



Expert Group Meeting on
“**Reviewing Methodology Developed for Multi-Indicator Survey on Ageing (MISA) in sub-Saharan Africa**”
15-16 May 2018
Conference Room S-1521, United Nations Headquarters, New York

Draft Agenda

Day 1: Tuesday, 15 May 2018

9:30 – 10:00 **Opening and Welcome**
Ms. Rosemary Lane, Focal Point on Ageing and Senior Social Affairs Officer, UNDESA

Session 1: Introduction and Overview of the project and instruments developed

10:00 – 10:50 **Item 1: Overview of the Project and Instruments Developed**
Mr. Salvatore Favazza, Social Affairs Officer, Technical Cooperation Unit, UNDESA
Ms. Karoline Schmid, Chief of Fertility and Family Planning Section, Population Division, UNDESA

Item 2: Presentation of First Findings

Mr. Jesman Chintsanya, consultant on data analysis and national report writing, Malawi

Session 2: Questionnaires

10:50 – 11:20 **Item 3: Household and Individual Questionnaires**
Chaired by Ms. Yumiko Kamiya, Statistics Division, UNDESA

Overview of survey instruments used to develop questionnaires, and overview of questionnaires/challenges

Ms. Iliana Kohler, expert on development of questionnaires, USA

Discussion and Feedback

11:20 – 11:40 *Coffee break*

Session 3: Data Collection

11:40 – 13:00 **Item 4: CAPI Development (Applications and Guidelines)**
Chaired by Mr. Salvatore Favazza

Development of CAPI, presentation of instrument and challenges with development
Mr. David Beckles, expert on CAPI development, United Kingdom

Presentation on use of CAPI and present CAPI user manual
Mr. Medson Makwemba, National Statistics Office, Malawi

Discussion and Feedback

13:00 – 14:00 *Lunch break*

14:00 – 15:00 **Continue Session 3**

Session 4: Methodology

15:00 – 17:00 **Item 5: Sampling Methodology**



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Chaired by Ms. Hayoi Chen, Statistics Division, UNDESA

Sampling methodology and sampling manual
Mr. David McGill, expert on sampling, USA

Discussion and Feedback

Day 2: Wednesday, 16 May 2018

Session 5: Survey Implementation

9:30 – 11:00 **Item 6: Field Work**
Chaired by Ms. Iliana Kohler

Field supervisor and interviewer manuals including interviewer training programme
Ms. Karoline Schmid

Survey planning guidelines (survey costing manual)

Presentation: Interviewer training

Presentation: Preparation of fieldwork

Presentation: Survey implementation – challenges, opportunities and lessons learnt
Mr. Medson Makwemba

Discussion and Feedback

11:00 – 11:20 *Coffee break*

11:20 – 13:00 **Item 7: Data Collection and Data Quality**
Chaired by Mr. Michael Murphy, Project consultant on data analysis/global report writing, United Kingdom

Presentation on data collection and quality
Mr. Medson Makwemba and Mr. Jesman Chintsanya

Discussion and Feedback

13:00 – 14:00 *Lunch break*

14:00 – 16:00 **Item 8: Feedback form Implementing Agents NSO and Ministry**
Chaired by Ms. Karoline Schmid

Discussion and feedback on overall approach, survey instruments, manuals and data quality. What changes/improvements are needed to enhance the instrument?

16:00 – 16:30 **Item 9: Next Steps and Closing**

Concluding remarks and closing



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Mr. Oleg Serezehin, Chief, Technical Cooperation Unit, UNDESA