

**United Nations Open-ended Informal Consultative Process on Oceans and the Law of the Sea**

**New York, 18 to 22 June 2018**

**Side Event Request Form**

**PLEASE PRINT ALL ENTRIES IN BLOCK LETTERS.**

Name of requesting organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address of requesting organization: \_\_\_\_\_

Telephone(s): \_\_\_\_\_ E-mail: \_\_\_\_\_

**Title of the Side Event** (Please attach separate sheet with detailed description, including organizing partners, thematic focus and potential speakers)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Preferred date** (Please indicate more than one option)

First option	
Second option	

**Equipment and services** (please note that laptops are not provided)

Projector for PowerPoint presentation   
 Room screen

Projector for video playback (please provide format)   
 Sound (in room microphones)

**The costs related to the use of the above equipment and services will be covered by:**

\_\_\_\_\_  
 \_\_\_\_\_  
 (Name of the Organization and/or sponsor)

**Signed by:** \_\_\_\_\_

(Please print full name and title below the signature line)

Please e-mail to [doalos@un.org](mailto:doalos@un.org) by **21 May 2018**.