

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on
Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003

Viterbo, Italy

Co-sponsors: Brazil, China, Italy, Japan, South Africa, Sweden, Turkey, UK, USA

Supported by FAO and the UNFF Secretariat

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on
Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003, Viterbo, Italy

Co-sponsors: Brazil, China, Italy, Japan, South Africa, Sweden, Turkey, UK, USA
Supported by FAO and the UNFF Secretariat

TABLE OF CONTENTS

	Page
A. Introduction	3
B. Opening Ceremony	4
C. Approach	4
D. Conclusions	5
E. Recommendations	7
ANNEX A: Concept Note	10
ANNEX B: Meeting Agenda	13
ANNEX C: Informal Final Results of Working Groups I, II and III on Questions 1-3	16
ANNEX D: List of Participants	21

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003, Viterbo, Italy

Co-sponsors: Brazil, China, Italy, Japan, South Africa, Sweden, Turkey, UK, USA
Supported by FAO and the UNFF Secretariat

A. Introduction

1. This initiative on “Lessons Learned in Monitoring, Assessment and Reporting on Implementation of IPF/IFF Proposals for Action” was developed and organised by the governments of Brazil, China, Italy, Japan, South Africa, Sweden, Turkey, the United Kingdom and the United States of America, with the support of FAO and the Secretariat of the UN Forum on Forests (UNFF), 17-20 March 2003 in Viterbo, Italy. The purpose of the initiative, which brought together 109 experts from 50 countries, international organizations and non-government groups, was to support UNFF’s work on monitoring, assessment and reporting. (A list of participants is contained at Annex D.) This report is known as The Viterbo Report in honour of the venue and hosts of the initiative.

2. In simple terms the gathering, sharing and use of information is a fundamental requirement to demonstrate action on forests. This in turn is central to supporting the UNFF in its functions related to monitoring, assessment and reporting. The UNFF’s Multi -Year Programme of Work identifies three aspects of monitoring, assessment and reporting:

- Progress in implementation of the proposals for action of the Intergovernmental Panel on Forests (IPF) 1997, and the Intergovernmental Forum on Forests (IFF) 2000;
- Progress towards sustainable management of all types of forests; and
- Review of the effectiveness.

3. This UNFF initiative focused on the first of these three aspects: Monitoring, assessment and reporting on implementation of the proposals for action agreed by the IPF and IFF. The purpose of these proposals as set out in the IPF mandate is to "further actions in order to combat deforestation and forest degradation and to promote the management, conservation and sustainable development of all types of forests." As such, it is clear that this aspect of monitoring, assessment and reporting cannot be addressed without making the links to the other two. The initiative therefore builds on the “International Expert Meeting on Monitoring Assessment and Reporting on Sustainable Forest Management” hosted by Japan, 5-8 November 2001.

4. The key objectives for the initiative were to share the lessons learned by countries from their experiences in monitoring and assessing their progress in implementing the IPF/IFF proposals for action, and to identify how the UNFF can access and use national information to facilitate further implementation of the proposals.

B. Opening Ceremony

1. The University of Tuscia located in Viterbo provided the venue for the initiative in their new conference facility, the recently renovated buildings of Santa Maria in Gradia. The meeting was opened by co-chairs Paulo Vicentini of Italy's Corpo Forestale and Stephanie Caswell of the US State Department.
2. During the Opening Ceremony, Prof. Marco Mancini, Rector of the University of Tuscia, Giuseppe Di Croce, Director General of Corpo Forestale and Prof. Stefano Grego, Pro-Rector of the University of Tuscia, welcomed participants to Italy and in particular to the facilities of the University of Tuscia. They recognised the importance of the issue of monitoring, assessment and reporting in facilitating efforts by the international community to demonstrate progress on forests. Hosny El-Lakany, Assistant Director-General for Forestry at FAO, Pekka Patosaari, Head and Coordinator of the UNFF Secretariat, and Conceicao Ferreira, Vice Chair of the UNFF also addressed the meeting and recognised the critical nature of this issue to the UNFF and the timeliness of this initiative in informing the work of UNFF 3, which convenes in Geneva in May 2003.

C. Approach

1. In "setting the scene" for the meeting, rapporteur Mike Dudley of the UK Forestry Commission underlined the participatory nature of the meeting and its clear focus on monitoring, assessment and reporting in the context of implementation of the IPF/IFF proposals for action (PfAs). (The Concept Note for the meeting is contained at Annex A.) He explained that the lack of background papers was a deliberate tactic to encourage delegates to share their experiences without any preconceived notions. The success of the initiative would depend on delegates interacting with each other to share experience and ideas on how to tackle the issue.
2. The meeting consisted of plenary sessions, panel discussions and three working groups. (The agenda is included at Annex B.) The three working groups each considered the following three questions.
 - 1) What approaches to monitoring and implementation of the PfAs do you use and which ones are most helpful?
 - 2) Identify best options for public, private, NGO, bilateral, regional and multilateral collaboration to build country capability and capacity to monitor and assess and report.
 - 3) In light of your experience monitoring and assessing implementation of the PfAs:
 - How could UNFF facilitate improved implementation of the PfAs through MAR?
 - How can countries most effectively make information available to the UNFF?
 - How Can UNFF sessions be structured to capitalize on information made available by countries?
3. The final results of the informal exchange of ideas in the three working groups, which do not necessarily represent consensus among all working group members, are contained at Annex C.

4. Based on discussions in the three working groups, the meeting agreed to a clear set of 22 conclusions and 21 recommendations for action by countries and international organizations, particularly members of the Collaborative Partnership on Forests (CPF), to enhance monitoring, assessment and reporting on implementation of IPF/IFF Proposals for Action, as well as ways the UNFF can facilitate international exchange and cooperation related to implementing the proposals.

D. Conclusions

The meeting agreed on the following conclusions:

1. The IPF-IFF Proposals for Action (PfAs) are a good reference point for national action but need to be applied to individual country conditions.
2. National forest programmes and similar country policy approaches are important frameworks for implementing PfAs.
3. Translating the PfAs into country languages, clarifying the meaning of PfAs and clustering like proposals can promote a better understanding and familiarity of the PfAs among government and non-government stakeholders involved in implementing PfAs at national and sub-national levels.
4. Communication and consultation among government and non-government stakeholders, including processes for public participation, can promote transparency, build confidence and demonstrate the value of implementing PfAs.
5. Not all PfAs are relevant to all countries. A useful first step by countries toward implementation is to analyse which proposals are relevant, which need further work and which are priorities in both the short and long term, and to identify needs. In this regard, initiatives such as “The Six Country Initiative’s – Practitioner’s Guide” developed under the auspices of the IFF and the “PROFOR/Australian initiative – Fostering National-Level Assessments and Action ” have proved helpful.
6. In some situations, countries may find it difficult to identify priorities amongst the PfAs or to see the implementation of the PfAs as a priority.
7. Countries are and have been taking a range of actions to improve the sustainable management of their forests (e.g. regarding deforestation and forest degradation, forest law enforcement, reforestation, stakeholder participation, national forest inventories, national forest programmes, protected areas, certification, market developments) and to monitor the effectiveness of those actions, but not all countries have linked their ongoing and new activities to PfAs.
8. Identifying the linkages between existing policies, programmes and actions toward sustainable forest management and PfAs, and subsequently internalising PfAs into such policies, programmes and actions, are useful steps to monitoring and assessing PfA implementation.

