



## MONUSCO

Congo( Democratic Republic of the)

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed on behalf of MONUSCO. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to MONUSCO using the fax number provided below.

**Title of the EOI:****Mission Acronym:** MONUSCO

Provision of Light Duty Tires in Kinshasa, DRC

**Date of this EOI:** 10 February 2012**Closing Date for Receipt of EOI :** 7 March 2012**EOI Number:** EOIMONUSCO7443**E-mail Address:** rodriguez13@un.org**Address EOI response by fax for the Attention of:** Chief Procurement Officer, Monusco**Fax Number:** +1 212 963 0205 or +39 0831 44 6696 or +39 0831 24 5167**UNCCS Code:** 365100,365110**DESCRIPTION OF REQUIREMENTS**

## REQUEST FOR EXPRESSIONS OF INTEREST

### Provision of Light Duty Tires in Kinshasa, DRC

1. The United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (hereinafter referred to as "MONUSCO" or "the United Nations), seeks Expressions of Interest (EOI) from duly registered and licensed companies for provision of light duty tires in Kinshasa, DRC.
2. MONUSCO will undertake a competitive bidding exercise shortly and accordingly intends to issue a solicitation document to those companies which shall express their interest and provide initial relevant information demonstrating their ability to fulfill MONUSCO's requirements. In addition, the interested companies will be requested to complete a MONUSCO Vendor Registration Form (new vendors only). Detailed technical specifications will be provided to companies short listed for receipt of the solicitation documents.
3. The EOI should specify the subject the relevant information about the company, including the company's profile, capacity/capability and experience of the company in the provision of light duty tires, current and previous similar contracts undertaken within the last twelve (12) months (if any) and copies of the registration and license(s) of the company.
4. Please note that this is a Request for EOI and not an invitation for submission of a bid.
5. MONUSCO reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and mere submission of an EOI shall not automatically warrant receipt of the solicitation documents. MONUSCO reserves the right to reject EOIs received after the deadline below.
6. The expression of interest may be submitted by electronic mail to [monuc-procurement@un.org](mailto:monuc-procurement@un.org) and to [rodriguez13@un.org](mailto:rodriguez13@un.org) , by mail or facsimile clearly marked with the inscription "Expression of Interest (EOI) –Provision of civil hardware materials in Kinshasa, DRC (Ref: PROC/EOI- 2012/012-SR) and addressed as follows to be received not later than March 7, 2012, 15:00 hours Kinshasa time (GMT +1):  
Chief Procurement Officer  
MONUSCO  
Utex Africa Compound, Av Colonel Mondjiba, Ngaliema, Kinshasa, DRC  
Fax: +1 212 963 0205 or +39 0831 44 6696 or +39 0831 24 5167

### SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

### NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <http://www.unqm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.unqm.org/Registration/Login.aspx>

***Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to MONUSCOJ before the closing date set forth above***

# VENDOR RESPONSE FORM

EOI Number: EOIMONUSCO7443

TO: Chief Procurement Officer, Monusco

FAX: +1 212 963 0205 or +39 0831 44 6696 or +39 0831 24 5167

FROM:

SUBJECT: Provision of Light Duty Tires in Kinshasa, DRC

To be filled by the Vendor (All fields marked with an '\*' are mandatory)

COMPANY INFORMATION
UN Global Market Place (UNGM) Vendor ID Number*:
Company Name *:
Company Contact *:
Address *:
City *:
Country *:
Telephone Number *:
Fax Number *:
Email Address:
Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

**\*\* If not already registered with UNGM, please use the following URL to register at United Nations Global Marketplace (UNGM): [www.ungm.org](http://www.ungm.org). Registration at UNGM is free and mandatory for responding to this EOI. The following information is available about the registration process.**

## EOI INSTRUCTIONS

### 1) **Registering as a Vendor with UNGM**

Vendors interested in fulfilling the requirement described above must be registered with UNGM and may wish to visit [www.ungm.org](http://www.ungm.org) for full registration information in order to be eligible to participate in any solicitation. Information on the registration process can be obtained from the Mission concerned.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website ([www.un.org/sc/committees/1267/consolist.shtml](http://www.un.org/sc/committees/1267/consolist.shtml)) and is not on the IIC Oil for Food List website ([www.iic-offp.org](http://www.iic-offp.org)).
- B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.
- C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.
- D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions ([www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf))).
- E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

**For Registered Vendors:** Vendors already registered must ensure that the information and documentation (e.g., financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) **EOI Process**

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to MONUSCO by the closing date set forth in this EOI. *Due to the high volume of communications MONUSCO is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.