

**REQUEST FOR EXPRESSION OF INTEREST (EOI)****Title of the EOI:**

Forest Financing Consultancy

**Date of this EOI:** 3 November 2009**Closing Date for Receipt of EOI at PD:** 24 November 2009**EOI Number:** EOIVG15230**E-mail Address:** gentilem@un.org**Address EOI response by fax for the Attention of:** Majo Gentile**Fax Number:** 212-963-1637 (responses to this EOI to be sent to above contact preferably via e-mail).**UNCCS Code:** 671200**DESCRIPTION OF REQUIREMENTS**

The United Nations Headquarters in New York is seeking a qualified forest consulting company to conduct an in-depth analysis and assessment of current financial flows and gaps in financing for Sustainable Forest Management (SFM) in Small Island Developing States (SIDS, a group of 39 countries) and Low Forest Cover Countries (LFCCs, a group of 48 countries). The scope of the work will include:

- A. Macro-level studies of SIDS and LFCCs that provide an introductory overview of the selected country groups, including geographical and forest data, institutional configuration of forest policies and management and interconnectedness between the forest sector and other sectors;
- B. Macro-level studies of SIDS and LFCCs that focus on financing SFM in SIDS and LFCCs, including current and potential sources of financing, including those related to REDD+, and identifying financing gaps.
- C. Country-level case-studies of SIDS and LFCCs, that reflect the diversity in each category and highlight both inter-sectorial linkages (notably climate change) and issues common and/or specific to the clusters concerned.

The key deliverables are 11 papers (4 macro-level papers and 7 country studies) that provide the United Nations the ability to assist countries to develop their capacity for mobilizing financing for SFM through new and innovative approaches, and to facilitate the implementation of major global commitments related to forests, in particular the Non-legally Binding Instrument on All Types of Forests.

The consulting company must have a strong record in international studies and comparisons and have the capacity to coordinate studies in a wide range of SIDS and LFCCs.

Project implementation needs to begin as soon as possible and no later than 31 January 2010.

**SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)**

**NOTE**

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <http://www.ungm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.ungm.org/Registration/Login.aspx>

***Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to United Nations Procurement Division (UNPD) before the closing date set forth above***

# VENDOR RESPONSE FORM

EOI Number: EOIVG15230

TO: Valentina Golubnichy

FAX: 212-963-1637 (responses to this EOI to be sent to above contact preferably via e-mail).

FROM:

SUBJECT: Forest Financing Consultancy

*To be filled by the Vendor (All fields marked with an '\*' are mandatory)*

## COMPANY INFORMATION

UN Vendor ID Number**:	UNGM Vendor ID Number*:	
Company Name *:		
Company Contact *:		
Address *:		
City *:		
Country *:		
Telephone Number *:		
Fax Number *:		
Email Address:		
Company Website:		

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

**\*\* If not already registered with UN Procurement Division, please use the following URL to register at United Nations Global Marketplace (UNGM): [www.ungm.org](http://www.ungm.org). Registration at UNGM is mandatory for responding to this EOI. The following information is available about the registration process.**

## EOI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered with UN in order to be eligible to participate in any solicitation. Information on the registration process can be found at <http://www.un.org/Depts/ptd>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website ([www.un.org/sc/committees/1267/consolist.shtml](http://www.un.org/sc/committees/1267/consolist.shtml)) and is not on the IIC Oil for Food List website ([www.iic-offp.org](http://www.iic-offp.org)).
- B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.
- C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.
- D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions ([www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf))).
- E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

**For Registered Vendors:** Vendors already registered must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

**For Vendors Interested in Registration:** Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <http://www.un.org/Depts/ptd>. Vendors must complete the registration process within 90 days of the date of this REOI. Vendors who have not initiated and completed the formal registration process with the Procurement Division within the 90 day-period will be automatically removed from the vendor roster and will have to start again a new registration for consideration in future EOI and tendering exercises.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to the United Nations Procurement Division (UNPD) by the closing date set forth in this EOI. *Due to the high volume of communications, UNPD is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page on the UNPD Website indicated above.