



Regular process for global reporting and assessment of the state of the marine environment, including socioeconomic aspects

Workshop under the auspices of the United Nations, in support of the Regular Process for global reporting and assessment of the state of the marine environment, including socio-economic aspects

Maputo, Mozambique, 6-7 December 2012

Information for participants

Note by the Secretariat

I. Background

1. As recommended by the General Assembly Ad Hoc Working Group of the Whole in February 2011, workshops are recognized as a key mechanism by which the First Global Integrated Marine Assessment will be accomplished and States can enhance their assessment capacity. Workshops will facilitate dialogue between the Group of Experts of the Regular Process (the “Group of Experts”) and representatives and experts from States and competent intergovernmental organizations.

2. Pursuant to the guidelines for workshops (the “Guidelines”) adopted by the General Assembly And Hoc Working Group of the Whole on 28 June 2011, workshops are organized under the auspices of the United Nations, in coordination with the secretariat of the Regular Process, represented by the Division for Ocean Affairs and the Law of the Sea, Office of Legal Affairs, United Nations (the “Division”) and with the assistance of members of the Group of Experts.

3. According to the Guidelines, the objectives of the workshops are to:

- a. Review and evaluate all assessments considered by the participants to be relevant to the sea area under consideration and, on the basis of those evaluations, compile an inventory of assessments likely to be useful for the Regular Process. The assessments to be considered should be both those related to environmental issues and those related to socio-economic issues. If necessary, arrangements should be initiated for access to those assessments by the Group of Experts and the secretariat of the Regular Process;
- b. Start building a network between experts and organizations taking part in each workshop, and the Group of Experts and the secretariat of the Regular Process;
- c. Identify the capacity-building needs of States taking part in the workshop needed to allow them to contribute more fully to, and benefit more fully from, the Regular Process, including identification of priorities, and identify steps that those States could usefully take to build the capacities of competent intergovernmental organizations (if any) through which the States collaborate;
- d. Start building capacity for integrated assessment, which could include discussing and developing:
 - (i) common information content for assessments at various scales and common approaches towards assessment methodologies;
 - (ii) approaches for scaling up assessments (national, subregional, regional, global – that is, establishing how far assessments at one level can be used at other levels); and
 - (iii) reporting forms to assist the integration process, with the aim of securing coherence, consistency and comparability as far as possible;

- e. Consider the linkages between driving factors and the state of the marine environment as reflected in assessment.
4. The Government of Mozambique offered to host a Workshop in support of the Regular Process in Maputo, from 6-7 December 2012. The Workshop will be held under the auspices of the United Nations. It will cover the Western Indian Ocean Region. The Workshop is organized by the UNEP Nairobi Convention Secretariat in partnership with the Government of Mozambique

II. Venue and date of the Workshop

5. The Workshop will take place in Hotel Tivoli in Maputo, Mozambique. It will start at 9:00 a.m. on 6 December 2012.

Address:
Avda 25 de Setembro 1321
Maputo, Mozambique
P.O Box 340
Tel +258 1 307 600
Fax + 258 1 307 609
E-mail: sec.tma@tdhotels.com, snreservashtm@tvcabo.co.mz

III. Chair(s) and secretarial support

6. Pursuant to the Guidelines, host Member States should designate a Chair (or Co-Chairs) of the workshops. Hosts may consider inviting a member of the Group of Experts to be the Chair, or a Co-Chair, of the workshops.
7. The Government of Mozambique will provide support staff to organize proceedings in consultation with the secretariat of the Regular Process.

IV. Agenda and activities of the Workshop

8. The provisional agenda of the Workshop, together with relevant documentation, will be posted prior to the Workshop on the website of the Division:
http://www.un.org/Depts/los/global_reporting/global_reporting.htm
Pursuant to the Guidelines, the agenda of the Workshop will include, as far as possible, the elements listed in Appendix II to the Guidelines.
9. Pursuant to the Guidelines, an important part of the Workshop will be making a start on capacity-building on how to carry out integrated assessments, so that the participants to the Workshop can better understand, and contribute to, the work of the Regular Process.
10. The activities of the Workshop will take full account of the principles for the Regular Process recommended by the General Assembly Ad Hoc Working Group of the Whole and endorsed by the General Assembly in 2009, and the recommendations adopted by the General Assembly Ad Hoc Working Group of the Whole in 2010, 2011 and 2012.

V. Interpretation

11. The Workshop will be conducted in English..
12. Any participant may make a statement in a language other than English.. In that case, the participant must provide either interpretation services or a written text of the statement in English. The interpreted version of the statement or the written text submitted in English will be considered by the secretariat of the Workshop to represent the official text of the statement.

