



Regular process for global reporting and assessment of the state of the marine environment, including socio-economic aspects

Workshop, under the auspices of the United Nations, in support of the Regular Process for global reporting and assessment of the state of the marine environment, including socio-economic aspects

Santiago, Chile, 13-15 September 2011

Information for participants

Note by the Secretariat

I. Background

1. As recommended by the General Assembly Ad Hoc Working Group of the Whole in February 2011, workshops are recognized as key mechanisms by which the First Global Integrated Marine Assessment will be accomplished and States can enhance their assessment capacity. Workshops will facilitate dialogue between the Group of Experts of the Regular Process (the “Group of Experts”) and representatives and experts from States and competent intergovernmental organizations.

2. Pursuant to the guidelines for workshops (the “Guidelines”) adopted by the General Assembly Ad Hoc Working Group of the Whole on 28 June 2011, workshops are organized under the auspices of the United Nations, in coordination with the secretariat of the Regular Process, represented by the Division for Ocean Affairs and the Law of the Sea, Office of Legal Affairs, United Nations (the “Division”) and with the assistance of members of the Group of Experts.

3. According to the Guidelines, the objectives of the Workshop are to:

a. Review and evaluate all assessments considered by the participants to be relevant to the sea area under consideration and, on the basis of those evaluations, compile an inventory of assessments likely to be useful for the Regular Process. The assessments to be considered should be both those related to environmental issues and those related to socio-economic issues. If necessary, arrangements should be initiated for access to those assessments by the Group of Experts and the secretariat of the Regular Process;

b. Start building a network between experts and organizations taking part in each workshop, and the Group of Experts and the secretariat of the Regular Process;

c. Identify the capacity-building needs of States taking part in the workshop needed to allow them to contribute more fully to, and benefit more fully from, the Regular Process, including identification of priorities, and identify steps that those States could usefully take to build the capacities of competent intergovernmental organizations (if any) through which the States collaborate;

d. Start building capacity for integrated assessment, which could include discussing and developing:

- (i) common information content for assessments at various scales and common approaches towards assessment methodologies;
 - (ii) approaches for scaling up assessments (national, subregional, regional, global – that is, establishing how far assessments at one level can be used at other levels); and
 - (iii) reporting forms to assist the integration process, with the aim of securing coherence, consistency and comparability as far as possible;
- e. Consider the linkages between driving factors and the state of the marine environment as reflected in assessment.
4. The Government of Chile offered to host the first Workshop in Santiago. It covers the South Pacific.

II. Venue and date of the Workshop

5. The Workshop will take place at Headquarters of the United Nations Economic Commission for Latin America and the Caribbean (ECLAC) in Santiago, Chile, from 13 to 15 September 2011. The Workshop will be held in the Raúl Prebisch conference room starting at 9:00 a.m. Registered participants are requested to come in the hall outside the conference room on 13 September 2011 at 8:30 a.m. with a photo ID (e.g. passport).

Economic Commission for Latin America and the Caribbean Headquarters
Address: Av. Dag Hammarskjöld, 3477
Vitacura, Santiago
7630412, Chile
Website: <http://www.eclac.org/>
Telephone: (56-2) 210-2000
Facsimile: (56-2) 208-0252; 208-1946

III. Chair(s) and secretarial support

6. Pursuant to the Guidelines, host Member States should designate a chair (or co-chairs) of the workshops. Hosts may consider inviting a member of the Group of Experts to be the chair, or a co-chair, of the workshops.
7. The Government of Chile will provide support staff to organize proceedings in consultation with the secretariat of the Regular Process.

IV. Agenda and activities of the Workshop

8. The provisional agenda of the Workshop, together with relevant documentation, will be posted on the website of the Division prior to the Workshop. Pursuant to the Guidelines, the agenda of the Workshop will include, as far as possible, the elements listed in Appendix II to the Guidelines.
9. Pursuant to the Guidelines, an important part of the Workshop will be making a start on capacity-building on how to carry out integrated assessments, so that the participants to the Workshop can better understand, and contribute to, the work of the Regular Process.
10. The activities of the Workshop will take full account of the principles for the Regular Process recommended by the General Assembly Ad Hoc Working Group of the Whole and endorsed by the General Assembly in 2009, and the

recommendations adopted by the General Assembly Ad Hoc Working Group of the Whole in 2010 and 2011.

