

## ECONOMIC AND SOCIAL COUNCIL

### Stakeholder Forum

on

“The role of national and local stakeholders in contributing to aid quality and effectiveness “

12 to 13 June 2008

Rome, Italy

## INFORMATION FOR PARTICIPANTS

### VENUE

The Stakeholder Forum on “*The role of national and local stakeholders in contributing to aid quality and effectiveness*” will be held from 12 to 13 June 2008 at the headquarters of the Food and Agriculture Organization (FAO) located at Viale delle Terme di Caracalla, 00153 Rome, Italy. Telephone: +39-06-57051.

### REGISTRATION AND IDENTIFICATION BADGES

In order to confirm your participation at the Forum and provide you with the required security identification badge, please complete the Registration Form attached to this Information Note, by no later than 30 May, and fax it to the person and number indicated on the form.

Security regulations at FAO require that all participants be registered in order to enter the Conference Room. **Registration will take place on-site on 12 June 2008, from 8:15 to 9:00 a.m. upon presentation of a passport or a valid photo ID.** For security reasons, Identification Badges should be worn by all participants at all times during the Forum.

### VISAS

Please check right away if you need a visa to travel to Italy. If you do, you will be required to submit the visa application form and any accompanying documentation to the nearest Italian Embassy or Consulate in your country of departure, with the Letter of Invitation from the United Nations to the DCF Stakeholder Forum, along with a valid passport. ***Please note that you are responsible for any visa fees that you may incur.***

## ***HOTELS***

Participants will have to reserve their room directly with the hotel of their choice. Please see the attached list of suggested hotels, contacts and rates in Euros, in Annex I. The list also includes those hotels which have agreed to provide special rates to our participants, and are either centrally located or near FAO, the venue for the meeting.

***Note: Please note that hotel reservations will only be guaranteed with a credit card.***

## ***Transportation***

### **To and from Da Vinci Airport:**

By taxi: The official taxi stands are located outside the baggage terminals. There is a fixed rate of 40 Euros to most destinations within the centre of town (within the ancient walls of Rome). For other destinations, the fare will be measured by the taxi meter. We recommend you to only take official taxis clearly lined up outside the terminals.

By train: The non-stop Leonardo Express train departs Fiumicino every 30-40 minutes (follow the signs within the airport), arriving at the central Termini train station within 35 minutes. One way ticket cost is 9.50 Euro. Tickets can be purchased at ticket machines, bars and tobacco shops. Upon arrival at Termini station you can take a taxi at the taxi stand located in front of the station, as well as buses available for your final destination.

By private car: Private cars can be arranged in advance by requesting through a variety of car services, ranging from 38 Euro (basic) to 44 Euro (luxury). Payment must be made in Euro at the time of the drop off at your destination. If you would like to make your own arrangements, we can provide the contact information of private car services upon request.

Additional information is available in English at [www.adr.it](http://www.adr.it)

### **To and from Ciampino Airport:**

By coach: Terravision bus transfer from Ciampino to and from Termini. Departs outside Ciampino Arrivals hall every half hour from 8:40 am – 12:20 am daily. The return bus departs from opposite Terra Caffè between Via Marsala and track 1 at Termini Station, from 4:30 am – 7:30 pm daily. Single 8 Euro, return 14 Euro. Website is: [www.terravision.eu](http://www.terravision.eu)

By taxi: The taxi stand is located opposite the Arrivals Hall. We advise you to use only authorized taxis: vehicles that have a taximeter. The cost of the taxi service is 30 euro, inclusive of luggage, for a maximum of four passengers, for all destinations within the Aurelian Walls delimiting the central area of the city of Rome.

## ***Other information***

Time Zone: Italy is GMT plus 1 hour.

Weather: June weather in Rome is generally mild to warm. Temperatures range in the upper 70 degrees Fahrenheit during the day.

Electricity supply: 220 Volts

Official Language: Italian

Currency: the Euro was introduced from 1 January 2002. The current exchange rate is US \$1 = 0.65 Euro, or 1 Euro = \$1.54, as of 5 May 2008.

### ***Contact Information***

Any further question concerning the meeting can be addressed to:

Ms. Nahleen Ahmed  
United Nations  
New York  
USA  
Tel: +1-917-367-5025  
Email: [ahmed36@un.org](mailto:ahmed36@un.org)

## ANNEX I

## LIST OF HOTELS IN ROME (2008 Euro rates)

Those marked in yellow are near the FAO. Please mention 'United Nations System' when making reservations, as normal rates are higher.

