

**United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea**

**New York, 6 – 10 April 2015**

**Side Event Request Form**

**PLEASE PRINT ALL ENTRIES IN BLOCK LETTERS.**

Name of requesting organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

**Title of the Side Event** (Please attach separate sheet with detailed description, including organizing partners, thematic focus and potential speakers)

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**Preferred date** (Please indicate more than one option)

Priority	Date
First	
Second	

**Equipment and services** (please note that laptops are not provided)

Projector for PowerPoint presentation   
Room screen

Projector for video playback (please provide format)   
Sound (in room microphones)

**The costs related to the use of the above equipment and services will be covered by:**

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(Name of the Organization)

**Signed by:** \_\_\_\_\_

(Please print full name and title below the signature line)