V. Interpretation

11. The Workshop will be conducted in Spanish, with simultaneous interpretation in English.

12. Any participant may make a statement in a language other than English or Spanish. In that case, the participant must provide either interpretation services or a written text of the statement in English or Spanish. The interpreted version of the statement or the written text submitted in English or Spanish will be considered by the secretariat of the Workshop to represent the official text of the statement and will be used by interpreters as the basis for interpretation into either English or Spanish.

VI. Preliminary information and output of the Workshop

13. The official documentation of the Workshop will be issued in English or Spanish.

14. Pursuant to the Guidelines, participants in the Workshop will be asked to provide, in advance of the Workshop, contributions on the information listed in Appendix I to the Guidelines. Members of the Group of Experts will help this process with advice and, as appropriate, relevant documentation.

15. The output of the Workshop will take the form of a summary of the discussions prepared by the Chair, with the help of the members of the Group of Experts. Provision will be made for the participants to comment on a draft of the summary and for the final version to be revised by the Chair and members of the Group of Experts in the light of such comments.

16. An electronic copy of the final version of the summary will be sent to the secretariat of the Regular Process, to be posted on its website as a United Nations document and/or on the Regular Process website.

VII. List of participants

17. The secretariat of the Regular Process, in coordination with the Government of Chile, will publish a list of participants to the Workshop.

18. Invitees are requested to submit the accompanying registration form for each of their representatives to the secretariat of the Regular Process (fax: 1 212 963 7179, or a scanned copy to doalos@un.org and boccia@un.org) and the Department of Maritime Affairs of the Ministry of Foreign Affairs of Chile (scanned copy to Mrs. Gema Riesco: griesco@minrel.gov.cl) before 2 September 2011.

VIII. Visa requirements

19. A visa for entry in Chile may be required. Participants concerned are advised to seek information on requirements applicable in their case from Chilean diplomatic or consular missions in their home countries. Information on the procedures required for the issuance of visas can be obtained at the following website:

http://www.minrel.gob.cl/prontus_minrel/site/artic/20080619/pags/20080619154024.php. (An English version is available by clicking in the top menu).

20. Where a visa is required, applicants are strongly advised to apply as early as possible.

21. The Chilean authorities will do their utmost to facilitate access procedures for all participants.

22. Participants from countries where no Chilean diplomatic or consular missions exist might apply for a visa at the International Airport of Santiago, only if they send their personal data and a scanned copy of their passport to Mrs. Gema Riesco: (griesco@minrel.gov.cl) before 2 September 2011.

IX. Arrival in Santiago and local transportation

23. The travel time between Santiago International Airport and the Workshop premises is approximately 15 to 25 minutes in non-peak-hour traffic by car.

24. Minivans (e.g. Tur Transfer and Trans VIP) operate from Santiago International Airport, ensuring transport to the different areas of the city of Santiago. Each minivan can carry 10 to 12 passengers at a cost of approximately US\$15 per person.

25. Taxi services with affordable rates are also available for access to the city from Santiago International Airport. A taxi fare from the airport to ECLAC Headquarters costs approximately US\$35.

X. Climate and clothing

26. The weather in September in Chile is normally mild with occasional showers.

XI. Voltage

27. Chile operates on 220 volts, 50 hertz, with round-prong European-style plugs that fit into recessed wall sockets/points. Travellers with computers, shavers, tape recorders and other appliances should carry a plug adapter kit.

XII. Currency

28. The monetary unit is the Chilean peso (CLP), made up of 100 centavos. Coins are issued in denominations of 1, 5, 10, 50, 100 and 500 pesos, and notes in 1,000, 2,000, 5,000, 10,000 and 20,000 pesos. One United States dollar is equivalent to approximately 470.65 pesos.

29. Travellers' cheques, credit cards and foreign currency notes of all major currencies are accepted. Banking facilities will be available in the Workshop premises.

XIII. Hotel accommodation

30. The ECLAC Conference Service Unit has reserved a limited number of rooms with special rates for ECLAC at:

Hotel Director (****)
Av. Vitacura 3600, Santiago
Telephone: (56 2) 389 1900
Facsimile: (56 2) 246 0088
Reservations: (56 2) 389 1900
E-mail: reservas@director.cl

31. To maintain the special rate arranged with Hotel Director through ECLAC, hotel reservations must be requested personally, not through travel agencies or other means. Participants to the Workshop are responsible for their own reservations.

32. The following list includes other hotels available in the area. Participants to the Workshop are responsible for their own reservations.

