



UN-ICTY  
The Netherlands

## REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of UN-ICTY. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to UN-ICTY using the fax number provided below.

**Title of the EOI:**

Supply of HP Printers - ITB9-17/ITS9-148 (FB)

**Date of this EOI:** 27 October 2009

**Closing Date for Receipt of EOI :** 9 November 2009

**EOI Number:** EOIUNICTY5205

**E-mail Address:** [procurement-icty@un.org](mailto:procurement-icty@un.org)

**Address EOI response by fax for the Attention of:** Un-Icty Procurement Section

**Fax Number:** +31-70-512 5344

**UNCCS Code:** 454250

### DESCRIPTION OF REQUIREMENTS

The UN-International Criminal Tribunal for the former Yugoslavia (UN-ICTY) located in The Hague, Netherlands, seeks Expression of Interest for an Invitation to Bid (ITB) which it intends to issue for the supply and delivery of HP Printers.

Please note that the UNCCS code for the requested items is 454250.

The items are to be delivered to UN-ICTY in The Hague, Netherlands, delivery terms DDU (Delivered Duty Unpaid).

Please be advised that this EOI does not constitute a solicitation and the UN-ICTY reserves the right to change or cancel this requirement at any time.

### SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

Interested firms/organizations should forward their Expression of Interest by facsimile to the attention of ICTY Procurement Section at fax no. +31 70 512 5344 or by e-mail [procurement-icty@un.org](mailto:procurement-icty@un.org). Please use the attached form.

### NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <http://www.ungm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.ungm.org/Registration/Login.aspx>

***Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to UN-ICTY before the closing date set forth above***

# VENDOR RESPONSE FORM

EOI Number: EOIUNICTY5205

TO: Un-Icty Procurement Section

FAX: +31-70-512 5344

FROM:

SUBJECT: Supply of HP Printers - ITB9-17/ITS9-148 (FB)

*To be filled by the Vendor (All fields marked with an '\*' are mandatory)*

## COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number\*:

Company Name \*:

Company Contact \*:

Address \*:

City \*:

Country \*:

Telephone Number \*:

Fax Number \*:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

**\*\* If not already registered with UNGM, please use the following URL to register at United Nations Global Marketplace (UNGM): [www.unqm.org](http://www.unqm.org). Registration at UNGM is free and mandatory for responding to this EOI. The following information is available about the registration process.**

## EOI INSTRUCTIONS

### 1) Registering as a Vendor with UNGM

Vendors interested in fulfilling the requirement described above must be registered with UNGM and may wish to visit [www.ungm.org](http://www.ungm.org) for full registration information in order to be eligible to participate in any solicitation. Information on the registration process can be obtained from the Mission concerned.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website ([www.un.org/sc/committees/1267/consolist.shtml](http://www.un.org/sc/committees/1267/consolist.shtml)) and is not on the IIC Oil for Food List website ([www.iic-offp.org](http://www.iic-offp.org)).
- B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.
- C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.
- D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions ([www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf))).
- E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

**For Registered Vendors:** Vendors already registered must ensure that the information and documentation (e.g., financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

### 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UN-ICTY by the closing date set forth in this EOI. *Due to the high volume of communications UN-ICTY is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.