9. Countries are using a wide range of approaches for monitoring, assessing and reporting on implementation of PfAs. These include national forest programs and similar policy frameworks, existing systems for monitoring and assessing forest conditions and management, such as criteria and indicators, and new and innovative methods of collecting and sharing information.
10. National forest inventories and criteria and indicators are useful tools for collecting and disseminating information to stakeholders relevant to a number of PfAs.
11. Monitoring, assessing and reporting on PfA implementation through a transparent and participatory process involving all major groups is needed.
12. Countries need strengthened capacity to implement, monitor and assess PfAs, including financial and technical assistance and knowledge transfer. For example, baseline information at national and subnational levels is needed to monitor, assess and report on implementation of PfAs. The need for and usefulness of international co-operation in providing support in this area has been recognised.
13. Monitoring, assessing and reporting on PfA implementation can involve new costs and administrative burdens. Incorporating PfAs into existing mechanisms for monitoring and evaluating programme and policy implementation can be useful and cost-effective. Public-private partnerships can also provide a cost-effective means of monitoring and assessing PfA implementation.
14. Collaboration and partnerships among government and non government stakeholders can be important vehicles for implementing PfAs and monitoring, assessing and reporting on their implementation, providing feed back to governments and promoting political support for action.
15. Competing interests for land use and pressure from other sectors can impact implementation of PfAs and related monitoring, assessing and reporting. Cross sectoral policy approaches can address such issues and highlight forests on national and international policy agendas for sustainable development.
16. Further streamlining and harmonization of forest-related reporting is needed by international conventions and organizations to reduce burdens, improve efficiency, reduce costs and provide more useful information. This may include cross sectoral coordination at the national level.
17. A format for reports which is simple, easily understood and conducive to information exchange is needed.
18. Greater awareness of the potential benefits to countries of reporting to the UNFF and other forest related international fora is needed.
19. In order to be useful, reporting to the UNFF needs to be organized with a view to exchanging information on what countries are doing, including progress made, lessons learned and difficulties encountered. This can facilitate international consultation, co-operation and partnerships with CPF members, as well as among regional, subregional,

bilateral and other multilateral partners. This may involve written reports and/or other means of communication and information exchange.

20. A flexible approach to reporting to UNFF on progress in implementing PfAs is needed to accommodate the needs, interests and perspectives of different countries and their approaches to monitoring, assessment and reporting. This could include new and innovative approaches.
21. The program of UNFF meetings needs to promote meaningful communication among countries and other stakeholders, for example through panels and side events on specific themes and other mechanisms that encourage the sharing of information.
22. The provision of additional support to enable representation by developing countries at UNFF meetings is needed.

Recommendations

In order to facilitate progress on monitoring, assessment and reporting on implementation of the PfAs, the meeting recommended that:

1. Countries, as needed, translate PfAs into national languages, clarify their meaning, reduce their complexity, and cluster like proposals into a form that can be understood by government and non-government stakeholders at national and sub-national levels. The previous work of “The Six Country Initiative” and the “PROFOR/Australian Initiative” may be used for clustering.
2. Countries undertake an initial PfA assessment process to determine which proposals are relevant to a country and which of these should be addressed as priorities through national forest programmes or similar country policy approaches.
3. Countries use and further develop existing processes, such as national forest programs, criteria and indicators or other policy and planning frameworks, to monitor, assess and report on implementation of PfAs in a transparent, participatory and coordinated way.
4. Countries build further linkages between their efforts to monitor, assess and report on implementation of the PfAs and their work on criteria and indicators or similar approaches to assess trends in forest conditions and management.
5. Countries develop and strengthen innovative and cost effective ways to engage government and non-government stakeholders in collaborative efforts and partnerships to help monitor, assess and report on implementation of PfAs, provide feed back on actions taken and promote political support for actions.
6. CPF members, other international organisations, regional institutions and processes, and bilateral partners should support through the provision of financial resources, technical assistance and transfer of appropriate technology and know how, actions to strengthen national capacity and capability for monitoring, assessing and reporting on the implementation of PfAs.

7. Countries seek domestic and external resources, including through new and additional resources and the reallocation of existing resources, to strengthen capacity to monitor, assess and report on the implementation of PfAs.
8. UNFF should facilitate communication and collaboration between countries and CPF members, regional and subregional organisations, other multilateral partners and bilateral partners, with a view to supporting capacity building to monitor, assess and report on the implementation of PfAs.
9. Countries use regional and sub-regional organizations, processes and networks, such as FAO regional forestry commissions, to discuss common problems and share experiences and expertise regarding monitoring, assessment and reporting on implementation of PfAs.
10. Countries and CPF members create or enhance awareness by government and non-government stakeholders of the benefits of information exchange, including reporting, on PfA implementation at national and international levels, particularly as related to UNFF.
11. CPF continue its work on streamlining and harmonizing forest related reporting to international fora to reduce burdens on countries, improve efficiency, reduce costs and provide more useful information.
12. UNFF give a high priority to its work on monitoring, assessment and reporting, which has an important role to play in demonstrating progress by countries and identifying challenges and needs.
13. UNFF adopt a practical approach to reporting, including a format for written reports which is oriented towards highlighting country approaches and processes, achievements, difficulties overcome, priorities, needs and challenges with respect to implementation of PfAs. The format should be simple, easily understood, flexible and conducive to compilation, analysis and information exchange.
14. UNFF improve the multi-stakeholder dialogue as an integrated element of its sessions to provide the opportunity for a meaningful exchange of views and information.
15. UNFF facilitate meaningful communication amongst participants through integrating into the main sessions, panels and “side events” on specific themes and other mechanisms that encourage the sharing of information. The UNFF should also encourage countries, international and regional bodies, including issue based organisations such as low forest cover countries (LFCCs), and stakeholder groups to organise intersessional events and activities on relevant topics, and facilitate appropriate support for such events and activities.
16. Countries be encouraged to submit reports in a timely manner consistent with a timetable to be drawn up by the UNFF.
17. UNFF at its third session identify the benefits and value to countries of reporting on their efforts to implement the PfAs.

18. UNFF/CPF establish an internet based clearinghouse mechanism to facilitate access by countries to information and approaches related to monitoring, assessment and reporting on implementation of PfAs.
19. UNFF establish at its third session the ad hoc Expert Group on Approaches and Mechanisms for Monitoring, Assessment and Reporting¹ and include in its mandate the collection of existing country experiences on monitoring, assessment and reporting on PfA implementation and formulation of recommendations on reporting guidelines for use by countries.
20. UNFF also establish at its third session the ad hoc Expert Group on Finance and Transfer of Environmentally Sound Technologies² and include in its mandate the identification of needs for and sources of financial and technical support for monitoring, assessing and reporting on implementation of the PfAs.
21. Countries, international and regional organisations, and stakeholders continue their work on monitoring, assessment and reporting related to the implementation of the PfAs.

¹ Para 23 Multi-year programme of Work, Report on the United Nations Forum on Forests first session 11-22 June 2001

² Para 23 Multi-year programme of Work, Report on the United Nations Forum on Forests first session 11-22 June 2001

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on
Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003, Viterbo, Italy

CONCEPT NOTE

Summary

This initiative has been developed and organised by the governments of Brazil, China, Italy, Japan, South Africa, Sweden, Turkey, the United Kingdom, and the United States of America, with the support of FAO and the UNFF Secretariat, in support of the UNFF to consider the monitoring and assessment of the implementation of the IPF/IFF proposals for action. The initiative aims to identify ways in which the effective collection and exchange of information on implementation can lead to an expansion of implementation activity. It will provide an opportunity for people, governments and organisations engaged in the collection and exchange of information on implementation to come together, share their experiences and identify innovative ways in which we can capitalise and build on what has already been learned. The key output will be a report for transmission to the third session of the UNFF for consideration under the agenda item on monitoring, assessment and reporting.

