

**GLOBAL WORKSHOP  
ON TRANSFER OF ENVIRONMENTALLY SOUND TECHNOLOGIES  
AND CAPACITY BUILDING FOR  
SUSTAINABLE FOREST MANAGEMENT  
BRAZZAVILLE, FEBRUARY 24<sup>TH</sup> TO 27<sup>TH</sup>, 2004**

*A Country-led Initiative in support of UNFF  
hosted by the Government of the Republic of Congo*

## **GENERAL INFORMATION**

### **DATE**

From Tuesday, the 24<sup>th</sup>, to Friday, the 27<sup>th</sup> of February, 2004

### **VENUE**

Hotel Le Méridien  
Avenue du Maréchal Lyautey  
Brazzaville – Republic of Congo

Tel.: (242) 81 03 02  
Fax: (242) 81 55 49  
E-mail: [meridienbrazzaville@hotmail.com](mailto:meridienbrazzaville@hotmail.com)  
[www.lemeridien.com](http://www.lemeridien.com)

### **CO-SPONSORS**

This conference was made possible thanks to the support of the following co-sponsor countries (as of November 10, 2003):

- Republic of Congo
- Brazil
- France
- Indonesia
- Italy
- Norway
- Senegal
- South Africa
- Switzerland
- United Kingdom
- United States of America

## **FRAMEWORK, OBJECTIVES AND EXPECTED RESULTS**

The issue of the transfer of environmentally sound technologies for Sustainable Forest Management was the subject of various discussions during the meetings of the Intergovernmental Panel on Forests and of the Intergovernmental Forum on Forests (IPF/IFF). It is still very current within the United Nations Forum on Forests (UNFF), in all its sessions, as a mean of implementation. To progress in the definition of steps towards obtaining appropriate financial resources and technology transfer, while reinforcing the technologies available and capacity building is a key point for the sustainable management of all types of forests.

The objective of this workshop is to stimulate the sharing of information and the preliminary dialogue in order to facilitate the work of UNFF in its inter-session preparatory work, as well as promoting discussion on the subjects related to the: a) transfer of environmentally sound technologies and of knowledge with a view to sustainable forest management; b) capacity building for the implementation of technological and institutional needs and c) establishment of the criteria related to a successful transfer and diffusion of environmentally sound technologies for the sustainable management of forests.

The country-led initiatives play a significant role in order to facilitate the discussions on the issues in connection with the forests and to provide a contribution of expertise adding more value to UNFF. To call a meeting a "country-led initiative" makes it possible for the report of the meeting to become an official contribution to UNFF and strengthens the international visibility of its work.

The participation will be open to approximately one hundred country experts and representatives involved in the issue of forest technologies and information services, linked to forests, organizations of forestry research and the industry. The participation of experts from developing countries will be encouraged.

The specific expected results of this meeting will include:

- A more precise list of key technologies related to forests, access to which is desirable and for which the transfer poses problems.
- An initial estimate identifying the obstacles and establishing the conditions of a successful transfer of the key technologies defined above.
- A framework that would encourage the successful implementation of the technologies and knowledge identified and requested.

## **ORGANIZATION OF WORK**

The Workshop is being organized with a view to allow the participants to have, at the same time, the most complete vision of the broad topics related to technology transfer and capacity building, as well as a common reflection on those issues in the working groups.

- The opening ceremony will be chaired by H.E. Henri Djombo, Minister of Forestry and Environment of Congo. It will include the following speeches:

- Pekka Patosaari, Coordinator and Head of the Secretariat of UNFF, who will deliver a welcome speech and inform on the work being developed by the UNFF;
  - Representatives of the co-sponsor countries;
  - Official opening by H.E. Mr. Henri Djombo.
- An introductory presentation will be made by Mr. M. Sim ula (Indufor) about the challenges concerning forestry related technology transfer and capacity building.
- Three invited speakers will tackle the main topics of the Workshop:
- Kanta Kumari (GEF/WB) will speak about the existing framework for technology transfer, from the global to the local level;
  - Bernard Mallet (Cirad) will give a progress report on existing technologies, their level of transfer and the needs observed for the sustainable management of forests;
  - Robert Nasi (Cifor) will discuss the relationship between science and politics, as well as the conditions necessary for technology transfer.
- Three working groups will deeply discuss each of the Workshop topics during a whole day. As a means of introduction and with a view to enlighten the participants of each working group, some voluntary presentations focused on precise topics will be delivered by the participants. The three groups will produce summaries and reports, which will be presented and discussed during the plenary sessions.
- ***Group 1: Institutional framework and capacity building for the transfer of technology.***  
This working group will analyze the ensemble of institutional frameworks, from the global level (international treaties, conventions) to the local level. The latter is often regarded as the weak link of the technology transfer. It will also attempt to better define the concept of "capacity building", in the broad sense, and its interactions with technology transfer.
  - ***Group 2: Towards a transfer of key technologies corresponding to real and priority needs.***  
The flow of new technologies potentially usable is continuous. From concrete situations and a common reflection, a list of key technologies will be proposed to meet the current and future priority needs. The efficiency and the operational feasibility of these transfers will be significant elements of choice.
  - ***Group 3: Obstacles and conditions favorable to the success of the transfer of technologies.***  
The obstacles met will be analyzed. Some are recurring, but others must be specified so that technologies, often already available, are really and lastly transferred. On the other hand, new opportunities must be developed: emerging technologies, but also conditions of access, assistance and various incentives to their mobilization.