VI. Preliminary information and output of the Workshop

13. The official documentation of the Workshop will be issued in English.
14. Pursuant to the Guidelines, participants in the Workshop will be asked to provide, contributions on the information listed in Appendix I to the Guidelines. Members of the Group of Experts will help this process with advice and, as appropriate, relevant documentation.
15. The output of the Workshop will take the form of a summary of the discussions prepared by the Chair or Co-Chairs with the help of the members of the Group of Experts. Provision will be made for the participants to comment on a draft of the summary and for the final version to be revised by the Chair or Co-Chairs and members of the Group of Experts in the light of such comments.
16. An electronic copy of the final version of the summary will be sent to the secretariat of the Regular Process, to be posted on its website as a United Nations document and/or on the Regular Process website.

VII. List of participants

17. The secretariat of the Regular Process, in coordination with the Secretariat of the Nairobi Convention, will publish a list of participants to the Workshop.
18. Participants are requested to submit the accompanying registration form for each of their representatives to the secretariat of the Regular Process (fax: 1 212 963 5847, or a scanned copy to doalos@un.org, with a copy to Mr. Ahreum Lee (ahreum.lee@un.org), and to Mr. Dixon Waruinge at Dixon.waruinge@unep.org before 22 November 2012).

VIII. Visa requirements

19. Delegates are required to make their own arrangements for issuance of entry visa to Mozambique. Delegates should have received invitation letters to enable them process the necessary travel documents.

IX. Arrival in Maputo and local transportation

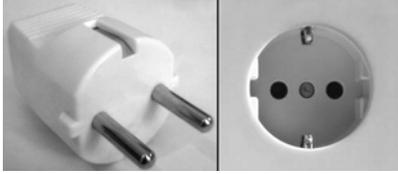
20. Airport transfers have been arranged for confirmed delegates at a rate of US\$18 equivalent to MZN 500. The service providers will be at the Arrivals lobby holding placard labeled 'Nairobi Convention'. Delegates are required to settle their taxi charges with the service provider.
21. Transport Services from Tivoli hotel to the Conference venue - Hotel Avenida will be provided by the organizers from 10-14 December 2012. The shuttle will depart from Tivoli Hotel at 8 a.m. every morning and depart from Avenida Hotel, back to Hotel Tivoli at 6 p.m. in the evening.

X. Climate and clothing

22. In December, temperatures in Maputo range between a maximum of 30°C (daytime) and a minimum of 21°C (evening).

XI. Voltage

23. The voltage and frequency in Maputo, Mozambique is 220 Volts, 50 Hertz as illustrated below. If your appliances plug has a different shape you may need a plug adapter.



Two round pins

XII. Currency

24. The currency in Mozambique is the Metical (MZN). The current exchange rate vis-à-vis the two main international currencies is approximately 28 MZN for one US dollar. Delegates may obtain local currency at foreign exchange bureaus or in local banks. Visa and Master Credit Cards are widely accepted in major hotels and establishments. However, delegates will need cash for transactions in local shops and supermarkets.

XIII. Hotel accommodation

25. The organizers have made a block booking for all delegates at Tivoli Hotel, Maputo, Mozambique. A preferential rate has been agreed with the hotel at US\$ 128 per night for bed and breakfast. Self-sponsored participants are kindly requested to make their own hotel reservations directly with the hotel. It should be noted that a deposit payable may be required for processing hotel reservations.

26. The hotel contact person at Hotel Tivoli is:

Ms. Joana Mutambe
Hotel Tivoli
Avda 25 de Setembro 1321
Maputo, Mozambique
P.O Box 340
Tel +258 1 307 600
Fax + 258 1 307 609
E-mail: sec.tma@tdhotels.com, snreservashtm@tvcabo.co.mz

XIV. Health

27. All delegates are advised to carry their yellow fever vaccination certificate.

XV. Workshop officials

28. Following is a list of officials of the Workshop:

Overall Coordination

The Nairobi Convention Secretariat
Division of Environmental Policy Implementation, UNEP,
P.O. Box 30552, Nairobi, Kenya,
Tel: +254-20-762 2025/1250/5730/3439
Website: www.unep.org/NairobiConvention
Email: Dixon.Waruinge@unep.org; Doris.Mutta@unep.org; Hellen.Ojiambo@unep.org; and
Nancy.Soi@unep.org.

Eng. Alexandre Paulo M. Bartolomeu

Departamento de Gestão Costeira (DGC) / Direcção Nacional de Gestão Ambiental (DNGA) / Ministério para a Coordenação da Acção Ambiental (MICOA)
Av. Acordos de Lusaka, 2115 - CP nº 2020/MAPUTO - República de Moçambique
Cell: (+258) 82 - 90 76 149
Email: apmb24@yahoo.com.br

United Nations

Ms. Alice Hicuburundi
Senior Legal Officer
United Nations Headquarters
New York, NY 10017
Telephone: 1 212 963 5048
Facsimile: 1 212 963 5847
E-mail: rosenboom@un.org

Group of Experts

Mr. Renison Ruwa

29. Information on the Workshop can be accessed through the Internet at the following website:
http://www.un.org/Depts/los/global_reporting/global_reporting.htm