

**UNITED NATIONS
DEPARTMENT OF ECONOMIC AND SOCIAL AFFAIRS
Communications and Information Management Service (CIMS)**

Temporary assignment starting as soon as possible until 31 March 2009

Post Number	Grade	Functional title	Duty Station
UNA009-09020EP2-0002	P-2	Associate Information Network Officer	New York

DUTIES AND RESPONSIBILITIES

Under the guidance of the Chief, Communications and Information Management Service (CIMS), the Associate Information Network Officer, will be responsible for the following duties:

- Maintain, upgrade or enhance existing information systems including web-based applications;
- Develop and maintain computer programs that require integration of many interrelated systems and program elements and ensure appropriate data security and access controls, considering both local and wide area issues;
- Provide support to users for major web-based applications developed and maintained by CIMS, troubleshoot and resolve difficult user problems and respond and implement user requests;
- Ensure appropriate maintenance, performance, upgrades and backups of VM ware and other servers allocated to the Department, in close cooperation with the Information Technology Service Department (ITSD) of the United Nations;
- Provide proposals for improvements of the current IT infrastructure of the Department, including network, software and shared drives and discuss those proposals with ITSD for implementation;
- Monitor and measure performance and continued effectiveness of assigned systems;
- Research and identify new tools and emerging technologies to improve applications development and maintenance;
- Provide guidance and advice to senior General Service staff;
- Perform other tasks as required.

COMPETENCIES AND SKILLS

Professionalism - Knowledge of at least two programming languages, systems analysis and design techniques, testing, debugging, documentation standards, database design, storage and internal systems. Demonstrated skills in designing and implementing web-based applications within relational database systems' environments. Knowledge of organisational information infrastructure, including hardware, software and application systems. Good analytical and problem solving skills and ability to handle a range of systems-related issues.

Client Orientation - Ability to identify and analyse clients' needs and develop appropriate technology to meet business requirements.

Commitment to Continuous Learning - Willingness to keep abreast of new developments in the field of information technology.

Communications - Good communication (spoken and written) skills, including the ability to explain and present technical information, effectively train/advise users on systems related issues, applications, etc., and prepare written documentation in a clear, concise style.

Judgement - Demonstrated ability to apply good judgement in the context of assignments given.

Teamwork - Good interpersonal skills and ability to establish and maintain effective partnerships and working relations in a multicultural, multiethnic environment with sensitivity and respect for diversity.

Planning and Organising – Ability to plan own work and manage conflicting priorities. Ability to respond to changing requirements and assignments. Observing of deadlines and achieving of results.

QUALIFICATIONS

Education

Advanced university degree (Master's degree or equivalent) preferably in Computer Science, Information Systems, Mathematics, Statistics, or relevant field. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience

At least 2 years of progressively responsible experience related to the design, development, implementation and maintenance of computer information systems are required. Experience in upgrading and maintenance of IT infrastructure including VM ware and other servers, network and software would be an asset.

Languages

English and French are the working languages of the United Nations Secretariat. For this post, fluency in oral and written English is required. Knowledge of another official United Nations language would be an advantage.

OTHER SKILLS

Experience in web application design and development using Java, J2EE framework (Struts etc), Hibernate, ASP and ASP.NET, HTML and CSS is desirable. Experience in user support for large applications would be an advantage.

HOW TO APPLY

Qualified candidates should send their CV or UN Personal History Profile to esa@un.org as soon as possible, clearly indicating the functional title and post number in the subject area.

REMUNERATION

Depending on professional background, experience and type of appointment, a competitive compensation package is offered.

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