whose address and telephone number follow:

Avenida Reforma # 1

Col. Tabacalera, Mexico City

Tel: +52 55 5063 1000

We have made reservations for all participants in the Meeting, starting on Tuesday 29 November and ending on Saturday 3 December. CONAPO will cover the hotel and meal costs (breakfast, lunch and dinner) related to your stay in Mexico while attending the Meeting. These costs will be prepaid so that you will not be charged directly by the hotel. You will be responsible, however, for any additional costs you incur during your stay in the hotel.

CONAPO will also provide you with free transportation from and to the airport. We are coordinating with the United Nations Population Division to get your plane schedule so that transportation will be waiting for you upon your arrival in Mexico City airport.

If you require a visa to enter Mexico, please start the process of getting the visa as soon as possible. You should have already gotten the required documentation from the United Nations to facilitate securing the visa.

Regarding the weather in Mexico City, fall has started and temperatures tend to be low in the morning and in the evening (in the 40s F), but warmer at noon (upper 60s F). However, there is no central heating in most of Mexico's buildings. So bring some warm clothing.

Lastly, for those participants who are presenting a paper, we would appreciate your sending it by 21 November to Ms. Menbere Dessalegne at the United Nations Population Division in New York. Please e-mail the paper in MS Word to her at dessalegne@un.org. If the paper contains graphs or tables, we would appreciate that you also e-mail them in a separate Excel file. If the paper does not reach the Population Division by 21 November, you will need to bring 80 copies with you for distribution at the Meeting.

We look forward to seeing you in Mexico.

Yours sincerely,

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