Conflict-Sensitive Development Strategies

Action Plan Exercise

Building Capacity to Utilize Sustainable Development Principles in National Policy-Making

LOCATION

DATE
This slide: (1) reminds the participants of the purpose of the Guidance Notes and then (2) summarizes the purpose of the Action Plan exercise within that.
• REVIEW THE WORKSHOP AGENDA AND EXPLAIN THE SESSIONS FOR THIS EXERCISE:
  Action Plan Matrix process on the workshop agenda
  • SESSION 12: Brainstorming and planning and filling out the worksheet
  • SESSION 13: Presentation and discussion
  • SESSION 14: GENERAL Follow-up – THE PARTICIPANTS WILL DISCUSS STEPS THEY WANT TO TAKE AFTER THE WORKSHOP
• REVIEW THE METHODS FOR CONDUCTING SESSIONS 13 AND 14: Work in break-out groups and plenary sessions
  • THE PROCESS SHOULD BE CREATIVE, BUILDING NEW IDEAS AND EXCHANGING INFORMATION: Emphasis on group work
  • PARTICIPANTS WILL LEAD THEMSELVES: Minimal facilitation
  • REMIND THE PARTICIPANTS TO UPHOLD THE GROUND RULES (HANDOUT 2C) WHEN THEY WORK IN GROUPS: Ground rules
DON'T BE FORMAL: This is not a formal or official proposal you are preparing in these “action plans” – you are starting a conversation on important components of conflict-sensitive development planning.

SHARING THE RESULTS: The results are those of the group of participants – they can be circulated outside of the workshop if the participants feel this would be appropriate and useful.

BE CREATIVE: This activity is to think about important issues that are currently under-pursued, under-investigated, under-considered in the country’s sustainable development policy.

INVENT SOLUTIONS: If the perfect answer is not immediately evident then invent it (e.g., if the data does not exist then suggest what it should be and who should provide it).

• THESE POINTS ADD TO THE GROUND RULES
• READ THROUGH THESE POINTS ON HOW THE PARTICIPANTS SHOULD WORK TOGETHER TO BUILD THEIR ACTION PLANS
• EMPHASIZE THAT THESE METHODS WILL HELP PARTICIPANTS LOOK AT PROBLEMS IN NEW WAYS AND FIND NEW IDEAS FOR SOLUTIONS
DELETE THIS SLIDE IF YOU ARE CONDUCTING A MULTI-COUNTRY WORKSHOP

• SHOW THE PARTICIPANTS THE WORKSHEET THEY WILL BE USING
• IF THEY WILL USE LAPTOPS, EXPLAIN HOW THAT PROCESS WILL WORK
• TELL THE PARTICIPANTS THEY WILL SET UP THEIR GROUPS AND THEIR LAPTOPS AFTER THIS PRESENTATION IS OVER
• IF THEY WILL USE THE HARD COPY OF THE WORKSHEETS, ASK THE PARTICIPANTS TO ORGANIZE THEIR IDEAS ON SEPARATE PIECES OF PAPER WHEN NEEDED
• EXPLAIN THAT IN BOTH CASES – WITH COMPUTER OR HARD COPY WORKSHEETS – THE OUTCOMES OF THIS EXERCISE SHOULD BE WRITTEN OUT FOR THE WORKSHOP RECORD SO THAT FUTURE READERS WILL UNDERSTAND THE NOTES
DELETE THIS SLIDE IF YOU ARE CONDUCTING A ONE-COUNTRY WORKSHOP

• SHOW THE PARTICIPANTS THE WORKSHEET THEY WILL BE USING
• IF THEY WILL USE LAPTOPS, EXPLAIN HOW THAT PROCESS WILL WORK
• TELL THE PARTICIPANTS THEY WILL SET UP THEIR GROUPS AND THEIR LAPTOPS AFTET THIS PRESENTATION IS OVER
• IF THEY WILL USE THE HARD COPY OF THE WORKSHEETS, ASK THE PARTICIPANTS TO ORGANIZE THEIR IDEAS ON SEPARATE PIECES OF PAPER WHEN NEEDED
• EXPLAIN THAT IN BOTH CASES – WITH COMPUTER OR HARD COPY WORKSHEETS – THE OUTCOMES OF THIS EXERCISE SHOULD BE WRITTEN OUT FOR THE WORKSHOP RECORD SO THAT FUTURE READERS WILL UNDERSTAND THE NOTES
BEFORE EXPLAINING WHAT THE PARTICIPANTS SHOULD ENTER INTO EACH COLUMN (NEXT SLIDE), THE PRESENTER SHOULD SAY:

WORKING GROUPS WILL BE SET UP AT THE END OF THE PRESENTATION

For a ONE-COUNTRY WORKSHOP: Working groups will develop one line item for each challenge in their pillar.