Introduction

In simple terms the gathering, sharing and use of information is a fundamental requirement to demonstrate action on forests. This in turn is central to supporting the UNFF in its functions related to monitoring, assessment, and reporting. The UNFF has made a number of decisions related to monitoring, assessment and reporting. The UNFF's Multi-Year Programme of Work identifies three aspects of monitoring assessment and reporting:

- progress in implementation of the proposals for action of the IPF/IFF;
- progress towards sustainable management of all types of forests; and
- review of the effectiveness.

This initiative will focus on the first of these three aspects. However it is clear that one aspect cannot be addressed without making the links to the other two. In November 2001, Japan hosted and co-sponsored, along with Australia, Brazil, Ghana, Indonesia, Japan, Malaysia, Norway and the United States, a country-led initiative primarily focused on "progress towards sustainable management of all types of forests." There is now an opportunity to build on the progress made through that initiative by focusing on "progress in implementation of the proposals for action of the IPF/IFF."

Objectives

The key objectives for this initiative are to share the lessons learned by countries from their experiences in monitoring and assessing their own progress in implementing the IPF/IFF proposals for action, and through thoughtful discussion identify how the UNFF can access and use national information to facilitate further implementation of the proposals for action.

Approach

Only through sharing experiences can we get a better understanding of the variety of approaches countries have taken to meet their specific needs for monitoring, assessment and reporting and, through this, develop suitable approaches for sharing information at the global level.

Linked to these objectives (and a key element in the development of this initiative from the outset) has been recognition of the importance of active involvement by participants. For that reason the bulk of the agenda for this Initiative is given over to working group sessions with the emphasis on working.

To help orientate participants, the Initiative will commence with a plenary session of presentations by a panel of countries and members of the Collaborative Partnership on Forests (CPF). The panelists will recount their experiences related to countries' efforts to monitor and assess the implementation of IPF/IFF proposals for action. The presentations will focus specifically on proposals for action related to a certain UNFF element (i.e. combating deforestation and forest degradation) in order to give concrete examples of approaches to monitoring and assessment. These will serve as examples to encourage panelists and participants to begin exploring key issues.

The Initiative will then break into three working groups to consider a range of questions such as:

- What approaches to monitoring implementation of the Proposals for Action do you use and which ones are most helpful?
- Identify the best options for broad collaboration to build country's capability and capacity to monitor, assess and report.
- In light of your experience, how could UNFF facilitate improved implementation of the proposals for action through monitoring, assessment and reporting?
- How can countries most effectively make information available to UNFF?
How can UNFF Sessions be structured to capitalise on information made available by countries?

Regular short plenary sessions will allow reporting back and promote cross- fertilization between the groups. Finally, the groups' findings will be drawn together in plenary and captured in a report of the Initiative.

Actors

Participants have been invited from countries around the world and representing a wide range of interests. The Initiative is scheduled for the week following the FAO Committee on Forestry (COFO) meeting in Rome, with the idea that this will facilitate the participation of

senior officials and national experts involved in the implementation of the IPF/IFF proposals for action.

In recognition that forest information is collected, analysed, and disseminated by a wide range of organizations, and to ensure a broad perspective, representatives of non-governmental organizations, private sector entities and other stakeholders are also being invited.

Members of the Collaborative Partnership on Forests and other international organizations with an interest in forests will be key participants.

Outputs

The formal output will be a report, which will be submitted to the third session of the UNFF.

It is also anticipated that through sharing experiences participants will take away valuable lessons they can apply in light of their own circumstances.

Links

The issue of reporting on forests and the question of duplication has been raised in a number of international fora and with a range of international bodies. The output of this Initiative, and the approaches identified, should also be of value in considering how to co-ordinate the collection of relevant information. In light of this the organisers have scheduled an informal evening session for a CPF Panel, when CPF members can describe what they are doing in this field and seek feedback from participants.

Conclusions

This Initiative provides an excellent opportunity to take the next steps in assessing how we can most effectively gather and use information to fulfil one of the UNFF's principal functions: "to monitor and assess progress at the national, regional and global levels," and to promote progress towards implementation of the IPF/IFF Proposals for Action

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on
Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003, Viterbo, Italy

MEETING AGENDA

Saturday, March 15

1200-1400 **Conference Registration** at Balletti Palace hotel

Sunday, March 16

1530-2200 **Conference Registration** at Balletti Palace Hotel

1900–2030 **Welcome Reception** at “La Zaffera” hosted by Mayor of Viterbo,
Giancarlo Gabbianelli

Monday, March 17

0800–1000 **Registration** at conference site, Santa Maria in Gradi

1000–1115 **Opening Ceremony:** Stephanie Caswell and Paolo Vicentini, Co-Chairs

Welcoming Remarks by:

Prof. Marco Mancini, Rector, University of Tuscia

Giuseppe Di Croce, Director General, Corpo Forestale, Italy

Prof. Stefano Grego, Pro-Rector, University of Tuscia

Hosny El-Lakany, Assistant Director-General for Forestry, FAO

Pekka Patosaari, Head and Coordinator, UNFF Secretariat

Conceicao Ferreira, Vice Chair UNFF

1115- 1130 **Coffee Break** – Press Access

1130-1150 **Scene Setting Presentation:** Mike Dudley, UK, Rapporteur

1150-1300 **Plenary Panel Discussion:** Country/FAO experiences with monitoring and
assessing implementation of IPF/IFF Proposals for Action in relation to
combating deforestation and forest degradation

Panelists: Tasso Resende de Azevedo, Deputy Director, Forestry Department,
Ministry of the Environment, Brazil

Linda Hedlund, Head of Forest Policy, Ministry of Industry,
Sweden

Tamer Otrakcier, Head of Research, Planning and

Coordination, General Directorate of Forestry, Turkey

Peter Holmgren, Chief Forest Resources Management, FAO

1300-1430 **Lunch** at conference site sponsored by Italian Ministry of Agriculture and Forests

1430–1700 **Working Groups I, II, III: Question 1** (see annex)

Working Group I (English)

Chair – Peter Csoka, Hungary; Rapporteur – Linda Hedlund, Sweden,

Working Group II (English)

Chair – Linda Mossop, South Africa; Rapporteur – Ed Brown, USA

Working Group III (English, French, Spanish)

Chair – Jan McAlpine, USA; Rapporteur – Mike Fullerton, Canada

1700–1715 **Coffee break**

1715-1800 **Plenary: Reports from Working Groups on Question 1**

1900-2030 **Informal Panel Session - Balletti Palace Hotel**

Stakeholder experiences with monitoring and assessing implementation of IPF/IFF Proposals for Action related to combating deforestation and forest degradation

Moderator: Yuji Imaizumi, Japan

Panelists: Ewald Rametsteiner, MCPFE

Marvin Brown, American Forest & Paper Association

Tom Griffiths, Forest Peoples Programme

Andrei Laletin, Friends of Siberian Forests

Tuesday March 18

0900-1030 **Working Groups I, II, III: Question 2** (See Annex)

1030-1100 **Coffee break**

1100–1145 **Question 2** - Continued

1145-1230 **Plenary: Reports from Working Groups on Question 2**

1230-1400 **Lunch** sponsored by Italian Ministry of Agriculture and Forests

1400–1700 **Working Groups I, II, III: Question 3** (See Annex)

1715-1900 **Informal session at conference site** - Presentation by members of CPF Task Force on Streamlining Forest-Related Reporting

Moderator: Xia Jun, China

Presenters:

Michael Martin, Director, Forest Policy and Planning, FAO

Eva Mueller, Assistant Director for Reforestation & Forest Management, ITTO

Susan Braatz, Senior Policy Advisor, UNFF Secretariat

Stefan Hain, Senior Program Officer, UNEP-WCMC

Peter Holmgren, Chief Forest Resources Management, FAO

Wednesday March 19

0900-1000 **Working Groups I, II, III: Question 3** - Continued

1000-1030 **Coffee break**

- 1030-1200 **Working Groups I, II, III:** Review of conclusions and recommendations, Questions 1, 2, 3
- 1200-1300 **Plenary:** Presentation of Conclusions and Recommendations from Working Groups I, II, III
- 1400-1600 **Lunch** sponsored by Viterbo Chamber of Commerce at Villa Tedeschi
- 1630-1830 Guided tour of Viterbo starting from Villa Tedeschi (optional) or return to hotels
- 2030 **Gala dinner** hosted by Giulio Marini, President of Viterbo Province

Thursday March 20

- 0830 **Field trip to Monti Cimini Forest** organized by Corpo Forestale
Buffet lunch provided. Hiking shoes, cold-weather clothing suggested.
(Buses depart from Balletti and Nibbio Hotels)
- AM *Drafting Group working session*
- 1400–1700 **Plenary:** Consideration and adoption of final Conclusions and Recommendations
- 1700-1730 **Closing Ceremony** - Remarks by Prof. Grego, Pro-Rector, University of Tuscia

* * * * *

ANNEX TO THE AGENDA

Working Groups I, II, III should consider the following questions:

1. What approaches to monitoring and implementation of the PFAs do you use and which ones are most helpful?
2. Identify best options for public, private, NGO, bilateral, regional and multilateral collaboration to build country capability and capacity to monitor, assess and report.
(Note: This should be more than just a ‘wish list.’)
3. In light of your experience monitoring and assessing implementation of the PFAs:
 - How could UNFF facilitate improved implementation of the PFAs through MAR?
 - How can countries most effectively make information available to the UNFF?
 - How can UNFF sessions be structured to capitalize on information made available by countries?

In considering these three questions, Working Groups should identify ways in which more effective collection and exchange of information can:

- Attract more resources for monitoring, assessment and implementation of PFAs
- Better identify progress made
- Lead to replication of that progress
- Expand and improve implementation of the PFAs

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on
Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003, Viterbo, Italy

INFORMAL FINAL RESULTS OF WORKING GROUPS I, II and III

ON QUESTIONS 1-3

WORKING GROUP I - RECOMMENDATIONS

- *The group considered the importance of facilitating the integration of PfAs into nfps, national biodiversity strategies and other forest-related plans and programmes. Facilitating participation of all major groups as defined in Agenda 21 in the assessment of the relevance of the PfAs, their implementation and the monitoring, assessment, and reporting of progress in their implementation was also considered.*
- To move forward with these objectives, countries should make available the IPF/IFF Proposals for Action (PfAs) in a form that can be understood by actors at national and sub-national levels.

Question 2

- Countries should develop innovative and cost-effective ways to engage major groups in collaborative/cross-sectoral partnerships to increase capability and capacity to monitor, assess, and report on implementation of the PfAs.
- CPF members, other international organisations, and regional institutions and processes should support efforts to strengthen national capacity and capability for monitoring, assessment and reporting.

Question 3

- Work on MAR has to continue throughout the UNFF process, and it must be given high priority
- CPF members are invited to assist countries in reducing their reporting burden
- UNFF Secretariat should use reports and information received and highlight examples of use of reported information, and disseminate information on methods for monitoring and reporting. The information provided in reports should be used by UNFF to identify actions to support countries in their efforts to implement PfAs
- The multi-stakeholder dialogue has to be improved to provide options for a real exchange of views

WORKING GROUP 2 - CONCLUSIONS AND RECOMMENDATIONS

1. It is recommended that, in implementing and monitoring, assessing and reporting on the PFAs, member countries consider:
 - a. Embarking on an initial assessment process of the PFAs themselves, to decide which PFAs are the most relevant to the member country, considering the resources of the member country, (human, financial, technical, technological), which PFAs should be addressed in the short, medium or long term, and how an inclusive process, involving relevant stakeholders, can be carried out.
 - b. Designing the implementation plan for the PFAs considered most relevant, through an inclusive process involving as many relevant stakeholders as possible.
 - c. Monitoring the implementation of the PFAS through the assistance of NGOs, Special Interest Groups, Certification bodies, communities, and independent third parties (scientists, researchers, committees set up for this purpose etc.).
 - d. Developing, improving, and using internal systems within their national forest programs, or similar processes, including reporting requirements for forest-related MEAs, for effective information collection, monitoring, and assessment, to be used in the formulation of their reports to UNFF.
 - e. Building further linkages between the MAR on implementation of IPF/IFF PFAs and on criteria and indicators for sustainable forest management.
 - f. Developing the means to effectively assess the information gathered through the monitoring process.
 - g. The need for rationalisation of information gathered, in accordance with the approach of the CPF task Force on Stream-lining Forest Related Reporting
2. It is recommended that existing regional and subregional structures incorporate or institute agenda items, or convene workshops, to share expertise regarding the MAR process, to ensure meaningful reporting on the implementation of the PFAs.
3. It is recommended that NFP processes and similar policy processes, which include the participation of the private sector, NGOs, communities and other stakeholders, be used throughout the MAR process.
4. It is recommended that member countries should endeavour to ensure that reports to the UNFF are submitted in time, according to the timetable recommended to be drawn up by the UNFF secretariat, and include descriptions of successes as well as areas upon which assistance or guidance would be welcomed.
5. It is recommended that it be recognised that some countries require assistance in evaluating the PFAs and thereafter to implement, monitor, assess and report on them, and that therefore financial and other resources are needed to assist some member countries in this

process. This could be provided in a number of ways including reallocation of internal resources and/or external assistance.

6. It is recommended that the UNFF facilitate the provision of technical and other assistance to member countries needing such assistance to :

a. attend pertinent international fora or meetings

b. design and implement a national reporting process, which will allow prompt and meaningful reporting to the UNFF, which should be inclusive of stakeholders

c. assess relevant national information in order to submit meaningful reports to the UNFF

7. It is recommended that as “side events” provide a valuable opportunity to exchange information and to learn from others, these events should not be marginalised as a peripheral activity, but should rather be seen as an integral part of UNFF sessions, and be reflected on the agenda. Discussions during UNFF sessions should be more interactive and perhaps be based on the format utilised in the March 2003 COFO meeting. UNFF should consider different locations for UNFF sessions.

8. It is recommended that the UNFF secretariat ;

a. Assist countries, regional bodies, issue-based organizations, NGOs and other stakeholder groups to organise intersessional work and events formerly seen as side events, including field trips at UNFF sessions

b. Assist member countries by disseminating information received to other member countries more effectively

c. Assist member countries, through the provision of a flexible format for reporting and opportunities for dialogue, containing information on approaches and processes of implementation and the progress made, based on existing agreement on what is needed, and taking into consideration existing reporting systems or processes. CPF should have a role here.

d. Construct and disseminate to all member countries a schedule of reporting deadlines and suggested planning periods, designed to allow for a realistic time period for the collection of information, significant consultation period with relevant stakeholders and effective compilation and analysis of reports, within countries.

e. Analyze the reports received prior to UNFF sessions, in order that significant trends and issues can be discussed at UNFF sessions.

f. Distil from reports received, lessons learnt or best practice guidelines, disseminate these widely to member countries, and utilize these results as a basis for discussion at UNFF sessions, especially with regard to implementation of the PFAs.

g. Analyze the achievements and progress made in implementation of the IPF/IFF PFAs and utilize this analysis as a basis for discussion at UNFF sessions.

- h. Draw up a document specifying clearly the rationale for requesting information, to encourage member countries to report.
- i. Draw up a document explaining the purpose and format of reporting to encourage stakeholder participation in the MAR process, especially at local or community level.