Finally, the last session will be devoted to a presentation and a discussion on the final draft report prepared by a drafting committee. The adopted proposals will be part of an official report, which will be presented at the time of the next session of the UNFF, in May 2004.

## GENERAL PROGRAMME

AGENDA FOR THE GLOBAL WORKSHOP 24 TO 27 FEBRUARY 2004 - BRAZZAVILLE					
	Monday , 23	Tuesday, 24	Wednesday, 25	Thursday, 26	Friday, 27
morning	Organizing Technical National Committees meetings	<b>1 plenary</b> Opening ceremony	<b>5 - working groups</b> WG 1 WG 2 WG 3	<b>9 - plenary</b> reports from WG	<b>13 - plenary</b> synthesis report discussion and amendments
		<i>coffee break</i>	<i>coffee break</i>	<i>coffee break</i>	<i>coffee break</i>
		<b>2 plenary</b> introduction paper discussion	<b>6 working groups</b> WG 1 WG 2 WG 3	<b>10 - plenary</b> discussions and conclusions	<b>14 - plenary</b> adoption of final report closure ceremony
	lunch	lunch	Lunch	lunch	lunch
afternoon	idem	delegates registration	<b>3 plenary</b> keynote paper 1 keynote paper 2 keynote paper 3	<b>7 - working groups</b> WG 1 WG 2 WG 3	<b>11 drafting committee</b> <b>12 field trip</b>
			<i>coffee break</i>	<i>coffee break</i>	<i>coffee break</i>
			<b>4 - plenary</b> panel discussion prep. WG 1, 2, 3	<b>8 - working groups</b> WG 1 WG 2 WG 3	
evening	free	welcome reception	Free	formal reception	

### CALL FOR PRESENTATIONS

Participants are asked to prepare voluntary oral presentations (lasting maximum 15 minutes) which will serve as introduction to the issues dealt by the three working groups. The summaries of those presentations shall be forwarded to the Secretariat of the Workshop by e-mail before **January 15<sup>th</sup>, 2004**. The authors are requested to send those summaries in «MS Word» before the deadline, so that translation may be provided, as appropriate.

### EXHIBITION OF POSTERS

An exhibition of posters related to the theme of the Workshop will be organized at its venue. The proposed posters shall be sent to the Secretariat, for approval, before **February 1<sup>st</sup> 2004**.

### FIELD TRIP

The afternoon of Thursday, February 26<sup>th</sup>, will be dedicated to a field trip in the surroundings of Brazzaville. The detailed programme is still being prepared.

### **WORKING LANGUAGES**

The official language of the Republic of Congo is French.

The two working languages of the Workshop will be English and French. Simultaneous interpretation (English and French) will be provided during the plenary sessions. Moreover, the documents and reports will be translated in real time in those two languages.

### **PARTICIPATION - REGISTRATION**

The total number of participants of the Workshop cannot exceed one hundred. The registration process will be handled on a first-come, first-serve basis.

The United Nations Office for Project Services – UNOPS - is in charge of receiving the registration requests; the appropriate registration form is attached and the requests should be forwarded before **January 15<sup>th</sup>, 2004**.

### **TRAVEL ARRANGEMENTS**

Air France is the main airline to serve Brazzaville, with three weekly flights from Paris.

**Paris – Brazzaville** Monday, Thursday and Friday in the morning, arriving in Brazzaville on the same evening

**Brazzaville – Paris** Monday, Thursday and Friday in the evening, arriving in Paris the next day in the morning

Reception at the airport and transportation to the hotels will be provided to the participants, which are requested to inform the Secretariat of their flight plans.

The participants are requested to reconfirm their return flights with the Secretariat of the Workshop at least 24 hours before departure.

### **VISA, INVITATION**

A visa is necessary to enter the Republic of Congo.

- Usual procedure

Individual requests should be made to the Congolese consular authorities abroad. An official invitation from the Government of Congo is needed for the granting of the appropriate visa and it will be sent to each of the participants. Participants are requested to initiate those procedures as soon as possible, since they may take up to two months.

- Specific procedure

Several countries have no embassy from the republic of Congo. A formal invitation will be sent individually to participants from those countries in order that they can travel. Visas will be delivered at their arrival at Brazzaville airport. This specific procedure will allow broad participation of experts from countries without congolese embassy.

## **HEALTH RELATED INFORMATION**

An updated international immunization card is requested upon arrival at the Republic of Congo.

Besides eventual digestive problems due to changes in food habits, malaria is present in all of Central Africa. It is advised that the participants protect themselves with repellants to be applied to the skin at the end of the day.

## **WEATHER**

The Workshop will take place during the rain season.

The weather in Brazzaville is humid tropical.

On that specific time of the year, the weather is hot (25 to 35 °C) and humid (80 to 100%), with the risk of showers.

