

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

This notice is placed on behalf of UNAMID. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to UNAMID using the fax number provided below.

**Title of the EOI:**

PROVISION OF FLIGHT OPERATIONS RELATED SERVICES AT AIRPORTS OUTSIDE SUDAN

**Date of this EOI:** 13 October 2009**Closing Date for Receipt of EOI :** 4 November 2009**EOI Number:** EOIUNAMID5169**E-mail Address:** nguinzakrayoj@un.org**Address EOI response by fax for the Attention of:** Jacques Nguinzakrayo**Fax Number:** +249 922443731 / +39 0831 413403**UNCCS Code:** 713100**DESCRIPTION OF REQUIREMENTS**

## DESCRIPTION OF REQUIREMENTS

1. The African Union – United Nations Hybrid Operation in Darfur is seeking an Expression of Interest (EOI) for the Provision of Flight Operations related Services on an all-inclusive basis in support to the Mission (UNAMID). These services include: (a) Over-flight / Landing Clearances & Permits; (b) Aircraft ground handling services; (c) Jet A1 Fuel; (d) Aircrew Accommodation and Transportation, at airports located outside Sudan such as Addis Ababa, Entebbe, Tripoli, Cairo, N'Djamena, Nairobi, Doha, Dubai, Bangui and Eritrea.

2. To be considered, the EOI must include the following information:

- a) Company's full profile with all the details (address, telephone & fax numbers, email etc.)
- b) Company's registration number (if already registered with UN), license(s)
- c) List of the company's customers during the past 3 years (Proof of similar services);
- d) Proof of financial strength for the last three years; UNGM registration no. ([www.ungm.org](http://www.ungm.org))

3. Expression of Interest not addressing the above Points to the satisfaction of UNAMID shall not be considered for the solicitation to bid

4. Interested firms/companies with their relevant experience are invited to submit their Expression of Interest by fax or email as indicated above, clearly marked "Expression of Interest – Provision of Flight Operations Related Services on an all-inclusive basis in support to the African Union / United Nations Hybrid Operation in Darfur (UNAMID). These services include: (a) Over-flight / landing clearances & Permits; (b) Aircraft ground handling services; (c) Jet A1 Fuel; (d) Aircrew Accommodation and Transportation at various airports located outside Sudan such as Addis Ababa, Entebbe, Tripoli, Cairo,

N'Djamena, Nairobi, Doha, Dubai, Bangui and Eritrea.

UNAMID-AIR10-005/JNG must be received by UNAMID no later than 03 November 2009.

5. This EOI does not constitute a solicitation. UNAMID reserves the right to change or cancel the requirements at any time during the EOI and/or solicitation process. Thus, submitting a reply to solicitation when issued.

#### SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

#### NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <http://www.ungm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.ungm.org/Registration/Login.aspx>

***Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to UNAMID before the closing date set forth above***

# VENDOR RESPONSE FORM

EOI Number: EOIUNAMID5169

TO: Jacques Nguinzakrayo

FAX: +249 922443731 / +39 0831 413403

FROM:

SUBJECT: PROVISION OF FLIGHT OPERATIONS RELATED SERVICES AT AIRPORTS OUTSIDE  
SUDAN

*To be filled by the Vendor (All fields marked with an '\*' are mandatory)*

## COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number\*:

Company Name \*:

Company Contact \*:

Address \*:

City \*:

Country \*:

Telephone Number \*:

Fax Number \*:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

**\*\* If not already registered with UNGM, please use the following URL to register at United Nations Global Marketplace (UNGM): [www.unqm.org](http://www.unqm.org). Registration at UNGM is free and mandatory for responding to this EOI. The following information is available about the registration process.**

## 1) Registering as a Vendor with UNGM

Vendors interested in fulfilling the requirement described above must be registered with UNGM and may wish to visit [www.ungm.org](http://www.ungm.org) for full registration information in order to be eligible to participate in any solicitation. Information on the registration process can be obtained from the Mission concerned.

### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website ([www.un.org/sc/committees/1267/consolist.shtml](http://www.un.org/sc/committees/1267/consolist.shtml)) and is not on the IIC Oil for Food List website ([www.iic-offp.org](http://www.iic-offp.org)).

B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.

C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.

D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions ([www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf))).

E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

**For Registered Vendors:** Vendors already registered must ensure that the information and documentation (e.g., financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

**IMPORTANT NOTICE:** Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

## 2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to UNAMID by the closing date set forth in this EOI. *Due to the high volume of communications UNAMID is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

## EOI INSTRUCTIONS