WORKING GROUP III - TOPICS AND ELEMENTS FOR RECOMMENDATIONS FOR UNFF, CPF AND MEMBER COUNTRIES

Streamlining

- utilize existing work to simplify and reduce the complexity of the proposals, make it available to UNFF members;
- recommend that UNFF\CPF establish a clearinghouse mechanism for use by countries on reporting and sources of information;
- establish an integrated and cross-sectoral approach to national and international monitoring, assessment and implementation assessment in reporting
- simple reporting;
- request CPF to increase its work in streamlining forest reporting, including exploring the potential of streamlining C&I processes;

MAR should Focus on Implementation

- recommend that the ad hoc UNFF Expert Group on MAR include in its task the collection of existing country and organization experiences, related reports and recommend guidelines and key points to facilitate implementation;
- apply appropriate structures and formats for assessment, monitoring and reporting to facilitate implementation;
- structures and formats should be oriented towards successes, priorities or gaps and challenges;
- recommend the value of NFP's to foster and assess implementation

Participatory Approach to MAR

- develop or adapt multistakeholder processes or approaches for undertaking MAR in order to stress the need for stakeholders to participate in MAR
- develop\support a co-ordination and participatory framework at the national level, including among focal points for all forest-related processes;
- catalog the actions taken by countries to expand their participation in the implementation of the PFA, including in their successes and challenges
- UNFF members should encourage and facilitate the participation of private sector, NGOs and other civil society in MAR
- recommend that UNFF\CPF the allocation of adequate resources to cover the transaction costs of multistakeholder participation in MAR, particularly at the National level

Information and Capacity Building

- expand\establish\create awareness of the benefits of reporting, including its contribution to advancing SFM, including through workshops and meetings
- meaning of the PFA themselves
- utilize country reports to identify priority issues requiring financial and technical assistance

- coordinate and facilitate access to technical and financial assistance for countries
- translate PFA into national languages and communicate content
- strengthen regional processes with a view to strengthen their capacity to collect ideas, organize discussions, discuss common problems shared by countries, in order that these processes can be preparatory steps for forest-related meetings.

Institutional Structure

- Encourage the use of existing regional and sub regional processes, including regional commissions to further MAR;
 - UNFF should request that the Secretariat identify as a matter of priority, focus its preparation of meetings and its development of guidance materials in order to facilitate country sharing of implementation assessment and reporting information on MAR;
 - UNFF sessions should have segments for discussing lessons learned and analysis of policy and practical examples, these segments should involve experts.

UNFF COUNTRY-LED INITIATIVE

Lessons Learned in Monitoring, Assessment and Reporting on
Implementation of IPF/IFF Proposals for Action

THE VITERBO REPORT

17-20 March 2003, Viterbo, Italy

LIST OF PARTICIPANTS

COUNTRIES

Argentina

Jorge MENENDEZ

Director de Bosques S.A.y.D.S.

San Martin 459 (1004). Buenos Aires, Argentina

e-mail: jmenendez@medioambiente.gov.ar

Phone: 005411 4348 8488

Fax : + 5411 4348 8486

Gustavo AINCHIL (*UNFF Bureau*)

Counsellor Permanent Mission of Argentina to UN

UN Plaza, 25th floor, New York, NY, 10017 USA

e-mail: fainchil@aol.com

Phone: +1 212 688 6300 –225

Fax: +1 212 688 980 8395

Austria

Ingwald GSCHWANDTL

Director

Federal Ministry of Agriculture, Forestry,

Environment and Water Management

A-1030 Wien, Marxergasse 2

e-mail: ingwald.gschwandtl@bmlfuw.gv.at

Phone: +43 1 71100 7305

Fax : +43 1 71100 7399

Azerbaijan

Isgandar ALIYEV

Head of Forest Rehabilitation and Reforestation Division,

Forest Development Dept.

Ministry of Ecology and Natural Resources,

B.Aghayev 100-A, 370073 Baku, Azerbaijan

e-mail: valeh@eko.baku.az

Phone: +994 12 387419

Fax: + 994 12 925907

Brazil

Tasso Rezende DE AZEVEDO
Deputy Director, Forestry Dept.
Ministry of the Environment
Esplanadas dos ministerios, bloco B, 7 andar, Gabinete
70068-900 Brasilia, DF, Brazil
e-mail: tasso.azevedo@mma.gov.br
Phone: + 5561 224 3785 Fax : + 5561 317 1213

Benedicto FONSECA FILHO
Deputy Head of the Environment Division, Ministry of Foreign Relations
Divisão do Meio Ambiente
Ministério das Relações Exteriores
Anexo I, sala 439
Esplanadas dos Ministérios, Bloco H
70 170 900 Brasília, D.F., Brazil
e-mail: bfilho@mre.gov.br
Phone: +5561 411 6674 Fax: +5561 322 5523

Bulgaria

Meglana PLUGTCHIEVA
Deputy Minister
Bulgaria 1040 Sofia
Christobotev str.55
e-mail: rossygeorgova@yahoo.com; breze@lognet.bg; mplugtschieva@nug.bg
Phone/fax: +3592 9810735

Cameroon

Pascal T. BAMENDOU
Consultant
Ministry of Environment and Forests
BP 194, Yaoundé , Cameroon
e-mail: minefcam@justice.com; mukump@yahoo.com

Canada

Ivy CHAN
Director, Policy and Planning
Canadian Forest Service
580 Booth Street, 8th Floor
Ottawa, Ontario, Canada, KIA 0E4
E-mail: ichan@nrcan.gc.ca

Mike FULLERTON
Senior Policy Advisor International Affairs
Canadian Forest Service
580 Booth Street, 8th Floor,
Ottawa, Ontario, Canada, KIA 0E4
E-mail: mfullert@nrcan.gc.ca
Phone: +613 947 9082 Fax: +613 947 9033

Chile

Carlos NOTON
Jefe, CONAF
Oficina de Coordinación Ambiental del Servicio Forestal
Av. Bulnes 285, Santiago, Chile
E-mail: cnoton@conaf.cl
Fax: +56-2 6711709

China

Hongcun LIU
Deputy Director General
Dept. of International Cooperation
State Forestry Administration
18th Hepinglidongjie, Beijing, 100714
Phone: +86 10 8423 8719 Fax: + 86 10 8423 749

Jun XIA
Deputy Division Director, DIC,
SFA 18th Hepinglidongjie, Beijing, 100714
E-mail: xiaj@forestry.gov.cn

Wenfa XIAO
Research Professor
Sustainable Forestry Research Centre
Chinese Academy of Forestry
2th Deng Xiao Fu, Hai Dian, Beijing, 100091
E-mail: xiaowenf@mail.forestry.ac.cn

Hongwei YAN
Deputy Division Director
Dept. of Forest Resources Management
SFA 18th Hepinglidongjie, Beijing, 100714
E-mail: hwyan@forestry.gov.cn
Fax : + 86 10 8423 8495

Colombia

Luz Stella PULIDO PEREZ
Specialized Professional
General Ecosystem Direction
Ministerio de Ambiente
calle 37 n.8-40, Piso 2, Bogotá, Colombia
E-mail : lpulido@minambiente.gov.co
Phone : +571 340 6206 Fax : +571 288 9978

Democratic Republic Of Congo

Mbizi KANU
Directeur National des Forêts
E-mail : FAO-CD@fao.org
Fax : +243 8843353

Costa Rica

Carlos CALVO SANABRIA

Coodinador Nacional Proyecto TCP-2801-A- FAO-MINAE

250 mts sur Casa Italia, Barrio Francisco Peralta

San José, Apartado10104-1000

E-mail: carcalvo@minae.go.cr; carcalvo@costarricense.cr

Phone: +506 283 8004 ext.117 Fax: + 506 283 7343

Guillermo MORA MURILLO

Secretaria Consejo Tecnico Superior

250 mts sur Casa Italia, Barrio Francisco Peralta,

San José, Apartado10104-1000

E-mail: gumora@minae.go.cr

Phone: +506 283 8004 ext.147 Fax: +506 224 9403

Czech Republic

Karel VANCURA

Head of Forestry Development Dept.