| Hotel   | Single            | Double   | Breakfast                    | Location                  |
|---|-------------------|--|------------------------------|---------------------------|
| <b>ADRIANO ***</b><br>via Pallacorda, 2<br>Tel. 06 688 02451<br>Fax 06 688 03926                  | 115.00/<br>135.00 | 190.00<br><b>160.00</b><br>(single use)            | Breakfast-buffet             | Centre                    |
| <b>ARA PACIS ***</b><br>via V. Colonna, 11<br>Tel. 06 320 4446<br>Fax 06 321 1325                 | 90,00             | 130,00   | Breakfast-buffet             | Centre                    |
| <b>ATLANTICO ****</b><br>Via Cavour 23<br>Tel. 06 485 951<br>Fax 06 474 4105                      | 135,00            | 170,00/<br><b>*150,00</b><br>(single use)          | Breakfast-buffet             | Centre                    |
| <b>AUGUSTEA***</b><br>via Nazionale, 251<br>Tel. 06 488 3589<br>Fax 06 481 4872                   | 70.00/<br>85.00   | 100.00/<br>120.00<br><b>90.00</b><br>(single use)  | Breakfast-buffet             | Centre                    |
| <b>BRITANNIA***</b><br>Via Napoli, 64<br>Tel. 06 488 3153<br>Fax.06 488 2243                      |                   | 200.00<br><b>170.00</b><br>(single use)            | Yes                          | Centre<br>(Via Nazionale) |
| <b>CANADA***</b><br>Via Vicenza,58<br>Tel. 06 445 7770<br>Fax.06 445 0749                         | 124.00/<br>138.00 | 142.00/160.00<br><b>150.00</b><br>(single use)     | Breakfast-buffet             | Centre<br>(Termini area)  |
| <b>COLUMBIA ***</b><br>via del Viminale, 15<br>Tel. 06 488 3509<br>Fax 06 474 0209                | 113.00/<br>124.00 | 152.00/<br>168.00<br><b>135.00</b><br>(single use) | Breakfast-buffet             | Centre                    |
| <b>DELTA ****</b><br>Via Labicana, 144<br>Tel. 06 770 021<br>Fax 06 700 5781                      | 129.00            | 199.00   | Yes                          | Near FAO                  |
| <b>D'ESTE</b><br>V. Carlo Alberto, 4B<br>Tel. 800 95 5504<br>Tel. 06 446 5607<br>Fax. 06 446 5601 | 95.00             | 110.00/<br>140.00                                  | Breakfast-buffet             | Centre<br>(S.M. Maggiore) |
| <b>DOMUS AVENTINA***</b><br>Via di Santa Prisca,<br>11b<br>Tel. 06 574 6135<br>Fax.06 573 00044   | <b>105.00</b>     | <b>155.00/<br/>130.00</b><br>(single use)          | <b>Breakfast-<br/>buffet</b> | <b>Centre</b>             |
| <b>Hotel Derby</b><br>Via Vigna Pozzi 7<br>Tel. 06 51 36 978                                      | 83.72             | 132.48/<br><b>102.12</b><br>(single use)           |                              | Garbatella<br>(metro)     |

| Hotel   | Single                   | Double  | Breakfast        | Location                   |
|---|--------------------------|---|------------------|----------------------------|
| <b>FORUM****</b><br>Via Tor dei Conti, 25<br>Tel. 06 679 2446<br>Fax.06 678 6479  | 145.00/<br>180.00        | 200.00/300.00<br><b>180.00</b><br><b>210.00</b><br><b>(single use)</b>  | Breakfast-buffet | Centre<br>(Fori Imperiali) |
| <b>IMPERO ***</b><br>via del Viminale, 19<br>Tel. 06 482 0066<br>Fax. 06 483 762  | 134.00/<br>103.00        | 197.00/<br>154.00   | Breakfast-buffet | Centre                     |
| <b>LANCELOT ***</b><br>via Capo d'Africa, 47<br>Tel. 06 704 50764<br>Fax 06 704 50640   | 115.00                   | 165.00<br><b>145.00</b><br><b>(single use)</b>  | Yes              | Near FAO<br>(Colosseum)    |
| <b>PICADILLY***</b><br>Via MagnaGrecia, 122.<br>Tel. 06 704 74858<br>Fax.06 704 76686   | 98.00/<br>105.00         | 154.00  | Breakfast-buffet | Centre                     |
| <b>Hotel Primus Roma***</b><br>Via G. da Empoli,11<br>Piramide<br>Tel. 06 5725 0515<br>info@hotelprimus.it  | 75.00                    | 105.00<br><b>85.00*</b><br><b>(single use)</b>  |                  | Near FAO<br>Piramide       |
| <b>RICHMOND***</b><br>Largo Corrado<br>Ricci,36<br>Tel: 06 678 1564<br>Fax. 06 6994 1454  | 88.00<br>114.75          | 134.40/148.00<br><b>134.40/148.00</b><br><b>(single use)</b>  | Breakfast-buffet | Centre<br>(Via Cavour)     |
| <b>SAN ANSELMO****</b><br>Piazza S Anselmo, 2<br>Tel.06 570057<br>Fax.06 578 3604<br><br><b>Hotel Aventino***</b><br><br><br><b>Hotel Villa San Pio**8</b><br>Via Santa Melania, 18 | 160.00<br><br><br>105.00 | 180.00<br><br><br>114.00/<br><b>98.00</b><br><b>(single use)</b><br><br>140.00/<br><b>124.00</b><br><b>(single use)</b> | Breakfast-buffet | Near FAO                   |
| <b>SANTA PRISCA***</b><br>Largo Gelsomini, 25<br>Tel. 06 574 1917<br>Fax 06 574 6658  | 102.00                   | 140.00-<br>110.00   | Breakfast-buffet | Near FAO                   |
| <b>SOURIRE ***</b><br>via Terme Deciane,3<br>Tel.06 575 0958<br>Fax.06 578 0514   | 100.00                   | 140.00<br><b>110.00</b><br><b>(single use)</b>  | Breakfast-buffet | Near FAO                   |
| <b>VALLE ***</b><br>Via Cavour 134<br>Tel. 06 481 5736<br>Fax.06 488 5837   | 102.00                   | 148.00<br><b>125.00</b><br><b>(single use)</b>  | Breakfast-buffet | Centre                     |
| <b>VILLAFRANCA***</b><br>Via Villafranca, 9<br>Tel. 06 444 0364<br>Fax. 06 447 00857  | 103.00                   | 124.00  | Breakfast-buffet | Centre<br>(Termini area)   |

