

"This notice is placed on behalf of UNFICYP. UNPS accepts no responsibility from any consequences arising from this EOI. As UNPS will not be able to answer any queries relating to this EOI, please direct your queries to the fax number provided below."

## REQUEST FOR EXPRESSION OF INTEREST (EOI)

<b>Title of the EOI: Food supply to UNFICYP</b>			
<b>Date if this EOI:</b>	<b>17 July 2008</b>	<b>Closing date for receipt of EOI at UNFICYP:</b>	<b>18 August 2008</b>
<b>EOI Number:</b>	<b>EOIUNFICYP3969</b>	<b>Email address:</b>	<a href="mailto:maille@un.org">maille@un.org</a>
<b>Address EOI response by fax to: Chantal Maille, CPO</b>			
<b>Fax Number: +357 22614493</b>			

### DESCRIPTION OF REQUIREMENTS

1. The United Nations Peacekeeping Force in Cyprus (**UNFICYP**) will shortly solicit proposals from qualified companies for the provision of food including dry, frozen, fresh fruit, vegetables, dairy items, bakery products, eggs, canned and water for 860 UNFICYP military and civilian personnel.
2. The contract will be for a two-year period with an option for one additional year.
3. All deliveries will be made to the UNFICYP Warehouse at the United Nations Protected Area (UNPA) in Nicosia, Cyprus. The provision involves regular and uninterrupted supplies three times per week.
4. **Please note that this is not an invitation for submission of a proposal/offer. This is a request for expressions of interest (EOI), in order to identify qualified companies interested in participating in the solicitation.**
5. Interested Companies must provide the following information (maximum 10 pages):
  - 5.1 Completed Vendor Response Form (attached);
  - 5.2 Proven records of past experience of projects of this magnitude in the field of food supplies logistics in an environment comparable to this peacekeeping mission in Cyprus;
6. UNFICYP will examine the outcome of this EOI and reserves the right in selecting the invitees for the competitive bidding and mere expressing an interest would not automatically warrant participation in the competitive bidding exercise.
7. UNFICYP requests your response to this EOI no later than 18 August 2008, all correspondence should be sent to the attention of Chief Procurement Officer to fax +357 22 614493 or by email: [maille@un.org](mailto:maille@un.org).

# VENDOR RESPONSE FORM

TO:

EOI NUMBER:

FAX:

FROM:

SUBJECT:

## COMPANY INFORMATION

UN or UNFICYP Vendor ID Number**:		UNGM Vendor ID Number*:	
Company Name*:			
Company Contact*:			
Address*:			
City*:			
Country*:			
Telephone Number*:			
Fax Number*:			
Email Address*:			
Company Website*:			
We declare that our company fully meets the prerequisites A,B,C,D and E, for eligibility to register with UNFICYP as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.			

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

\* *Mandatory Information.*

\*\* *Registration with UNGM ([www.ungm.org](http://www.ungm.org)) is mandatory for responding to this EOI. In addition registration with UNFICYP is also required. If you are already registered with the UNPD please enter your vendor ID.*

# EOI INSTRUCTIONS

## 1 Registering as a Vendor with UNFICYP

Vendors interested in fulfilling the requirement described above must be registered with UNFICYP in order to be eligible to participate in any solicitation. Information on the registration process can be found at <http://www.unficyp.org>

### **Prerequisites for Eligibility**

In order to be eligible for UNFICYP registration, you must declare that:

- A Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website ([www.un.org/sc/committees/1267/consolist.shtml](http://www.un.org/sc/committees/1267/consolist.shtml)) and is not on the IIC Oil for Food List website ([www.iic-offp.org](http://www.iic-offp.org)).
- B Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN member State.
- C You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a going concern.
- D You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions ([www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)))
- E Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

**For Registered Vendors:** Vendors already registered must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); vendors must complete the registration process within 90 days of the date of this EOI. Vendors who have initiated and have not completed the formal registration within the 90 day-period will be automatically removed from the vendor roster and will have to start again a new registration for consideration in future EOI and tendering exercises.

**IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.**

## 2 EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNFICYP by the closing date set forth in this EOI. Due to the high volume of communications, UNFICYP is not in a position to issue confirmation of receipts of EOIs.

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page on the UNPD Website <http://www.un.org/Depts/ptd>.