Ministry of Agriculture,

Forestry Development Dept.

Tesnov 17, 117 05, Praha 1

E-mail: vancura@mze.cz

Phone : + 420 221 812 357 Fax : + 420 221 812 988

Ecuador

Ivan MORILLO VILLAREAL

Subsecretario de Capital Natural

Ministerio del Ambiente, Amazona y Eloy Alfaro

Edif.Mag, 8.vo piso, Quito, Ecuador

E-mail: subsedio@ambiente.gov.ec; fridapin@ambiente.gov.ec

Phone : +593 2 2 563816 - 563422 Fax : +593 2 2 564037

Marco TRELLES JIMENEZ

Director Forestal

Ministerio del Ambiente

Amazona y Eloy Alfaro

Edif.Mag, 8.vo piso, Quito, Ecuador

E-mail: mtrelles@ambiente.gov.ec; fridapin@ambiente.gov.ec

Phone : + 593 2 2 563542, 563422 Fax : +593 2 2 506446

Finland

Leena KARJALAINEN-BALK

Counsellor , Nature Conservation

Ministry of The Environment

PO Box 35, FIN-00023 Government

Finland

e-mail: leena.karjalainen-balk@ymparisto.fi

Phone: +358 9 160 39443 Fax: +358 9 160 39364

Anders PORTIN
Counsellor on Forestry
Ministry of Agriculture and Forestry
PO Box 30, FIN-00023 Government
Finland
e-mail: anders.portin@mmm.fi
Phone: +358 9 160 52418 Fax: +358 9 160 52430

Germany

Bernd Markus LISS
Forest Advisor/GTZ
Galgenweg 29
86899 Landsberg/Lech
e-mail: b.liss@ageg.de
Phone: +49 8191 942 010, 009 (fax)

Thomas SCHNEIDER
Senior Scientist
Federal Research Center for Forestry and Forest Products, Institute for World Forestry, 21027
Hamburg
e-mail: t.schneider@holz.uni-hamburg.de
Phone: +49 40 73962 111, 480 (fax)

Greece

Andreas DROUZAS
Directorate of Forests Resource Development
Hellenic Ministry of Agriculture
Ippokratous 3-5, 10164, Athens, ELLAS
e-mail: a.drouzas@minagr.gr
adrouzas@mariecurie.org
Phone: +30 210 2124591 Fax : +30 210 3612 710

Guatemala

Luis Ernesto BARRERA GARAVITO
Director
Instituto Nacional de Bosques (INAB)
7 Avenida 12-90, zona 13 Ciudad Guatemala
e-mail: luisbarrerag@inab.gob.gt
gerencia@inab.gob.gt
Phone: +360 8072 4720814, 4720 812

Edwin OLIVA HURTATE
Director Regional
Instituto Nacional de Bosques (INAB)
7 Avenida 12-90 zona 13 Ciudad de Guatemala
e-mail: gerencia@inab.gob.gt
Phone: +360 8072 4720812, 4721039, 3718069

Hungary

Peter CSOKA
Director General
State Forest Service
H-1054 Budapest, Szechenyi u.14, Hungary
e-mail: csoka.peter@aeszh.hu
Phone: +36 1 374 3203 Fax:+36 1 374 3206

India

J.C. KALA
Principle Chief Conservator of Forests
Tamilnadu State
N.1, Jeenis road, Saidapet Chennai, India 600015
e-mail: jckala@yahoo.com
Phone: +91 44 24348059 Fax : + 91 44 24337307

Indonesia

Wandojo SISWANTO
Director, Forestry Planning Centre
Ministry of Forestry, Manggala Wanabakti Building, Block 7, 5th Floor, Gator Subroto,
Jakarta 10270
e-mail: wandojo@dephut.cbn.net.id
Phone: +62 21 5733 435, Fax: +62 21 5720 216

Timbul SITUMORANG

Alternate Permanent Representative to FAO
Embassy of Indonesia in Rome
Via Campania 55, 00187 Rome
e-mail: t.situmorang@tin.it
Phone: +39 06 4200911, Fax: +39 06 4880280

Tri WAHYUDIYATI

Head, United Nations Cooperation Sub-Division
Bureau of International Cooperation and Investment
Ministry of Forestry
Manggala Wanabakti Building, Block 7, 4th Floor
Gatot Subroto, Jakarta 10270
e-mail: triwahyu@dephut.cbn.net.id
Phone: +62 21 5730165, Fax: +62 21 5720210

Islamic Republic of Iran

Hossein MALEKI
Councilor
Dept. of International Economic Affairs
Ministry of Foreign Affairs
Islamic Republic of Iran
e-mail: maleki1338@yahoo.com
Phone: +98 21 3212671, Fax: +98 21 6704176

Italy

Piermaria CORONA
Professor of Forest Management
Università della Tuscia, Viterbo, Italy
e-mail: piermaria.corona@unitus.it
Phone: +39 0761 357407

Michele DI COSMO
Commissario Superiore Forestale
Italian Cooperation, Ministry of Foreign Affairs, Via S. Contarini, 25, 00196 Rome, Italy
e-mail: michele.dicosmo@esteri.it
Phone: +39 06 3691 6313, Fax: +39 06 3691 6253

Gianfranco FABBIO
Istituto Sperimentale Selvicoltura
Viale Santa Margherita, 80
52100 Arezzo, Italy
e-mail: issar@ats.it
Phone: +39 0575 353021, Fax: +39 0575 353490

Ervedo GIORDANO
Professor of Forest Ecology and Silviculture
DISAFRI-Facoltà di Agraria
Via S. Camillo de Iellis, 01100 Viterbo, Italy
e-mail: erve@unitus.it
Phone: +39 0761 357404

Marco MARCHETTI
Associate Professor of Silviculture
Università di Palermo
Viale delle Scienze, 11
Palermo, Italy
e-mail: marchetti@mclink.it
Phone: +39 091 652 1100

Vittorio TOSI
Forest researcher
ISAFI Forest and Range Management Research Institute
Trento, Italy
e-mail: tosi@isafa.it
Phone: +39 0461 381116, Fax: +39 0461 381131

Giorgio TRABATTONI
Coordinator for Environment
Directorate General for Development Cooperation
Ministry of Foreign Affairs, Rome
e-mail: giorgio.trabattoni@esteri.it
Phone: +39 06 3691 3148

Paolo VICENTINI
Commissario Superiore Forestale
Directorate of the State Forests Corps
Ministry of the Agricultural and Forest Policies
Via G. Carducci, 5
00187 Rome, Italy
e-mail: p.vicentini@corpoforestale.it
Phone: +39 06 4818972, Fax: +39 06 46657044

Jamaica

Marilyn HEADLEY
Conservator
Forestry Dept., 173 Constant Spring Road
Kingston 8, Jamaica
e-mail: mheadley@forestry.gov.jm
Phone: +1 876 924 2125, Fax: +1 876 924 2626

Japan

Yuji IMAIZUMI
Assistant Director
International Forestry Cooperation Office Forestry Agency
1-2-1 Kasumigaseki, Chiyoda-ku
Tokyo 100-8952, Japan
e-mail: yuuji_imaizumi@nm.maff.go.jp
Phone: +81 3 3591 8449, Fax: +81 3 3593 9565