For a MULTI-COUNTRY WORKSHOP: Working groups will develop one line item per country in their group. This line item will be inspired by the pillar challenges they selected in Session 7.

ADAPT THIS SLIDE BASED ON TYPE OF WORKSHOP:

- For a ONE-COUNTRY WORKSHOP: Working groups will develop one line item for each challenge in their pillar.
- For a MULTI-COUNTRY WORKSHOP: Working groups will develop one line item per country in their group. This line item will be inspired by the pillar challenges they selected in Session 7.
• EXPLAIN THE CATEGORIES THAT LABEL THE COLUMNS ON THE WORKSHEET SO THAT PARTICIPANTS KNOW HOW TO FILL OUT THE WORKSHEET

• THESE INSTRUCTIONS ARE ALSO PROVIDED ON HANDOUT 11A, WHICH SHOULD HAVE BEEN DISTRIBUTED TO PARTICIPANTS AT THE BEGINNING OF SESSION 11
DELETE THIS SLIDE IF YOU ARE CONDUCTING A MULTI-COUNTRY WORKSHOP

• HANDOUT 11C WILL GIVE SOME EXAMPLES TO THE PARTICIPANTS – THIS IS HOW THE WORKSHEET HAS BEEN FILLED OUT BEFORE
• THIS HANDOUT SHOULD HAVE BEEN DISTRIBUTED TO PARTICIPANTS AT THE BEGINNING OF SESSION 11
DELETE THIS SLIDE IF YOU ARE CONDUCTING A ONE-COUNTRY WORKSHOP

• HANDOUT 11E WILL GIVE SOME EXAMPLES TO THE PARTICIPANTS – THIS IS HOW THE WORKSHEET HAS BEEN FILLED OUT BEFORE
• THIS HANDOUT SHOULD HAVE BEEN DISTRIBUTED TO PARTICIPANTS AT THE BEGINNING OF SESSION 11
**THIS SLIDE SHOULD AGAIN BE PROJECTED FOR SESSION 13**

**THE PRESENTER SHOULD REMIND THE PARTICIPANTS:**

- EVERYONE WILL RECONVENE FOR SESSION 13
- EACH GROUP WILL PRESENT THEIR WORKSHEET
- AFTER EACH PRESENTATION, PARTICIPANTS WILL THEN ASK QUESTIONS AND PROVIDE RECOMMENDATIONS TO IMPROVE EACH OTHER’S ACTION PLANS
  - Provide input
  - Make changes and additions
  - Build consensus – IN ONE-COUNTRY WORKSHOPS THIS WILL IMPROVE OWNERSHIP AND ACTION FOR RESULTS, IN MULTI-COUNTRY WORKSHOPS THIS WILL SUPPORT GROUP LEARNING
- AFTER ALL PRESENTATIONS, THE PARTICIPANTS WILL THEN DO SOME SYNTHESIS
  - THEY WILL BE ASKED TO POINT OUT OVERLAPS BETWEEN THE PLANS
  - **IN ONE-COUNTRY WORKSHOPS ONLY, THEY WILL REVISE ANY DUPLICATIONS BETWEEN THEIR ACTION PLANS TO IMPROVE EFFICIENCY**
- LAST, THE DISCUSSION WILL GO AROUND THE ROOM AND ASK EACH PILLAR WORKING GROUP (FOR ONE-COUNTRY WORKSHOPS) OR EACH COUNTRY TEAM (FOR A MULTI-COUNTRY WORKSHOP):
  - How would you implement your plan?
  - How would you collaborate on implementation?

**THIS SLIDE SHOULD AGAIN BE PROJECTED FOR SESSION 13**