All the venues where the activities of the Workshop will take place, as well as the hotels, are air conditioned.

## **CURRENCY**

The currency of the Republic of Congo is the Franc CFA, non convertible. The exchange rate, as of November 10<sup>th</sup> 2003, is:

1 euro = 656 francs CFA

1 US\$ = 600 francs CFA

There are no ATMs in Brazzaville. But some hotels accept payments done with credit cards (see corresponding section).

## **LODGING IN BRAZZAVILLE**

Participants should reserve themselves their lodging in Brazzaville. With a view to avoid problems, the Secretariat of the Workshop will make sure the reservations are confirmed. It is requested, therefore, that participants inform the Secretariat of their hotel reservations. Participants are responsible for the payment of their lodging and food expenses.

The following hotels will provide the participants of the Workshop with special rates for a limited number of rooms. Those hotels are easily accessible by taxi (700 F CFA is the rate for a fare in town).

Many restaurants in Brazzaville will be pleased to receive the participants. A list of those restaurants and their location will be provided to participants upon their arrival.

- ***Le Méridien***

Avenue du Maréchal Lyautey (downtown)

Tel: (242) 81 03 02 Fax: (242) 81 55 49 E-mail: [meridienbrazzaville@hotmail.com](mailto:meridienbrazzaville@hotmail.com)

Standard room without breakfast 72 750 F CFA

Standard room with breakfast 80 250 F CFA

Room half pension 93 250 F CFA

Meals 15 000 F CFA

Accepted credit cards Visa, American Express, Master Card

- ***Exaunel Hôtel***

Avenue du Général de Gaulle (downtown)

Tel: (242) 81 54 86 or 36 47 65                      E-mail: [hotelexaunel@yahoo.fr](mailto:hotelexaunel@yahoo.fr)  
Standard room with breakfast                      45 000 F CFA  
Double room with breakfast                      55 000 F CFA  
Diplomatic Suite                                      60 000 F CFA  
Meals    8 000 F CFA  
Accepted credit cards                              none

• ***Hôtel Saphir***

Rue Alfassa (close to the French Embassy)

Tel: (242) 81 01 25    Fax (242) 81 15 35    E-mail: [hotelsaphirbzv@yahoo.fr](mailto:hotelsaphirbzv@yahoo.fr)

Room standard without breakfast                      50 000 F CFA  
Room “comfort” without breakfast                      59 000 F CFA  
Room “de luxe” without breakfast                      70 000 F CFA  
Suite junior without breakfast                      175 000 F CFA  
American breakfast                                      7 000 F CFA  
Continental breakfast                                      5 000 F CFA  
Meals    15 000 F CFA  
Accepted credit cards                              none

• ***Résidence Marina***

Downtown

Tel (242) 81 17 08    Fax (242) 81 16 43    E-mail: [hotelmarina2001@yahoo.fr](mailto:hotelmarina2001@yahoo.fr)

Standard room with breakfast                      75 000 F CFA  
Room “de luxe” with breakfast                      90 000 F CFA  
Petite suite with breakfast                      100 000 F CFA  
Meals    15 000 F CFA  
Accepted credit cards                              Visa

**SECRETARIAT OF THE WORKSHOP**

For additional information please contact:

Jean Noël MARIEN

Secretariat of the Workshop

Tel (242) 23 25 92 or 94 31 84                      Fax: 94 47 95

E-mail: [ur10@calva.com](mailto:ur10@calva.com)

[marien.ur2pi@cg.celtelplus.com](mailto:marien.ur2pi@cg.celtelplus.com)

## REGISTRATION FORM / FORMULAIRE D'INSCRIPTION

### Global Workshop on Transfer of Environmentally Sound Technologies and Capacity Building for Sustainable Forest Management

Brazzaville, 24-27 February 2004

Dear Participant,

Please register by completing and sending this form to UNOPS, Attn: Ms. Gloria Wightman at [gloriaw@unops.org](mailto:gloriaw@unops.org) or fax 1 212 457 4048 no later than 15th January, 2004

*Cher participant,*

*Merci de bien vouloir compléter et renvoyer cette fiche d'inscription à l'UNOPS, à l'attention de Gloria Wightman, à l'adresse électronique [gloriaw@unops.org](mailto:gloriaw@unops.org), ou le faxer au 1 212 457 4048 avant le 15 janvier 2004*

First Name /prénom:	
Last Name/nom de famille:	
Title/position/titre:	
Organization/organisme:	
Mailing address/ adresse postale:	
City/ville:	
Country/pays:	
Email address/adresse électronique:	
Telephone N°/n° de telephone:	
Fax No.:	
Need airport reception ? <i>Accueil aéroport demandé ?</i>	Yes/oui <input type="checkbox"/> No/non <input type="checkbox"/>
Date of Arrival/date d'arrivée:	
Time of Arrival/heure d'arrivée:	
Airline/Flight No/n° vol et compagnie aérienne:	
Date of Departure/date de départ:	
Time of Departure/heure de départ:	
Airline/Flight No/N° vol et compagnie aérienne:	
Please list below any special requirements / <i>Merci de faire part ci dessous de besoins spécifiques</i>	