Kenya

Ernest KIZAMA AMBUNE
Assistant Chief Conservator of Forests, Forest Dept.
Ministry of Environment, Natural Resources and Wildlife, Nairobi
e-mail: ccf@wananchi.co.ke

Korea

Rin-Won JOO
Director
Forest Economics Division
Korea Forest research Institute (KFRI)
207, Chungryangri 2-dong, Dongdaemun-gu, Seoul
e-mail: joorw@foa.go.kr
Phone: +82 2 961 2631, Fax: +82 2 961 2639

Madagascar

Fidy José ANDRIAMANANORO
Directeur Général des Eaux et Forêts
Direction Générale des Eaux et Forêts
BP 243 Antananarivo, 101 Madagascar
e-mail: mefsi@dts.mg; fidy1_jose@yahoo.com; fidy_jose@hotmail.fr
Phone: +261 320 259 301, Fax: +261202 230 488

Malaysia

Mohamad Ismail SHAHARUDDIN
Deputy Director general of Forestry (Forest Operations)
Forestry Dept. Headquarters of Peninsular Malaysia
Jalan Sultan Salahuddin, 50660 Kuala Lumpur, Malaysia
e-mail: shah@forestry.gov.my
Phone: +603 269 83964, Fax: +603 269 25657

Morocco

M'hammed EL IDRISSE
Chef de Division du budget, de la programmation et de la Coopération
Département des eaux et dea Forets
Quartier administratif, Rabat, Chellah
e-mail: zaidiabelkrim@yahoo.fr
Phone: +212 3776 6372, Fax: +212 37671031

New Zealand

Godfrey PAYNE
First Secretary
New Zealand Embassy
Via Zara 28, 00198 Rome
e-mail: godfrey.payne@mfat.govt.nz
Phone: +39 06 44171731

Peru

Antonio MORIZAKI
Asesor de la Intendencia Forestal y de Fauna Silvestre
Instituto nacional de recursos Naturales, INRENA
Calle Decisiete, N.355, Urb.
El paloma, San Isidro, Lima, Peru
e-mail: amorizaki@hotmail.com
Phone: +51 1224 2864, Fax: +51 4752555

Philippines

Romeo T. ACOSTA
Director
Forest Management Bureau
Visayas Avenue, Diliman
Quezon City 1100, Philippines
e-mail: rtacosta@skyinet.net
Phone: +63 2 9289313, 9200374

Poland

Piotr BORKOWSKI
Specialist
Department of Forestry
Ministry of the Environment
Walwelska 52/54, 00-922 Warsaw, Poland
e-mail: piotr.borkowski@mos.gov.pl
Phone: +48 22 5792 581, Fax: +48 22 5792 290

Portugal

Conceição FERREIRA
Head, Divisão de Relações Internacionais
Direcção General das Florestas
Av. João Crisóstomo 28
1069-040 Lisboa, Portugal
e-mail: concferreira@dgf.min-agricultura.pt
Phone: +351 21 312 4910, Fax: +351 21 312 4992

Russian Federation

Natalia V. MALYSHEVA
Head of Remote Sensing
Dept. of VIILM (All-Russian Research Institute of Silviculture and Forest Mechanization)
141200 Pushkino, Moskovskaya oblast, ul. Institutskaya 15
Moscow, Russian Federation
e-mail: nataliam@himky.ru
Phone: +95 1739752

Sénégal

Ndiawar DIENG
Directeur des Eaux et des Forêts, Chasse et de la Conservation des Sols
Ministère de l'Environnement et de la Protection de la Nature
BP 1831 Dakar-Hann, Sénégal
e-mail: ndiawar@sentoo.sn; ndiawar@yahoo.fr
Phone: +221 8320565-8320856, Fax: +221 8320426

Slovak Republic

Jan ILAVSKY
Director
Forest Research Institute
Zvolen, T.G. Masaryka, 22, 960 92, Zvolen
e-mail: ilavsky@fris.sk
Phone: +221 85335716, Fax: +221 85321883

Slovenia

Bojana HOCEVAR
Permanent representative to FAO
Via F. Pacelli, 14, Rome, Italy
e-mail: a.hocevar@rm.tws.it
Phone: +39 06 3936 6972

South Africa

Linda MOSSOP
Director, Forestry Regulation
Department of Water Affairs and Forestry
Private Bag X93, Pretoria 0001
e-mail: lindam@dwaf.gov.za
Phone: +27 12 336 7212, Fax: +27 12 336 7240

Spain

Ana Belen NORIEGA BRAVO

DGCN

Ministerio de Medio Ambiente

Gran Via S. Francisco, 4 -28005 Madrid

e-mail: anoriega@mma.es

Phone: +34 915964884,

Fax: +34 915964872

Sweden

Linda HEDLUND

Head of Forest Policy, Director General for Forestry

Ministry of Industry, Employment and Communications

SE-103 33 Stockholm, Sweden

e-mail: linda.hedlund@industry.ministry.se

Phone: +46 08 405 2122,

Fax: +46 08 405 2280

Sven A. SVENSSON

Head of Analysis Dept.

National Board of Forestry

551 83 Jönköping, Sweden

e-mail: sven.a.svensson@svo.se

Phone: +46 36 1556 55,

Fax: +46 36 16 6170

Switzerland

Yves KAZEMI

Forêt et Société

Rue du Midi 2

1009 Pully

e-mail: ykazemi@vtx.ch

Phone: +41-21-729-0584

Tanzania

George P.L. MBONDE

Assistant Director

Forestry and Beekeeping Division

PO Box 426, Dar es Salaam, Tanzania

e-mail: fordev@africaonline.co.tz; forestry@africaonline.co.tz

Phone: +255 744825573,

Fax: +255 222126844

Thailand

Pote CHUMSRI

Permanent Representative of Thailand to FAO

Via Cassia 929, Villino M

00189 Rome, Italy

e-mail: thagri.rome@flashnet.it

Phone: +39 335-622 6523

Turkey

Erkan ISPIRLI

Head of Foreign Relations and EU Department

Ministry of Forestry

Orman Bakanligi, Atatürk Bulvari. No:153

06100 Bakanliklar, Ankara, Turkey

e-mail: diat@orman.gov.tr

Phone: +90 312 417 77 24, Fax: +90 312 417 91 60

Tamer OTRAKCIER

Head of Research, Planning and Coordination Dept.

General Directorate of Forestry

OGM APK, 1 Nolu Bina, Gazi - Ankara

e-mail: apk@ogm.gov.tr

Phone: +90 312 212 8042, Fax: +90 312 222 73 36

Uganda

Deo N. BYARUGABA

Ag. Commissioner for Forestry

Forestry Dept., PO Box 7124

Kampala, Uganda

e-mail: info@ecforest.org.ug

Phone: +256 41 251917 Fax: +256 41 251918 Mobile: +256 77 591286

Matia Mulumba SEMAKULA KIWANUKA (UNFF Bureau)

