

Twenty-Third Planning Committee Meeting  
59<sup>th</sup> Annual DPI/NGO Conference (6-8 September 2006)  
Thursday, 6 July 2006  
3:00 p.m. – 5:00 p.m.  
Conference Room D

Minutes

1.0 Adoption of agenda

1.1 The agenda was adopted.

2.0 Adoption of minutes

2.1 Minutes from 6/22 were approved on the basis of potential amendments.

Minutes from 6/29 were adopted with the following changes.

2.1.1 3.6.1 should be changed from “wine at the conference” to “wine at the reception.”

3.0 Discussion of Plenary and Roundtable themes

3.1 There was some discussion regarding specific changes in the language of some blurbs and event titles.

3.2 There was a comment that Roundtables 4 and 5 had no representation from the private sector, and that there should be in accordance with the Global Compact.

4.0 Subcommittee reports:

4.1 Media

4.1.1 The Committee noted that they were moving ahead on the college editors’ initiative. They had also arranged for the co-Chairs to be interviewed on New York Public Access, as well as some other interviews for other members of the planning committee.

4.1.2 It was noted that the Film Festival’s pending donation fell through.

4.1.3 The committee expressed delight regarding their press releases, which were e-mailed to various NGO representatives. They received positive feedback that NGOs were using the press releases and tailoring them to meet their individual needs.

4.2 Networking

4.2.1 The Committee reported that they had sent their “best practices in networking” form to DPI for the website. They had also updated their one-page definition of networking.

4.2.2 It was noted that a booklet of all NGOs, funding sources, and programs might be made available for distribution at the Conference, courtesy of NGLS.

4.3 Resource Centre Support

4.3.1 It was noted that 1500 participants were registered: 341 NGOs; 307 youth; 50 countries; 62 from Africa; 135 from Asia/Pacific, 29 from Eastern Europe; 32 from Latin America; 24 from Middle East and Arab nations; 716 from North America and Caribbean; and 242 from Western Europe.

4.4 Internet

4.4.1 The committee thanked the trouble shooting committee for helping to work out coordinating with DPI.

4.4.2 It was clarified that *Daniel Lee* is a designer and the Art Center representative in CA., and *Dan Witte* is a programmer, working here with us.

#### 4.5 Midday Workshops

4.5.1 The committee reported that they had been dismayed by the various technological glitches they had experienced. They were in the process of culling a number of proposals, and expected to announce the workshops by the end of the following week.

4.5.2 The committee announced that they were planning an intern training program for the following week, which would include a tour of the UN and a briefing on the MDGs.

4.5.3 The committee planned to post their selections on the website on August 1, and would be in touch with DPI regarding the printing of the Midday Workshop programme.

4.5.4 There was some discussion regarding who would send invitations to midday workshop speakers, especially where speakers needed to obtain visas to enter the country.

4.5.4.1 It was noted that the issue would be brought to the troubleshooting committee.

#### 4.6 Trouble Shooting

4.6.1 Regarding the internet committee, the trouble shooting committee passed out some copies of a proposal to resolve concerns regarding coordination between DPI and the internet committee.

#### 4.7 Fund Raising

4.7.1 The committee reported that negotiations were still in process regarding entertainment and other events. They were also still in process with various companies and other potential donors.

4.7.2 There was some discussion regarding the registering for the reception. The committee agreed to resend the registration information.

4.7.3 It was suggested that the committee distribute hard copies of registration forms for the reception at future planning committee meetings. It was also suggested that this form be posted on the website.

#### 4.8 Multigenerational

4.8.1 The committee reported that they had a final version of their survey, and would send it out soon. The committee requested addresses to send the survey to. Surveys could be filled out and sent to [section2@un.org](mailto:section2@un.org)

4.8.2 It was noted that there would be no meeting of the Multigenerational committee next week.

#### 5.0 Recommendation of Speakers

5.1 It was noted that the President of CONGO

(<http://www.ngocongo.org/index.php?what=about&id=5>) is customarily

invited to address the NGOs, although the name did not appear in the Conference Program to date.

- 5.2 “A” list and “B” list distinctions were clarified by the Chair.
  - 5.3 There was some discussion regarding the titles of several potential speakers. The Archbishop’s title should read “The Most Reverend and Right Honourable, The Lord Archbishop of Canterbury”
  - 5.4 The sense of urgency on getting out speaker invitations was noted.
  - 5.5 There was some concern regarding the concentration of US-born speakers in Roundtable #2. It was clarified that due to the unique work of these speakers, it would be a disservice not to include them in the Conference.
    - 5.5.1 It was noted that there was no youth on Roundtable #2, and that there should be.
  - 5.6 There was a comment regarding the time allotted to speakers, participant questions, and what the role of the moderators would be.
  - 5.7 A representative of DPI asked for a copy of the report of the sub-committee on roundtables. A copy will be sent to her.
- 6.0 Other Business
- 6.1 There was a comment regarding some changes to the website, as there had been a miscommunication in terms of a certain “press release” that had gone up on the site, in its format and its contents.
  - 6.2 The Chairwoman clarified that subcommittee chairs, young press members, and volunteers would not count among the five UN passes to be assigned to each NGO.
  - 6.3 There was a comment regarding the role of NGOs within the UN and Civil Society in general.
  - 6.4 There was a comment regarding some cards produced by young people, and displaying them at the Conference.
  - 6.5 There was a suggestion to form a group of past chairs to discuss after the conference lessons learned, with the DPI.
  - 6.6 The Chair noted the disrespect, of members chatting quietly while individuals were making comments.
  - 6.7 The Chair stated that use of the planning committee listserv should not be restricted.
  - 6.8 It was suggested that UN department heads had been sent formal invitations to be guests at the Conference reception in the past, but should be discussed further given this year’s financial situation.
- 7.0 Next Meeting
- 7.1 Thursday, 13 July 1:15-2:45 p.m. Co-Chairs only. (Conference room D)