| Hotel   | Single            | Double  | Breakfast                | Location             |
|---|-------------------|---|--------------------------|----------------------|
| <b>ABITART HOTEL ****</b><br>Via P.Matteucci 10/20<br>Tel. 06 454 3191<br>Fax 06 543 19899<br>info@abitarthotel.com             | 180.00            | 335.00<br><b>260.00</b><br>(single use)                   | Breakfast-buffet         | Centre               |
| <b>AMBASCIATORI PALACE HOTEL *****</b><br>Tel. 06 474 93<br>Fax 06 474 3601   | 157.00/<br>200.00 | 203.00/<br>234.00<br><b>169.00/188.00</b><br>(single use) | Yes                      | Centre               |
| <b>HOTEL CELIO***</b><br>Vai dei Santissimi<br>Quattro, 35/c<br>Tel. 06 704 95333<br>Fax 06 709 6377<br>info@hotelcelio.com     | 150.00/<br>180.00 | 200.00/<br>230.00   | Continental<br>Breakfast | Centre<br>(Colosseo) |
| <b>DANIEL'S HOTEL***</b><br>Via Frattina, 107<br>Tel. 06 693 80203<br>Fax 06 693 80194  | 180.00            | 218.00  | Yes                      | Centre               |
| <b>GOLDEN TULIP****</b><br>Via Luca Passi, 6<br>Tel. 06 669 921<br>Fax 06 664 11493   |                   | 80.00<br>250.00 (Suite)                                   | Yes                      | Centre               |
| <b>MIDAS JOLLY HOTEL ****</b><br>Via Aurelia, 800<br>Tel. 06 663 93<br>Fax 06 664 18457   | 128.00            | 170.00<br><b>150.00</b><br>(single use)                   | American<br>Breakfast    | Centre               |
| <b>ALBERGO SANTA CHIARA***</b><br>Via Santa Chiara, 21<br>Tel. 06 687 2979<br>Fax 06 687 3144                                   | 145.00/<br>175.00 | 223.00/<br>260.00<br><b>185.00/200.00</b><br>(single use) | Breakfast-Bufferet       | Centre               |
| <b>VITTORIO VENETO HOTEL</b><br>Corso Italia, 1<br>Tel. 06 8495<br>Fax 06 884 1104  | 265.00            | 310.00  | Yes                      | Centre               |
| <b>HOTEL CHAMPAGNE GARDEN****</b><br>Via Vittorio Bachelet, 4<br>Tel. 06 492 7209<br>Fax 06 447 03978<br>info@hotelchampagne.it | 120.00            | 170.00<br><b>160.00</b><br>(single use)                   | Breakfast-Bufferet       | Centre               |
| <b>HOTEL CHAMPAGNE PALACE****</b><br>Via Principe Amadeo, 82<br>Tel. 06 492 721<br>Fax 06 447 03978<br>info@hotelchampagne.it   | 120.00            | 170.00<br><b>160.00</b><br>(single use)                   | Breakfast-Bufferet       | Centre               |

UNITED NATIONS



NATIONS UNIES

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on  
“The role of national and local stakeholders in contributing to aid quality and effectiveness”**

**12 to 13 June 2008  
Rome, Italy**

**REGISTRATION FORM**

**PLEASE PRINT**

|                              |  |       |  |
|------------------------------|--|-------|--|
| Date:                        |  |       |  |
| Name:                        |  |       |  |
| Title:                       |  |       |  |
| Name of entity/organization: |  |       |  |
| E-mail:                      |  |       |  |
| Telephone:                   |  | Fax : |  |
| Address:                     |  |       |  |

Submitting this form confirms my participation at the above meeting.