

United Nations Nations Unies

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Dear Registered / Potential Vendor,

The United Nations (UN) has challenged world business leaders to "embrace and enact" the Global Compact initiative both in their individual corporate practices and by supporting appropriate public policies. The tenth principle is:

“The promotion and adoption of initiatives to counter all forms of corruption, including extortion and bribery.”

In line with the above and pursuant to the on-going UN Secretariat procurement reform programme, vendors should take note of the implementation of the Secretary-General Bulletin on “Post Employment Restrictions”, the revised terms and conditions of UN Secretariat contracts and purchase orders via the UN General Clauses on Contract (UNGCC), the pre-requisites of vendor registration in the UN Global Market Place (UNGM) and the UN Secretariat Procurement Division policy on “zero tolerance” that strictly prohibits the acceptance of any type of gift and/or hospitality by UN staff members participating in the procurement process.

Vendors are strongly urged to familiarize themselves with the vendor relations policies which have been posted on the website of the UN Secretariat Procurement Division: <http://www.un.org/Depts/ptd> and in particular the provisions of the Code of Conduct to ensure successful working relations with the United Nations. The UN Supplier Code of Conduct is published under the Vendor menu and in all UN official languages.

We would like to take this opportunity to inform you that it is your responsibility to update your registration with the United Nations Secretariat via the UNGM at: <http://www.ungm.org>. It is important to note that the UNGM is now the sole portal for registering and maintaining your registration status of “fully registered” with the UN Secretariat Procurement Division as we are moving to build a central vendor data-base. If your company has not already initiated or been accepted by UN Secretariat Procurement Division in the UNGM, you are highly encouraged to begin the registration process. The UN Secretariat is putting a strong emphasis to outreach vendors from developing countries and countries with economy in transition.

Your attention and continued interest in supporting the United Nations Secretariat are highly appreciated.

Yours sincerely,

(original signed)

Paul Buades
Director
Procurement Division