Ambassador Plenipotentiary

P.M. of the Republic of Uganda to the UN

336 East 45th Street, New York, NY 10017, USA

e-mail: matiregi@aol.com

Phone: +1 212 949 0110-11-12-13, Fax: +1 212 687 4517

United Kingdom

Mike DUDLEY

International Policy

Forestry Commission

231 Corstorphine Road, Edinburgh EH12 7AT, UK

e-mail: mike.dudley@forestry.gsi.gov.uk

Phone: +44 131 314 6115, Fax: +44 131 334 0442

Libby JONES

International Policy Adviser, Forestry Group

Forestry Commission

231 Corstorphine Road, Edinburgh EH12 7AT, UK

e-mail: libby.jones@forestry.gsi.gov.uk

Phone: +44 131 314 6137, Fax: +44 131 334 0442

USA

Matthew AUER

Senior Adviser

Office of International Programs, US forest service, 1099 14th st NW, suite 5500W,
Washington, DC 20005, USA

e-mail: mauer@fs.fed.us

Phone: +1 202 501 2922,

Fax: +1 202 273 4750

Edwin BROWN

Forest Programs Officer

US Department of State

2201 C Street NW Washington, DC 20520, USA

e-mail: brownEP@state.gov

Phone: +1 202 736 7113,

Fax: +1 202 736 7351

Stephanie CASWELL

Deputy Director

Office of Ecology and Terrestrial Conservation

US Department of State

2201 C Street NW Washington, DC 20520, USA

e-mail: caswellsx@state.gov

Phone: +1 202 647 4269,

Fax: +1 202 736 7351

Jennifer CONJE

Policy Analyst

Office of International Programs

U.S. Forest Service,

1099 14th Street, N.W. Suite 5500W

Washington, D.C. 20005-3402

e-mail: jconje@fs.fed.us

Phone: +1 202 219 3990,

Fax: +1 202 273 4750

Robert HENDRICKS

Senior Policy Analyst

Office of International Programs

US forest service

1099 14th st NW, suite 5500W

Washington, DC 20005, USA

e-mail: rhendricks@fs.fed.us

Phone: +1 202 273 4730,

Fax: +1 202 273 4570

Jerilyn LEVI

Assistant Director for Policy

Office of International Programs, u.s. forest service

e-mail: jlevi@fs.fed.us

Jan MCALPINE
Senior Forest Negotiator
US Department of State, OES/ETC
2201 c Street NW, Room 4333
Washington, DC 20501
e-mail: mcalpinejl@state.gov
Phone: +1 202 647 4799, Fax: +1 202 736 7351

David MULENEX
Science Counselor
US Embassy in Rome, Via Veneto 119 A 00187 Rome, Italy
e-mail: mulenexdw@state.gov
Phone: +39 06 4674 2345, Fax: +39 06 4674 2398

Federica SIGNORETTI
Science Specialist
US Embassy in Rome
Via Veneto 119 A
00187 Rome, Italy
e-mail: signoret@state.gov
Phone: +39 06 4674 2417, Fax: +39 06 4674 2398

Venezuela

Renzo SILVA
Director General del Recurso Forestal
Ministerio del Ambiente y de los Recursos Naturale
Centro "Simón Bolívar", Torre Sur, Piso 22, El Silencio, Caracas
e-mail: rsilva@marn.gov.ve; renzosilva2002@yahoo.es
Phone: +58 212 4081252-253, Fax: +58 212 4081254

INTERNATIONAL ORGANIZATIONS

DESA/UNFF Secretariat

Susan BRAATZ

Senior Forest Policy Advisor

Two UN Plaza, DC2-2286, United Nations

New York, NY 10017, USA

E-mail: braatz@un.org

Phone : +1 212 963 4219

Fax: +1 917 367 3186

Pekka PATOSAARI

Coordinator and Head of UNFF Secretariat

Two UN Plaza, DC2-2286, United Nations

New York, NY 10017, US

E-mail: patosaari@un.org

Phone : +1 212 963 3160

Fax : +1 917 367 3186

FAO

Hosny EL-LAKANY

Assistant Director General

Forestry Dept., FAO

Viale delle Terme di Caracalla

00100, Rome, Italy

e-mail: hosny.ellakany@fao.org

Peter HOLMGREN

Chief, Forest Resources Management

Forestry Dept., FAO

Viale delle Terme di Caracalla

00100, Rome, Italy

e-mail: peter.holmgren@fao.org

Phone: +39 06 5705 2714

Fax: +39 06 5705 5825

Michael R. MARTIN

Director

Forestry Policy and Planning

Forestry Dept., FAO

Viale delle Terme di Caracalla

00100, Rome, Italy

e-mail: michael.martin@fao.org

Phone: +39 06 5705 3302

Fax: +39 06 5705 5137

Federica MENEGHETTI
Liaison Officer
Forestry Dept., FAO
Viale delle Terme di Caracalla
00100, Rome, Italy
e-mail: federica.meneghetti@fao.org; fedemene@hotmail.com
Phone: +39 335 6158843

Tiina VAHANEN
Forestry Officer
Forestry Information and Liaison Unit
Forestry Dept., FAO
Viale delle Terme di Caracalla
00100, Rome, Italy
e-mail: tiina.vahanen@fao.org
Phone: +39 06 5705 3743 Fax : +39 06 5705 2151

International Tropical Timber Organization (ITTO)

Eva MÜLLER
Assistant Director for Reforestation and Forest Management
International Organizations Centre
5f, Pacifico Yokohama, 1-1-1, MINATO-MIRAI, Nishi-ku
Yokohama 220-0012, Japan
e-mail: itto@itto.or.jp
Phone: +8145 223 1110, Fax: +8145 223 1111

IUCN- The World Conservation Union

Simon RIETBERGEN
Senior Programme Officer
Forest Conservation Programme- IUCN
Rue Mauverney 28
CH 1196 Gland, Switzerland
e-mail: simon.rietbergen@iucn.org
Phone: +41 22 999 0258, Fax: +41 22 999 0025

MCPFE -Ministerial Conference on the Protection of Forests in Europe

Ewald RAMETSTEINER
MCPFE Liaison Unit Vienna
Marxergasse 2
A-1030 Vienna
e-mail: e.rametsteiner@lu-vienna.at
Phone: +43 1 710 77 0216, Fax: +43 1 710 77 0213

UNEP

Stefan HAIN

Senior Programme Officer

UNEP World Conservation Monitoring Centre

e-mail: stefan.hain@unep-wcmc.org

Phone: +44 1223 277 314, Fax: +44 1223 277 136

UNEP

Bai-Mass TAAL

Senior Programme Officer

UNEP, Division of Policy Development and Law

e-mail: bai-mass.taal@unep.org

Phone: +254 2 624260 Fax: +254 2 623238

NON GOVERNMENTAL ORGANIZATIONS**Forests Monitor**

Stuart WILSON

Director

69 A, Lensifeld Road

Cambridge, CB2 1EN, UK

e-mail: swilson@forestsmonitor.org

Phone: +441223 360 975 Fax: +441223 359 048

Forests People Programme

Tom GRIFFITHS

Senior Policy Advisor

1c Fosseyway Business Centre.

Stratford Road, Moreton-in-Marsh,

Gloucestershire, England GL56 9NQ, UK

e-mail: tom@fppwrn.gn.apc.org

Phone: +44 1608 652893 Fax: +44 1608 652878

Friends of Siberian Forests

Andrei LALETIN

Chairman

PO Box 26779, Krsnoyarsk-36

660036 Russia

e-mail: laletin3@yahoo.com; laletin@online.ru

Phone/Fax: +7 3912 498404

International Council of Forest Product Association

Marvin BROWN

1111, 19th Street, NW - Suite 800, Washington, D.C. 20036

e-mail: marvin_brown@afandpa.org

Phone: +1 202 4632732

International Institute for Sustainable Development

Rado DIMITROV

Professor, Political Science University of Utah

320 E. Vine st., apt 10, Murray UT, 84107

e-mail: rado@poli-sci.utah.edu

Phone: +1 801 262 3021

David FERNAU

digital editor, ENB

212 E.47th str. Apt. 21F, New York

NY, 10017 USA

e-mail: david@iisd.org

Phone: +1 212 644 0206

Mark SCHULMAN

team leader, ENB

e-mail: mark@iisd.org

Pinchot Institute Association

V. Alaric SAMPLE

President

Pinchot Institute for Conservation

1616 P str. NW, Washington, DC20036

e-mail: alsample@pinchot.org

Phone: +1 202 797 6580,

Fax: +1 202 797 6583