

United Nations Mission in Sudan
SUDAN**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed on behalf of United Nations Mission in Sudan (UNMIS). United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to United Nations Mission in Sudan (UNMIS) using the fax number provided below.

Title of the EOI:

Provision of Printing Services for UNMIS Magazines

Date of this EOI: 4 November 2009**Closing Date for Receipt of EOI :** 26 November 2009**EOI Number:** EOIUNMIS5233**E-mail Address:** mutsinzi@un.org or ngonyo@un.org**Address EOI response by fax for the Attention of:** Christian Mutsinzi**Fax Number:** +249 187 08 6200 or + 39 083 106 4200 (via Italy)**UNCCS Code:** 792100**DESCRIPTION OF REQUIREMENTS**

1. The United Nations Mission in Sudan (UNMIS) intends to establish contract (s) with one or more companies for provision of Printing Services for UNMIS Magazines.
2. The requirement includes, but not limited to: layout design with UNMIS logo, quantity per year estimated at 120,000 copies about 10,000 copies per month. The magazine will be printed in two languages: Arabic and English; Paper size to be 27.2 cm x 20.3 cm.
3. The resultant contract will be for a period of one (1) year with an option to extend for two (2) successive one-year periods.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Conditions

4. Qualified and interested companies should submit their Expression of Interest, by fax, e-mail or hand-delivery as indicated below, supported by: The company profile including the certificate of registration, or similar registration document; Proof of financial strength to provide the services in the above location; Company's contact details (address, telephone and fax numbers, email, etc); Company's registration number (if already registered with UN), license (s); List of the company's customers during the past 3 years (Proof of similar services); The Expression of Interest (EOI) to be in English language.

Expression of Interest not addressing the above points to the satisfaction of UNMIS shall not be considered for the Request for Proposal.

Important Notice:

5. The Expression of Interest, clearly marked "Expression of Interest - Provision of Printing Services for UNMIS Magazines" must be received by UNMIS no later than Thursday, 26 November 2009, via:

Fax number: +249 – 187 -086200 or +39 083 106 4200 (via Italy) or
E-mail address: mutsinzi@un.org with copy to ngonyo@un.org or
Hand-delivery at the following address:

UNMIS – Procurement Section
UNMIS Headquarters
Obeid Khatim Street, Riyad
P.O. Box 69
Khartoum, Sudan
Attn: Mr. Christian Mutsinzi

6. This EOI does not constitute a solicitation. The UN reserves the right to change or cancel the requirement at any time during the EOI and/or subsequent solicitation process. Submitting a reply to an EOI does not automatically guarantee that a company will be considered for receipt of a solicitation if and when issued. Prospective companies that respond and are deemed qualified upon completion of an evaluation of their submission will be invited to participate in the final RFP, if and when issued.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <http://www.ungm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.ungm.org/Registration/Login.aspx>

Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to United Nations Mission in Sudan (UNMIS) before the closing date set forth above

VENDOR RESPONSE FORM

EOI Number: EOIUNMIS5233

TO: Christian Mutsinzi

FAX: +249 187 08 6200 or + 39 083 106 4200 (via Italy)

FROM:

SUBJECT: Provision of Printing Services for UNMIS Magazines

To be filled by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number*:

Company Name *:

Company Contact *:

Address *:

City *:

Country *:

Telephone Number *:

Fax Number *:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: _____

Date: _____

Name and Title: _____

**** If not already registered with UNGM, please use the following URL to register at United Nations Global Marketplace (UNGM): www.unqm.org. Registration at UNGM is free and mandatory for responding to this EOI. The following information is available about the registration process.**

EOI INSTRUCTIONS

1) **Registering as a Vendor with UNGM**

Vendors interested in fulfilling the requirement described above must be registered with UNGM and may wish to visit www.ungm.org for full registration information in order to be eligible to participate in any solicitation. Information on the registration process can be obtained from the Mission concerned.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website (www.un.org/sc/committees/1267/consolist.shtml) and is not on the IIC Oil for Food List website (www.iic-offp.org).
- B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.
- C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.
- D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions (www.un.org/depts/ptd/pdf/conduct_english.pdf)).
- E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

For Registered Vendors: Vendors already registered must ensure that the information and documentation (e.g., financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) **EOI Process**

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations **Mission in Sudan** by the closing date set forth in this EOI. *Due to the high volume of communications United Nations Mission in Sudan is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.