Hotel Novotel (****)
Av. Américo Vespucio Nte. 1630, Santiago
Telephone: (56-2) 499-2229
Facsimile: (56-2) 499-2230
Website: <http://www.novotel.com/gb/hotel-5233-novotel-santiago-vitacura/index.shtml>
Reservations: h5233-re@accor.com h5233-sm2@accor.com

Hotel Intercontinental (*****)
Av. Vitacura 2885, Santiago
Telephone: (56 2) 394-2000
Facsimile: (56 2) 394 2077
Website: <http://www.intercontinental.com/intercontinental/es/us/reservations>
Reservations: marcela.gonzalez@interconti.cl, debora.gatica@interconti.cl,
marcia.ramirez@interconti.cl, magaly.munoz@interconti.cl

Hotel Holiday Inn-Express (****)
Av. Vitacura 2929, Santiago
Telephone: (56-2) 499-6000
Facsimile: (56-2) 499-6200
Website: <http://www.holidayinnexpress.cl/index.php/es/santiago>
Reservations: marialuz.medina@talbot.cl, reservas@talbot.cl, carola.bravo@talbot.cl

Hotel Sheraton Santiago (*****)
Av. Santa María 1742, Santiago
Telephone: (56-2) 707-0151, (56-2) 707-0110
Website: www.sheraton.cl
Reservations: javier.ramirez@starwoodhotels.com, gina.orlandini@starwoodhotels.com

Hotel NOI Santiago (*****)
Av. Nueva Costanera 3736, Santiago
Telephone: (56-2) 375-4738
Website: <http://noivitacura-px.trvlclick.com>
Reservations: Joseluis.fernandez@noihotels.cl

Apart – Hotel Aconcagua
San Sebastián 2711, Santiago
Telephone: (56-2) 411 0300
Website: www.aparthoteles.cl
Reservations: info@aparthoteles.cl

XIV. First aid and health services

33. The ECLAC Medical Service is available to participants requiring first aid medical assistance. It is located on the main floor of ECLAC Headquarters, telephone extension 2333, and it is open from 9:00 a.m. to 1:00 p.m. and from 2:30 p.m. to 6 p.m.

34. Ambulance services will be on site should transfer to the local hospital be required. All costs incurred at hospitals or for other medical care will be the responsibility of each individual participant.

XV. Facilities and services at ECLAC Headquarters

35. A branch of Banco de Chile is located on the first basement level of ECLAC Headquarters. It is open to public from 9:00 a.m. to 2 p.m. Foreign currency may be exchanged from 10:00 a.m. to 12:30 p.m.

36. A Post Office is also located on the first basement level of ECLAC Headquarters. It is open from 10:30 a.m. to 1:00 p.m.

37. ECLAC Headquarters offers a cafeteria and a coffee shop, which are open from 8:45 a.m. to 5:00 p.m.

38. Photocopy and fax services are available at the store “Anayhue”, located to the left of ECLAC Headquarters’ main entrance. It is open from 9:00 a.m. to 6 p.m.

39. Flight reservations and confirmations and other travel formalities may be handled by the travel agency “Carlson Wagon Lits”, located on the main floor of ECLAC Headquarters.

XVI. Workshop officials

40. Following is a list of officials of the Workshop:

Overall Coordination

Mr. Jorge Valenzuela
Head of the Department of Maritime Affairs
Ministry of Foreign Affairs
Teatinos 180, Santiago, Chile
Telephone: 56 2 827 4850
E-mail: jfvalenzuela@minrel.gov.cl

General Coordination for Administrative and Logistic Arrangements

Ms. Gema Riesco
Officer of the Department of Maritime Affairs
Ministry of Foreign Affairs
Teatinos 180, Santiago, Chile
Telephone: 56 2 827 4850
E-mail: griesco@minrel.gov.cl

United Nations

Ms. Annebeth Rosenboom
Secretary of the Regular Process, Senior Legal Officer
United Nations Headquarters
New York, NY 10017
Telephone: 1 212 963 5048
Facsimile: 1 212 963 5847
E-mail: rosenboom@un.org

Group of Experts

Mr. Patricio Bernal
Coordinator
IUCN High Seas initiative
Global marine Programme
28 Rue Mauverney, CH-1196 Gland, Switzerland
Telephone: +41 22 999 0322
E-mail: patricio.bernal@iucn.org

41. Information on the Workshop can be accessed through the Internet at the following websites:

http://www.un.org/Depts/los/global_reporting/global_reporting.htm
<http://proceso.ordinario-cpps-int.org>.